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**University Staff Committee**

**Meeting Minutes**

**February 16, 2023 10:00 – 11:30 a.m.**

**Virtually on TEAMS**

**Call to order**: Lea Truttmann, USC Chair, called meeting to order at 10am

**Roll call:** Brenda Beck, Cheryl Charon, **Benjamin Counard**, Christine Cox, **Mark Fischer**, Julie Flenz, Kathleen Gajeski, Abigail Gollata, **Becky Haeny**, Jessica Hankemeier, Jean Haroldson, Lottie Hiben, Wendy Holschbach, **Heather Jobelius**, Jayne Kluge, Jane Laurin, **McKinley Lentz**, Carolyn Loberger, Marina Lyudmer, Kimberlee McKeefry, Kim Mezger, Jaime Miller, Theresa Mullen, Karen Murphy, **Parker Nadeau**, Linnea Oty, Kayle Petitjean, Jakob Pflederer, Sarah Potratz, Olivia Raasch, Loretta Rafter, Tina Tackmier, Rachel Wautier, Amanda Wildenberg, Kaitlin Williams, Brynne Wolfe, and Kerry Yang.

**Approval of Minutes** – January 19 minutes-approved via chat approvals

**Treasurer’s Report & Update** – Mark Fischer shared current standings of our accounts.

**HR Report** – Julie Flenz-spoke about Climate Survey and encouraged participation. This is a voluntary survey. Also discussed upcoming evaluation process and reminded people of trainings on line. Mandatory Employee Training (MET) courses will now be required to be Awareness required annually and Sexual Harassment (Title IX) required every three years. Mandated Reporter will continue to be assigned at the time of hire with no requirement of retraining. Our understanding that in this transition year, those individuals who took the training between October 1 – December 31, 2022 will not be required to take the training until March 2024. Well Wisconsin activities are available to receive your $150 bonus. Seeking new employees and employees hired. Please see attached HR report for further information.

**Committee Reports**

1. Election Committee – Brenda Beck-we need to work on Spring election process to replace terms that are ending and replace Kaitlyn’s position.
2. Personnel Committee – Brenda Beck-no report
3. Professional Development Committee – Sara Chaloupka & Jennifer Buhr-Tundra Lodge in September.
4. UW System University Staff Representative – Kim Mezger-talked a lot about issues with the budget. There is a lot of talk about ATP and how that will move us forward. Workday will replace HRS and WISER. University Staff Reps talked about compression and having difficulty finding people to serve on committees. Lots of discussion.
5. University Committee –Becky Haeny or Lea Truttmann-talk about the Climate Survey and the SOFAS position. Steve Meyer is retiring in August. In the past they will hire a faculty member to replace him and give them release to do these duties. The Provost would like to relook at this position, reimagine it. Help Chairs keep track of the committees, open positions, etc. Kate Burns is concerned because of giving up some of the faculty position to do this job.
6. Other Campus Appointive Committees & Working Groups-no report

**Old Business**

**Other:** Open University staff position with Kaitlyn O’Claire’s departure.

**Adjournment:** Meeting was adjourned at 10:29am

The next USC meeting will be March 16, 2023 10:00 - 11:30 am, virtually on TEAMS.

**USC Members** – Lea Truttmann, Chair; Becky Haeny, Vice Chair, Mark Fischer, Treasurer, Ben Counard, member; Jules Duprey, member; Heather Jobelius, member; Parker Nadeau, member; OPEN, member, McKinley Lentz, member

