



Exec Meeting

1965 Room

11/14/22

5:15 PM

- I. Call to Order: 5:15
- II. Roll Call:
- III. Approval of the Minutes
 - a) So Moved: Katie H
 - b) Second: Abbi
 - c) Discussion: None
 - d) Voice Vote, Motion Passes
- IV. Approval of the Agenda
 - a) So Moved: Molly
 - b) Second: Katie H
 - c) Discussion:
 - Riley: Motion to insert Parliamentary Report as Item 5
 - Brendan: Second
 - Voice Vote, Motion Passes'
 - d) Motion to
 - e) Voice Vote, Motion Passes
- V. Reports
 - a) President:



- Jasmine: Was pretty sick, could not go to work, but getting back into the swing of things now. Not COVID, we all good. Had a president's council meeting today, discussed what the different campuses are doing. The other campuses host free food biweekly, as there is a debate over whether or not to provide cafeteria-style food. Will talk about structure of organization next week. Equity and Diversity Chair is no longer available, they had to step down due to personal reasons. Because of that, we will be looking for a new one. If anyone is interested, especially in a health field like nursing or biology, let them know.

b) Vice President:

- Attended Wellness Center Advisory Meeting last week, discussing statistics, emergency triage appointments have doubled since last year. Met with Zach, holding down the fort.

c) Speaker of the Senate:

- Working on recruitment, working on graphics for recruiting new exec chairs.

d) RHAA: Not present

e) Student Court: Not present

f) Advisor:

- Katie L: Hello everyone. We discussed potential liaisons for Student Workers' Rights chair, hopefully will have someone soon. Zach will get connected with Janet Bonkowski and we will connect liaisons without chairs.
- Adam: Kwanzaa Dec 3, poster passed around with a QR code to scan, RSVP required. With weather changing, if there are certain safety concerns (walkways,



driving areas, etc.) you can report that to University Police or an online form through Safety and Environmental Management page (link: <https://www.uwgb.edu/safety-environmental-management/>).

g) **Parliamentarian**

- Riley: Met with Zach to help orient towards constitutional review, my personal favorite time of the year other than D-Day. Also some people like to talk out of turn, you should only be speaking when recognized unless you have an order point.

VI. New Business

a) **Budgeting**

- Alex: Now it's the time to look at the SGA budget.
- Riley: The previous SUFAC chair and Ted pounded it out in 10 minutes in the SUFAC office, so we were looking for more input.
- Riley: I'm willing to advise as always, but I am not in charge of SGA — you are. So I'm looking for ideas because there are things in here that has not been used previous years.
- Riley presented last year's budget, including a computer number (which is required), Digicopy and Supplies numbers that he suggested he could stay the same. Riley reviewed potential uses of Itemized S&E and what was presented previously.
 1. Katie: Could you clarify on computers?
 2. Riley: Not exactly sure, this is budgeted for computers to be upgraded every



so often. This isn't charged every year, but SUFAC computers were changed out and part of the computer charge was charged.

3. Katie L: We do pay a service fee every year for the computers, but not necessarily replace them. We should double-check how much the service fee is.
 4. Riley: I'm sure Nina would know
- Riley: If you have any suggestions on things to buy, write them down or we can talk about it now. I know a lot of you won't be in SGA next year, but yeah.
 1. Alex: We need new T-shirts
 - a. Riley: Unfortunately T-Shirts aren't covered by SUFAC, but we can potentially take it out of agency.
 2. Katie H: We can do reusable bags
 - a. Riley: Write them down
 - b. JD: I've got it in the minutes.
 - Riley presented scholarships, suggesting not talk about specific numbers. Riley asked if these numbers are fair?
 1. Riley: As chair of SUFAC, I think this is a fair amount, I think, my amount. I don't know how much time you spend on SGA each week.
 2. Katie L: Have you done a comparison to other campuses?
 - a. Riley: Yes, there is a document, I'm not sure where.
 - i. Alex: I can look for it now.
 - b. Riley: These are pretty low for the data I did have. Madison's was



high, but they also have other students and responsibilities. That isn't to say that these aren't high enough, but I'm willing to hear other thoughts.

