**UW-GREEN BAY 2023-24 BUDGET**

**FEE CHANGE REQUEST FORM**

One sheet must be completed for each new fee or any fee increase

**Approved fees will be effective July 1, 2024**.

Please ‘tab’ between the fields when filling out the form.

Department Requesting Fee Change:

Fee Description and Justification:

|  |  |  |
| --- | --- | --- |
| Current Amount | Proposed Amount | Percent Increase |
|  |  |  |

Total Revenue Projection:

Expenditure Plan (how will the increased revenue be used):

Comparable fees at each institution listed below:

|  |  |
| --- | --- |
| Eau Claire |  |
| LaCrosse |  |
| Oshkosh |  |
| Parkside |  |
| Platteville |  |
| River Falls |  |
| Stevens Point |  |
| Stout |  |
| Superior |  |
| Whitewater |  |
| Mean |  |
| Median |  |

Once this fee change has been approved by the Division Head, this form and any accompanying documentation should be e-mailed to [Andy Bleier](mailto:bleiera@uwgb.edu?subject=Fee%20Change%20Request). The deadline to e-mail the form is **JANUARY 31, 2024**.

**Requested By Date**

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To be completed by Budget Office

**Vice Chancellor Approval Date Chancellor Approval Date**