



GB ORIENTATION GUIDEBOOK

TAKE FLIGHT AS A PHOENIX



UNIVERSITY of WISCONSIN
GREEN BAY

RESOURCE DIRECTORY

<i>Department</i>	<i>Phone</i>	<i>Website</i>
Academic Advising	920-465-2111	uwgb.edu/advising
Career Planning & Professional Connections	920-465-2111	uwgb.edu/careers
Dean of Students	920-465-2152	uwgb.edu/dean-of-students
Financial Aid/Scholarship	920-465-2111	uwgb.edu/financial-aid
Housing & Residential Education	920-465-2040	uwgb.edu/housing
Information Technology	920-465-2309	uwgb.edu/it
International Education	920-465-2190	uwgb.edu/international
The Learning Center	920-465-2958	uwgb.edu/learning-center
Multicultural Resource Center	920-465-2522	uwgb.edu/multicultural-resource-center
The Phoenix Bookstore	920-391-6600	thephoenixbookstore.com
Pride Center	920-465-2167	uwgb.edu/pride-center
Registrar	920-465-2111	uwgb.edu/registrar
Student Accessibility Services	920-465-2841	uwgb.edu/sas
Student Billing	920-465-2224	uwgb.edu/student-billing
Student Engagement Center	920-465-2720	uwgb.edu/student-engagement
University Police	920-465-2300	uwgb.edu/public-safety
University Recreation	920-465-2449	uwgb.edu/urec
University Union	920-465-2400	uwgb.edu/union
Veterans Services	920-465-2065	uwgb.edu/veterans
Wellness Center	920-465-2380	uwgb.edu/wellness-center

NOT SURE WHERE TO START?

Contact the Student Services Center!

The Student Services Center specializes in answering FAQs for Advising, Financial Aid, and Registration, but they can help you find answers to virtually any question you may have about UW-Green Bay.

Call 920-465-2111

Email ssc@uwgb.edu

FALL 2024 IMPORTANT DATES

August 1 - October 29	Students can charge books to SIS account
September 4	Check SIS for Financial Aid disbursements
September 4	First day of fall semester classes
September 10	Deadline to add a course to your Fall 2024 schedule (without a Late Add Fee)
September 14	Last day to “opt out” of Green Bay Campus parking permit
September 17	Tuition and fees due (Late fee will be added to outstanding balance)
September 17	Deadline to drop a course (without a “Withdrawal” grade)
October 17	Payment plans due
October 28	Registration begins for January 2025 term
November 4	Registration begins for Spring 2025 on a priority basis. <i>Check for your enrollment appointment in SIS.</i>
November 27-29	Fall Recess
December 16	Final exams

HELPFUL LINKS



2024-2025
Academic Calendar



Fall 2024
Registration Calendar



UW-Green Bay
Campus Calendar



WELLNESS

Once enrolled, students at each campus location have access to many of our counseling, medical, and wellness services for free or reduced cost.

NEXT STEPS

1. UW-Green Bay does not require proof of vaccination, but our medical staff highly recommends you are up-to-date with vaccinations, including Meningococcal, Serogroup B Meningococcal, Hepatitis B, and COVID-19.
2. Sign up for MyPrevea to have secure and convenient access to your health care information and utilize wellness services.
3. If you are already under the care of a provider or counselor and would like to discuss continued support on campus, please contact us.



Phone: 920-465-2380

Email: wellnesscenter@uwgb.edu

FERPA

The Family Education Right to Privacy Act (FERPA) is a federal law designed to protect the education records of students. In the university setting, it gives the enrolled student, regardless of age, control of their education records held by the university.

The university may release student information to parents in the event of a health/safety emergency, violation of the law, or for IRS tax purposes.

Students may grant guest access to an "Authorized Party," in the Student Information System (SIS) where parents or others can view the student's financial account and make payments.

For complete FERPA information, visit uwgb.edu/ferpa

FINANCE YOUR EDUCATION

Apply for aid now! Don't forget to submit your Free Application for Federal Student Aid (FAFSA)



TYPES OF AID OFFERED BY FAFSA

Gift Aid

Money provided to students that doesn't have to be repaid. These can be in the form of a grant, scholarship, remission, or waiver.