3. Katie H: I like my scholarship, but if you have a day job, sometimes you have to make office hours fit in with working a job so that could affect people getting certain jobs. That might be something to think about.
4. Riley: How much time does everyone spend a week?
 - a. Zea: I spend about 17 hours in the suites but I only get paid 10 hours. I think we could get a raise to \$1750?
 - b. Riley: Maximum increase of 10% per year, but funding guidelines for SGA are pretty lax. To be honest, if we want to have radically different numbers, you're not bound by 10% but SUFAC would need a 2/3 override, but that isn't impossible. If you want radical changes, we can talk about it.
5. Alex: Similarly to last year, we should have more discussion on it when we have more info in front of us.
 - a. Riley: That's good, but this budget is due in a month.
 - b. Alex: That's true but we might have to push it back if we want radical change.
 - c. Riley: True. Last year, we had attempts to change it, but inevitably it was too late. If we want to change it, we need to start thinking about it next time.



6. Logan: It's hard for me to know numbers because I don't know these positions. But it's surprising that the Speaker of the Senate is \$200 less than the SUFAC chair.
 - a. Riley: Fair. Rules have changed and Harrison last year did a lot more than required. If that's the expectation for the speaker, there could be a radical change. But vice chair and speaker should probably be at the same level since they both have to spend 10 hours, but the requirements are more stringent for the vice chair since they have to spend 10 hours posted. The vice chair also does as much as I do.
- Riley presented Contractual
 1. Riley: ing I thought was removed, but this should be kept in here. One of the problems of SGA is that nobody knows it exists. If we use this funding, we could maybe get more engagement and visibility which we are currently somewhat invisible despite work. And transcribing services, I don't remember doing the past two years, so this could be gotten rid of. Contractual is paying for speakers to come to campus and general activities that aren't supplies-based, and I think we should utilize this more such as inviting more politicians including inviting them to speak like a debate, having some form of engagement.
 - a. Katie L: If your committee has an idea, they could use it as contractual or food but that would be something to think about. We can explore web service, that can come off. Transcribing service, if



someone wanted and needed transcription for accessibility reasons, you could always do contingency.

i. Riley: it's only \$250, so it could possibly stay there.

2. Katie H: I would like to know more information about requesting money.

a. Riley explained briefly some of the processes on Presence.

b. Jasmine: Two years ago when Guillermo was president, his term as president, he focused on SGA not being a programming club but being based around action. I think that's why nobody knows how to go about using those programs and told programming was for ambassadors and other outlets, so it was hard to determine what was a good SGA program that we got something done rather than being educational.

i. Riley: I'm concerned about visibility, whatever visibility we had before is now gone. They either don't know it exists or is an office where people congregate. But that's a conversation different from the budget. But these points are correct and I think we should utilize these.

3. Logan: Is there a cap for committee chair programming?

a. Riley: Yes. I don't think we should try charging at the door, but the expected cost is how much to allocate to SUFAC.

- Riley presented Food

1. Riley: Jasmine how much does Pass the Gavel cost?



- a. Jasmine: Very low, \$900, not high enough because of food inflation.

This is based off what we had budgeted from previous Pass the Gavel pre-COVID. By the time we reviewed food cost, it was too late to change and adjust this and couldn't invite senators. We spent the full amount.
2. Riley: The cap is still \$1500 for this but SGA breaks all of SUFAC guidelines anyway and is a unique org. Some campuses don't treat SGA like a student org, probably be easier to do that. If we want a much bigger budget, it could probably be justified.
 - a. Jasmine: I'd vouch for that since Pass the Gavel was more formal and "new beginnings". The food they got last year was a buffet but previously they'd have a medium cooked steak with fried onions and mushrooms in a giant banquet room. Sounds amazing, not that I'd know, but I'd vouch for raising that because it would feel really accomplishing. Pass the Gavel sets up a good foundation and transition.
 - b. Riley: Good points.
3. Riley: D-Day is \$500, they don't starve 9 hours on a Saturday but now it's a Thursday. Does anyone care about that number?
 - a. No response from the floor
4. Riley: Initial senate meeting and exec board retreat – the guidelines for a closed event is now \$200 per semester.



