



UNIVERSITY of WISCONSIN
GREEN BAY

2025-2026 Parent Tax Worksheet

Your student's application was selected by the U.S. Department of Education for a process called verification. We must compare the information on the FAFSA with that provided on this form. If there differences between the FAFSA and documents submitted, we will make corrections to your student's application or contact you for further clarification.

A. Student Information

Legal Name – LAST	FIRST	M.I.	Date of Birth	ID Number
Address (include apt. #)		City	State	Zip

B. Parent - Tax Filing Status

Please check all that applies below. Only one section should be filled out 1) **Tax Filer**, or 2) **Non-Tax Filer**.

Tax Filers have multiple options for submitting 2023 Federal Tax information. Please select the option used for each parent listed on the FAFSA. **If you filed a foreign tax return, or requested a filing extension, contact our office. If the parent is married but did not file a joint 2023 tax return, both the parent and spouse must submit tax information.**

Non-Tax Filer. By completing this section, you are certifying you did not and are not required to file a 2023 Federal Income Tax return.

C. Tax Filer Only

Parent 1	Parent 2	
<input type="checkbox"/>	<input type="checkbox"/>	I have enclosed my 2023 Federal Tax Return Transcript . Request a free 2023 Tax Return Transcript online at www.irs.gov , click "Get Your Tax Record," click "Get Transcript online" and request the " Return Transcript " and NOT "Account Transcript". Or request a transcript by calling 1-800-908-9946.
		OR
<input type="checkbox"/>	<input type="checkbox"/>	I have enclosed a <u>signed</u> copy of my 2023 Federal Tax Return (<u>physically signed</u> Form 1040 pages 1 and 2, and if filed, Schedules 1, 2, and 3) that has been submitted to the IRS.

D. Non-tax Filer *select all sections that apply*

Parent 1	Parent 2	NOT EMPLOYED		
<input type="checkbox"/>	<input type="checkbox"/>	I certify that I was <u>not</u> employed, and did <u>not</u> have any income earned from work in 2023.		
Parent 1	Parent 2	EMPLOYED AND <u>NOT</u> REQUIRED TO FILE		
<input type="checkbox"/>	<input type="checkbox"/>	I was employed in 2023 and had listed below: <ul style="list-style-type: none"> the names of all employers the amount earned from each employer whether an IRS W-2 form or an equivalent document is provided You MUST: <ul style="list-style-type: none"> List every employer even if the employer did not issue an IRS W-2 form. If W-2 provided by employer, please provide a copy to our office 		
Name of individual(s) who will <u>not</u> file a 2023 tax return		Employer's name, source of income or resources:	Annual Amount Earned in 2023?	W-2 received?
<i>Example: Jane Smith</i>		<i>Example: ABC Company</i>	<i>Example: \$4,500</i>	<i>Example: Yes</i>
Parent 1	Parent 2	OTHER INCOME		
<input type="checkbox"/>	<input type="checkbox"/>	I had other income and resources that supported us for the 2023 tax year. <ul style="list-style-type: none"> List all other sources and amounts of income and resources that supported you in 2023. 		
Name of individual(s) who had other income		Sources of Income	Annual Amount in 2023	
<i>Example: John Smith</i>		<i>(Example) Rental Property, Social Security Disability, etc.</i>	<i>\$4,500.00</i>	

E. Sign This Worksheet: By signing this worksheet, I certify that all the information reported is complete and correct.			
_____ Parent 1 Legal <u>Physical</u> Signature		_____ Parent 2 Legal <u>Physical</u> Signature	
_____ Date		_____ Date	

You can securely upload documentation here: <https://www.uwgb.edu/financial-aid/upload-documents/>.
 You can also mail to: UW-Green Bay, Office of Financial Aid (SS1200), 2420 Nicolet Dr. Green Bay, WI 54311. We do not recommend sending documents containing sensitive data electronically (fax or email).
 Questions? Need more information? Visit www.uwgb.edu/financial-aid, call 920-465-2075, email financialaid@uwgb.edu or fax 920-465-2299.

Esta forma está disponible en español: <https://www.uwgb.edu/financial-aid/forms/verification-forms/>