Earned Aid

Federal Work Study funds are earned through eligible employment via a bi-weekly paycheck. Work Study funds do not apply toward educational expenses as gift or borrowed aid.

Borrowed Aid

Money borrowed from the federal government or private source, like a bank or financial institution, to pay for educational expenses and must be paid back with interest.

Below are **estimated** costs of attending for **one semester** during the 2024-2025 academic year. Costs are reflective of Green Bay Campus, full-time bachelor's degree seeking students.

Green Bay Campus	Wisconsin Resident	Minnesota Resident	Midwest Student	Non-Resident
Tuition*	\$4,350	\$5,129	\$6,131	\$8,644
Housing	\$2,536	\$2,536	\$2,536	\$2,536
Food	\$1,620	\$1,620	\$1,620	\$1,620
Books	\$400	\$400	\$400	\$400
Total per Semester	\$8,906	\$9,685	\$10,687	\$13,200

*Other expenses may include parking, GB Orientation \$212 new freshman or \$60 transfer, distance education fees \$25 per credit

*The University bills these direct costs to students' accounts. Housing, meals and book expenses will vary and may also appear as charges on the student account based on choices.



Financial Aid website



Scholarships website

FINANCIAL AID CHECKLIST

1 - Check your UWGB email and Student Information System (SIS)

All Financial Aid communication will be sent to your campus email account. Monitor SIS to complete any pending “To Do Items” for the upcoming year.

go to → uwgb.edu/sis

2 - Review your aid offer and create your budget

You will receive an offer letter via postal mail and campus email with your aid eligibility. Check out our website to download a **budget worksheet** to help you determine what your costs will be after financial aid:

go to → [Financial Aid website > Forms > Budget worksheet](#)

3 - Not enough aid? Consider these additional funding options

Loans: **go to** → [Financial Aid website > More > Types of Aid > Other Funding Options](#)

Private Scholarships: **go to** → [Scholarships website > Private Scholarships](#)

- Information for any outside scholarships can be submitted by using the “Outside Aid Report” found on the “Private Scholarships” page.
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4 - Pay your bill

Tuition charges will be posted in SIS. Make sure any aid needed is **accepted** before fee due date. Aid will disburse on the first day of each term and applied toward your educational expenses. If you have more aid than charges due, **sign up for electronic refunds** to have the balance direct deposited into your bank account. Contact Student Billing Resources with questions on how to set up electronic refunds.

go to → [Financial Aid website > More > Financial Aid Process > Receiving Your Aid](#)

5 - Complete first-time loan borrower requirements

The Department of Education requires all first-time borrowers to complete a **Master Promissory Note (MPN) and Loan Entrance Counseling** in order for federal loans to disburse to your account.

go to → [Financial Aid website > Forms > Loan Requirements](#)

6 - Need help understanding financial aid jargon?

View a list of helpful financial aid terms and definitions on our website.

go to → [Financial Aid website > More > Consumer Information > Financial Aid Glossary](#)

Financial Aid 920-465-2075 | financialaid@uwgb.edu
Student Billing Resources 920-465-2224 | studentbilling@uwgb.edu



Visit the Student Billing Resources website for more information on all campus location and degree type costs.

Student Billing site

COLLEGE SPEAK

Academic Terms

Add and Drop – Process of changing a course schedule by dropping or adding a course during the prescribed time at the beginning of each semester

Canvas – The online learning system used by UW-Green Bay to facilitate courses, discussion, class materials, assignments, grades, and more

Credit – One credit equals approximately one hour of classroom instruction per week

Curriculum – A program of study made up of a set of courses offered by a school

Degree Program – A planned program of study leading to a bachelor's degree

FERPA – Family Education Right to Privacy Act

General Education Requirement – A component of a degree program that provides a broad based education with required coursework

Hold – A restriction placed on student accounts for academic or financial reasons and generally require action from the student to be removed