- a. Jasmine: I think we should radically increase that exec board retreat number because I know Alex and I had discussed with advisors an actual retreat going away somewhere and doing a fun team building opportunity but to also do constitution overview, how to teach senators to write resolutions, and other big ticket items people feel are necessary like micro aggression and how to treat situations you think biases are involved. I think raising it would be really good.
 - i. Riley: By go away do you mean overnight?
 1. Jasmine: Yes
 2. Riley: That would be more travel but that's a fantastic idea.
 3. Jasmine: Would that money go towards it?
 4. Riley: There's a travel tab that it could go towards.
 5. Jasmine: Does travel mean everything in the field of travel?
 6. Riley: SUFAC doesn't normally cover food for travel but we could consider an exception.
5. Riley: Any other suggestions for food? Maybe an event we could put on for the public?
 - a. Katie H: Maybe a farm to table event with Environmental Affairs? Would that be possible?
 - i. Riley: We can maybe get a food waiver. If we use it in the



union, we need a food waiver unless Chartwells or Dominos is used.

- ii. JD: Maybe at the Mauthe? Don't need one there.
- iii. Riley: I don't know the optics of having it here.

- Riley presented the Travel portion of the budget
 1. Riley: I don't know what the ideas were behind these charges, I think it was for the President and Vice President to travel to the other campuses. Exec retreat at the water park would be a good idea.
 2. Alex: Multiple lobbying days should be charged
 3. Riley: Any other suggestions?
 4. JD: Maybe the UW System meetings that the President and VP go to?
 5. Katie H: What about Board of Regents meetings? I know there's one in December in Madison that a lot of students go to.
- Riley showed the summary tab of the budget:
 1. Riley: Big chunk of change. I don't know how this compares to other UWs, Madisons I think is in the millions, ours is pretty big. If you're curious how this breaks down per student, it's about \$12/student.
- Riley: Any other things you want to discuss budget wide?
 1. No response from the floor
 2. Riley: None? Okay, I had the time of my life. Thank you.

b) Senator Recruitment

- Alex: I wanted to open up a dialogue on ideas on how to recruit more senators



since that is the area we are lacking the most.

- Riley: Why I think SGA is so ineffective is because execs aren't part of the legislative process at all. We barely accomplish much in exec meetings. Execs on their own do a lot, but contributing to the senate in general is not much except for Zea.
 1. Zea: Riley and I discussed previously, we were thinking of giving you all voting privileges, so you'd be the same as a senator. You would all be majority leaders like the senate and have a vote because we'd have more people doing resolutions, etc. Have 20 voting members instead of 10.
 2. Riley: Talked to Zach, my proposals were more radical, I suggest rewriting the whole constitution. If we just did that, that would solve a lot of our problems. This doesn't recruit new people in SGA but hopefully help close disconnect between senators and paid members.
 - a. Katie L: How does that help?
 - i. Riley: Nobody can propose legislation
 - ii. Jasmine: If we don't have as many senators that were outspoken, it lowers chances of membership taking place.
 - iii. Katie L: I have no personal opinion either way, but allowing people would vote would push resolutions even though we aren't seeing resolutions either way.
 - iv. Jasmine: We also only see 1- 2 senators on a committee anyway. I talked to Kim Reilly and everyone beforehand



something they'd like to see changed at the school and had people in class share. After that, I spoke and gave way for opportunity to feel more empowered. If we talk about getting more senators into the senate, that would be a good way.

