The dedication is optional and follows the Title Page. It is intended for special recognition of those who provided particular encouragement and support to the author. The tone is “personal.” The dedication is centered vertically, single-spaced, left aligned. It does not have indentations, exceed one page, or include a title.

**Acknowledgements**

The Acknowledgements, also optional, recognizes person and institutions that have provided guidance and/or assistance to the author. The tone and focus are “professional” and should not exceed one page. The acknowledgments are double-spaced, with a 1.5 inch margin on the left and 1 inch margin on the top, right, and bottom sides. Acknowledgements follow the dedication, if included, or the Title Page if there is no dedication.

**Abstract**

**University of Wisconsin – Green Bay   
Format Policy and Style Manual**

by

**Office of Graduate Studies**

The Abstract is a summary of the entire thesis or dissertation. It should be specific enough to provide insight into the scope of the student’s project. The Abstract should contain the following; (a) a statement of the problem, (b) a description of the materials and methods, (c) a summary of the conclusions. It is used by readers to determine the content, and should contain a precise and well-written summary of the research.

The left margin for the Abstract is 1.5 inches, and the top, right, and bottom margin are 1 inch. The Abstract is single-spaced, and the length should be kept to one page. If a second page is necessary, both pages are numbered. The page numbers are roman numerals and are placed in the top, right corner.

The title and student’s name should be identical in wording and appearance to that on the Title Page. Do not include previously earned degrees (e.g., BS, MSE, etc.).

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