Major – A planned program of study leading to a Bachelor's Degree

Minor – A sequence of related courses consisting of 15 or more semester hours of credit

Segregated Fees – Fees assessed to students in order to support facilities, programs, and services that are not academically oriented

Syllabus – The guide that a professor gives a student that outlines class requirements and what it takes to achieve specific grades

People

Advisor – Faculty/staff member that can provide information and assistance on academics

Chancellor – President or chief administrative officer of college or university

Commuter – A student who lives off-campus or at home and travels, or commutes, to campus for class

Dean – An administrator in charge of a division of a university or college

First-Generation College Student – Neither student's parent holds a 4-year college degree

Professor – A university or college-level instructor with the highest rank they can earn

Provost – Senior academic administrator responsible for planning and implementing academic programs and policies.

Resident – A student who lives on campus in a residence hall or apartment

Student Ambassadors – A team of student leaders who support the university's outreach efforts to prospective students and newly enrolled students

Vice Chancellor – Senior administrative officer in certain colleges and universities

Financial Terms

EFC – Expected Family Contribution. This is a measurement of a family's financial strength as measured by the FAFSA, and it helps determine a student's financial aid eligibility

FAFSA – Free Application for Federal Student Aid

SAP – Satisfactory Academic Progress. In order to maintain financial eligibility, a student must meet certain standards set by the federal government



WHAT DOES THAT MEAN?

A Guide to UW-Green Bay Acronyms and Lingo

Academic Buildings

Green Bay Campus

CL	Cofrin Library
ES	Environmental Sciences
IS	Instructional Services
LS	Laboratory Sciences
MAC	Mary Ann Cofrin Hall
RH	Rose Hall
SA	Studio Arts
SS	Student Services
STEM	Science, Technology, Engineering and Math
TH	Theatre Hall
WH	Wood Hall

Manitowoc Campus

F	Founders Hall
H	Hillside Hall
L	Lakeside Hall

Marinette Campus

L	Library Technology Building
M	Main Building
T	Theatre on the Bay Fine Arts Building

Sheboygan Campus

Building	Room #s
ACUITY Technology Center	1000-1299
Main Building	2000-3299
Student Commons	2000-4299
Learning Resources Building	5000-5299
Brotz Science Building	6000-6299
Fine Arts Building	7000-7199
Physical Education Building	8000-8099

Housing

Green Bay Campus

AC	Area Coordinator
CA	Community Advisor
CC	Community Center
RM	Resident Mentor
RHAA	Residence Hall and Apartment Association

Student Engagement

FSL	Fraternity & Sorority Life
GTP	Good Times Programming
MRC	Multicultural Resource Center
OrgSmorg	Organization Fair
SEC	Student Engagement Center
SGA	Student Government Assoc.

Classes

GE	General Education credit
LEC	Lecture Course
LAB	Laboratory Course
SIS	Student Information System
WE	Writing Emphasis Course

Places on Campus

Green Bay Campus

SSC	Student Services Center
KEC	Kress Events Center
UREC	University Recreation and Information Center
UTIC	University Ticketing and Information Center
UU/Union	University Union

What is the difference between a college and a university?

A college offers a collection of degrees in one specific area, while a university is a collection of colleges. When you go to a university you are going to be graduating from one of their colleges.

FREQUENTLY ASKED QUESTIONS

What do I need to do before the semester starts?

1. If you haven't already completed all To-Do items on your Wings Portal, please do so as soon as possible.
2. Review the New Student Checklist on Page 5 for next steps after GB Orientation.
3. Begin the habit of checking your UW-Green Bay email daily for important communication from the university and other items to complete throughout your college experience.

How can I find my UWGB username and password?

To log in to the UW-Green Bay technology systems, including email, SIS, the Wings Portal, Navigate, Canvas, and more, you must set up your student account using the username and password information found in your admissions letter.

Note: when accessing the Wings Portal, include the "@uwgb.edu" with your username. When logging into SIS or for housing, you will not include the "@uwgb.edu." If you need help resetting your password or cannot remember it, please contact the UW-Green Bay IT Service Desk at 920-465-2309.