3. Katie H: I would be a little concern over lines being blurred over chairs making all resolutions.
 - a. Riley I think being a senator is not that much work and you get paid almost \$1000 a semester which I don't know is enough. Under this system, there is no expectation over hammering out resolutions. Execs are passionate about this organization but there isn't a way to formally solve problems on campus. That's the main problem I've identified.
 - b. Jasmine: I understand where you're coming from but I think the way we have exec members not expected to do resolutions. If we allow for exec members to do resolutions, it might give senators a reason to do less. Instead of going into Canvas or constitution. Putting that extra weight onto them makes them feel like a bigger burden, those stack up and it feels like the check and balance between senators and execs.
 - c. Riley: On this system, they wouldn't be required to write resolutions. No senator is required to propose resolutions. Last year, I don't know if we solved the problem. It's fine if people aren't expected to say



things, execs talk in senate meetings but can't vote. It's unreasonable to expect execs to contribute more if they don't have any attachment to this org other than coming to meetings. I just think they should be able to vote.

- d. Zea: In addition to that, making senators write about their issues because they can't do it themselves is unfair to senators. It might be related but might not be something they are passionate about.
 - i. Jasmine: An exec can only recommend resolution, but senators have the power to say no.
 1. Zea: But then nothing gets done.
 2. Jasmine: My top priority is making sure they care about themselves. At the end of the day, we probably don't have enough senators.
 3. Zea: But then it feels like we're invisible and don't do anything, so why don't we try to do something? Other people are saying that.
4. Logan: Has it ever happened that an exec recommends a resolution but a senator doesn't write it?
 - a. Zea: The resolution I wrote I was passionate about, but if I go to a senator and tell them to write a resolution with no passion it might not be as effective.
 - b. Katie: If they aren't passionate, why are they on that committee?



Why don't they suggest another resolution? As a senator, they should think about things are passionate about and create a resolution.

- c. Brendan: I haven't been involved with senate or execs for very long but my only concern is if execs/heads and reason for power is because they are passionate, they'll become the leaders and all the other senators will just follow. If senators are not engaging, they become sorta henchmen.
- d. Alex: I share similar thoughts to Brendan, but a lot of the discussion has been focused on resolutions. This isn't the entire focus of this discussion. Execs can write resolutions, but senators need to sponsor. Giving execs an opportunity to vote gives them more of a voice in the senate. I'd hate to do group think mentality or partisanship.
- e. Molly: With how much we have to do and that I only have one senator, writing resolutions is not something we have the time or manpower to do. With one new senator, they don't know how to resolution but that's more time. The issue is we need more senators.
- f. Riley: This idea does not apply to SUFAC chairs since we are not a part of the senate really. We're not an advocacy group like the rest of SGA, we're more of a paper shuffling organization. We're ineffective due to the separation of powers that doesn't need to exist.
- g. Jasmine: The role of the exec is to be the facilitator of the committee and that they are the professor where they have the knowledge of the



broad scope and Senators are supposed to be like a part interest them and that's where they go with a resolution. An exec chair's main function should bring ideas, talk to advisor, and then senators in the committee write resolutions based on that. I worry about the burden we put on people but I am not an exec chair anymore and I want you to know if this something you wanna do, I'm not gonna be upset, it's just my opinion.

- Katie H: Me and a couple senators suggested going to first year seminars.
 1. Zea: We are.
 - a. Katie: We are? That's good to know.
 - b. Zea: James Harris is working on traveling around to first year seminars.
 - c. Katie: I'd like to go and be given the opportunity to do that.
- Riley: Word of mouth goes a long way. If you hear people complaining about anything on campus, you will lose nothing by inviting them to join SGA.
- Alex: I'd like to echo Katie's thoughts that visiting FYS can be done collectively. Also signatures on the application could be edited last year and dropped down to 30, but we could change if the collective would will it.
- Brendan: Echoing Riley, he recruited me to SUFAC since we had two classes together and thought I'd be a good fit. Almost got me to join Senate, I didn't. Keeping a look-out for people who would be a good fit. Also maybe doing a second meeting through with them after giving them the application.



