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 **University Staff Committee**

**Meeting Minutes**

**April 18, 2024 10:00 – 10:22 a.m.**

**Virtually on TEAMS**

1. Call to order **10:00am**
2. Roll call
* **Becky** **Haeny, Mark Fischer, Loretta Rafter, Parker Nadeau, and Jennifer Buhr**
1. Approval of Minutes – March 21 minutes (attached)
* **Becky Haeny, Mark Fischer, Loretta Rafter, Parker Nadeau, and Jennifer Buhr**
1. Treasurer’s Report & Update – Mark Fischer
* **Refer to screenshots below**



1. HR Report – Julie Stanelle

**Refer to the report.**



1. Committee Reports
2. Election Committee – Brenda Beck
* **Waiting on acceptance of a committee appointment from one employee on leave until May. When confirmed, we’ll send out a listing of all committees and their corresponding members.**
1. Personnel Committee – Brenda Beck
* **No Updates**
1. Professional Development Committee – Jaime Miller or Jennifer Buhr
* **No updates**
1. UW System University Staff Representative – Becky Haeny
* **The next meeting is May 3.  If anyone has anything they would like her to share or any questions let Becky know.**
1. University Committee –Becky or Lea
* **Refer to attachment**

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1. Other Campus Appointive Committees & Working Groups
	1. Ethics Committee-Emily Matheny-**No update until MAY**
* **Ethic Committee members are now present on the website so if people need to utilize our group, they can contact anyone from the list of members. I also talked about how we went through an audit and the only thing that they discussed was what are HRs responsibilities in comparison to our committees and they are trying to finalize. Lastly, Melisa Nash sent a draft of UWGBs Conflict Management Plan for the committee members to go over so we can finalize a plan and then have it added to UWGBs policies and procedures.**
1. Old Business – **Nothing to report**
2. Other - **Discuss entering into summer session at next US meeting in May. Election of new University Staff Chair in first meeting after July 1st.**
3. Adjournment **10:23am**

The next USC meeting will be May 16, 2024 at 10:00 - 11:30 am, virtually on TEAMS.

**USC Members** – Lea Truttmann, Chair; Becky Haeny, Vice Chair, Mark Fischer, Treasurer, Loretta Rafter-Secretary, Ben Counard, member; Jules Duprey, member; Parker Nadeau, member; Theresa Mullen, member, Jennifer Buhr, member.

 