How do I request accommodations for my classes or living situation?

To receive services with Student Accessibility Services (SAS), you will need to fill out a short application and upload documentation through their website at uwgb.edu/student-accessibility-services. SAS also offers services for alternative testing, note-taking, caption media, alternative format texts, emotional support animals, parking, and more.

What are helpful tips for a commuter student living off campus?

1. **Get Involved** - The Student Engagement Center serves as a vibrant hub that empowers students to actively participate and contribute to campus life. It provides a plethora of opportunities to get involved, from joining clubs and organizations to attending workshops and events.
2. **Find a few places that make you feel comfortable** - Spend the first couple weeks of the semester exploring campus to find where you like to study, eat, and have fun.
3. **Get connected to people in your classes** - Exchange numbers or social media with classmates to study and go to events together.
4. **Plan ahead** - Bring all you need to campus for the day, including class materials, computer (and charger), and food/snacks. Allow yourself more time than you think you need to travel to campus, find parking, and navigate bad weather.

When can I start joining clubs and organizations?

Start browsing all clubs, organizations, and Fraternity & Sorority Life at uwgb.presence.io/organizations and look forward to meeting student org leaders at OrgSmorg on the Green Bay campus and throughout the year! It's never too late to join.

When do classes start?

Fall semester courses begin on Wednesday, September 4, 2024.



PHLASH TIP:

Mark your calendar and planner with all the “Important Dates” listed on Page 2 to keep track of what is coming up!



What is GB Welcome?

GB Welcome builds off your GB Orientation experience to welcome you to the Phoenix Family. You'll participate in fun, once-in-a-lifetime events, as well as important information sessions as a new student. Save the date(s) for GB Welcome on your campus location:



Manitowoc
Campus



Marinette
Campus



Sheboygan
Campus



Green Bay
Campus

If I am living on campus, how do I get my mail?

All mail will be delivered to the Community Center. Your campus mailbox and lock combination will be included in your housing assignment information.

Your address should be in the following format:

Your Name

Campus Box #1234

Your Building Street Address

Green Bay, WI 54311-7070

How do I get a parking permit?

All Green Bay Campus students are assessed a virtual parking permit fee when tuition and fees for the upcoming term are applied to their SIS account. Students who do not use the parking services can easily “opt out” through an option on their SIS account which removes the permit fee. Students at the Manitowoc, Marinette, and Sheboygan Campuses do not need a parking permit.

How do meal plans work?

All students living on the Green Bay Campus must select a meal plan during the Housing check-in process. Green Bay Campus commuter students have the option to add a meal plan to your SIS account or purchase one at the University Ticketing & Information Center (UTIC). Students may request to change or cancel their meal plan within the first two weeks of each semester. Learn more about dining and meal plans at uwgb.edu/dining.

GREEN BAY ATHLETICS & THE WEIDNER



ATHLETICS

Not only does the Kress Events Center rank fifth nationally among 'most impressive college gyms and student rec centers,' but it is also home to many of UW-Green Bay's 14 D-I athletic teams! You can attend as a student for free and cheer on your fellow Phoenix.



THE WEIDNER

The Weidner at UW-Green Bay presents a wide variety of cultural, entertainment, and educational performances to the Northeastern Wisconsin community while also serving as a home for local and University performing arts ensembles.

PhlashTIX

\$13 UW-GREEN BAY STUDENT TICKETS

Phlash Tix is a program for UW-Green Bay students to buy tickets for shows at The Weidner for a special discounted price — only \$13 per ticket.

Phlash Tix can be purchased at the University Ticketing & Information Center (located on the main level of the University Union). Just present your University ID and pay using your preferred method. Limited availability. Limit one ticket per student per show.



NAVIGATE

It's college, simplified.

Navigate helps you make decisions, complete important tasks and explore campus.

Schedule Advising & Tutoring Appointments

Find a Study Buddy

Receive Academic Notifications

View Course Schedule