- Abbi: Our instagram last year was a lot more active because Gabbi was running. IG would be a good way to keep people informed. Other accounts share other UWGB account posts, the other accounts can see our stuff.
 1. Jasmine: There are people still adding our snapchat, I don't know how long that's been inactive so we can start that back up.
- Zea: Switching office hours for events, please utilize, especially for exec members. Sporting events, theatre department shows, etc.
- Declan: I have to leave, committee meeting at 6:30.
 1. Declan left at 6:22pm.
- Katie H: Is there something we can give them other than the constitution that could be more interactive way to show what we do?
 1. Zea: We're trying to make a presentation printable.
- Riley: Please take the advisors off the top of the chart since it looks like advisors run the organization
- JD: Campus Cupboard is willing to be involved and post a flyer in our space and instagram.
- Riley: We could possibly find make posters.
 1. Zea: I made some but people keep taking them up outside the suites, on the way to the library.
- Katie L: Posters are #1 ways to spread information and then word of mouth. You being able to explain this to someone is going to go a lot further than instagram or



other things. You'd have to be willing to put time and things into things. Help your senators identify passions for the organization and help train others to do that. If you're thinking of traditional methods of marketing, maybe thinking how to table effectively to get people sign into something and follow up 7 times before they might actually not be interested. If you need additional resources, I can share.

- Logan: Echoing Katie L, I think reminding senators to be recruiting would be beneficial.
- Katie H: Can we put posters anywhere or certain locations.
- Abbi: You can give them for UTIC, you can put them in certain places.
 1. JD: I have some info in my transition binder
 2. Logan: You can also put them in housing, which is better than no poster as well.

VII. Standing Committee Reports

a) Academic Affairs:

- Abbi: I had meeting with advisor on Friday, asked many questions about distance education fees. Committee meeting tomorrow, talking if resolution is a good way to go about it or talking to students and educating since other universities do this. Recruitment will be discussed.

b) Arts and Performance: No report

c) Environmental Affairs:

- Katie H: UW Sustainability conference on different areas like smart goals and making change. Committee meeting tomorrow, discussing resolution to phase out



plastic bags in drafting stage.

d) Equity and Diversity: No report

e) Health and Safety: No report

f) Intergovernmental Affairs:

- Zach: Met with Riley, went over potential amendments to constitution. Open to any ideas or suggestions. Meeting with advisors to solidify long-term goals. Setting up committee meeting hopefully before Thanksgiving.

g) Recreation and Athletics: Absent, no report

- Jasmine: I will reach out to Declan and see if there's anything to include.

h) Student Workers' Rights:

- Logan: Excited about the prospect of getting an advisor soon. Meeting with senator to see if there's anything to do while we wait. Researched collective bargaining rights with UW system to include in future documents.

i) Union and Dining:

- Molly: Have another committee meeting tomorrow, will review old resolutions with Senator Erika. Looking at events with Food Truck Fridays and booking trucks in new year. Prepping flyers and marketing stuff for open forum in late November. Talking to Erika about stepping in for dining provider contractor in my place.

j) SUFAC:

- Brendan: Last meeting, we review several auxiliaries: Student Engagement, Union, Transit, Child Care, Kress Event Center Debt Service, Soccer/Softball Complex Funds. This Thursday we'll review Pep Band, Athletics, Cheerleading, UREC,



Kress Maintenance Fund, and Capital Maintenance Fund. Also trained four people on budgets due Dec 11. Updated bylaws for errors.

VIII. Announcements:

- a) Jasmine: Next week no meeting due to Thanksgiving week. Please share with Senators. We will meet for Senate after then.
- b) JD: Gave up an update on Campus Cupboard.
- c) Riley: If anyone would like to follow me into Circle K, the largest collegiate service org in the world, you are more than welcome to. We are doing service work, maybe planning. So much fun. Cannot confirm.
- d) Katie L: Was Matt Suwalski coming to 21st meeting?
 - Molly: Yes, but I made a note to reach out.

IX. Adjournment:

- a) So Moved: Riley
- b) Second: Katie
- c) Voice Vote, Motion Passes
- d) Meeting Adjourned at 6:37pm