SUFAC Meeting Minutes

February 23rd, 2023 5:15 PM

1965 Room, UWGB

1. Call to Order 5:33 PM
2. Roll Call
3. Recognition of Guests
4. Approval of Agenda
	1. Moved by Zea
	2. Seconded by Brendan
	3. Brendan moved to add recognition new SUFAC member to new business
	4. Seconded by Zea
5. Approval of Minutes
	1. Moved by Zea
	2. Seconded by Braden
6. Reports
	1. Chair
		1. SGA budget update
			1. Zea shared duties of the speaker
		2. Update about computers
			1. Will remove 2 computers from their budget
		3. Thank you for coming tonight
		4. Business and Finance use of travel funds for student orgs
			1. SGA and student employees are no longer allowed to use personal vehicles for org related travels
	2. Vice Chair
		1. Going over budgets, guidelines, and bylaws
	3. Senate
		1. Confirming 2 new senators on Monday
		2. Meetings open to everyone
	4. Liaison
		1. Was at a conference this week, not much to report
		2. All student orgs transporting people must be travel and driver authorized
		3. Committed contingency $27,637.35
		4. Org startup $2,902.96
7. New Business
	1. Recognition of New Member
		1. Jasmine Puls has been appointed to SUFAC
		2. Student senator
	2. Alternate Theatre
		1. Organization that tried to allow members more access to participating in theater
		2. Capital
			1. Digicopy for marketing and events
			2. Acquisition of scripts
		3. Food
			1. End of the year awards banquet
		4. Contractual
			1. Studio production budget
			2. Workshop budgets
		5. Travel
			1. 3 new trips
			2. Overnight trip to Chicago to see theater
			3. 2-day trips look at local theater in Milwaukee and Appleton
	3. Athletes in Action
		1. Spiritual resource for student athletes on campus
		2. Capital
			1. Ultimate training series books
			2. Forgotten God book
				1. Can't be reused, written in
			3. ESV Study Bibles
			4. Gospel Centered Life Book
			5. Copying
				1. Posters, flyers, promotions
		3. Food
			1. Fall and Spring Welcome event
			2. 45 student expected attendance
			3. $400 total
		4. Travel
			1. CRU/AIA Fall Getaway
				1. 6 students
				2. $100/student

Cost of rooms included in cost of registration

* + - * 1. Personal vehicles
			1. Winter Conference
				1. Rooms included in registration fee
				2. Personal vehicles
			2. Ultimate training camp
				1. $500/student for registration and cost of rooms
				2. 6 students
				3. Personal vehicles
			3. Questions
				1. Riley: are you okay if we split registration 50/50
				2. Rep: Yes
				3. Brendan: do you have a place to store the books
				4. Rep: books are immediately handed out and written in, they are all workbooks
				5. Riley: all books are given out?
				6. Rep: yes, they all have places to write
				7. Jasmine: is there a was to get PDFs of the books?
				8. Rep: no
				9. Stephanie: are these given to new members?
				10. Rep: yes, old members reuse their copies
	1. Phoenix Law Society
		1. Help students on prelaw track and students interested in talking about the law
		2. Capital
			1. Justice for All Gala
			2. Networking and recognizing graduating students
			3. Recruitment events
			4. End of the year celebration
		3. Contractual
			1. Justice for All Gala
			2. LSAT Coach
			3. Lecture Series
		4. Food
			1. Justice for All Gala
				1. Serving students and legal professionals
			2. 2 recruitment events
			3. End of the year celebration
		5. No Travel
		6. Questions
			1. Brendan: do you have a place to store things?
			2. Hannah: we want to buy some storage
			3. Brendan: with having 2 recruitment events and the end of the year celebration, I am assuming the end of the year celebration is a closed event. Are you asking for an exception?
			4. Hannah: We will get rid of end of the year celebration and adding $100 to program 1 and $50 to program 2 and 3
			5. Riley: could we get some clarification on the lecture series?
			6. Hannah: we are hoping to collaborate with We All Rise and be a co-sponsor
			7. Zea: what time do you all meet?
			8. Hannah: our next meeting is March 7th at 5:00 p.m., we meet biweekly Tuesdays in the alumni room
			9. Riley: when is the LSAT becoming defunct
			10. Hannah: the trends show by 2025 the LSAT will no longer be mandatory, so if they are not needed, we would use those funds for a mock trials coach
			11. Riley: we will be in touch about more itemization for the Justice for All Gala and the capital items
			12. Hannah: a lot of the money would go to tassels for graduation seniors as a sendoff gift
			13. Riley: there is a SUFAC guideline against buying apparel, so are you asking for an exception
			14. Hannah: Yes
			15. Stephanie: a lot of orgs will have members buy their own graduation things or have them purchased by the org agency account
			16. Riley: SUFAC cannot fund graduation things
			17. Stephanie: we are setting up to get the banners through digicopy
	2. Black Student Union
		1. Supplies
			1. Black History Month Materials
			2. Kwanzaa Materials
			3. Org Smorg and Recruitment Materials
			4. End of the Year Celebration Materials
			5. Digicopy
			6. Subscriptions
		2. Contractual
			1. Black History Month
				1. Speakers, workshops, and movies
			2. Kwanzaa
				1. Keynote speaker
				2. Drummers
			3. Movie Night
			4. Other Black entertainment events
				1. Hair care workshops, spoken word, etc
			5. Soul Food
				1. Asking for exception
			6. Food
				1. Exception for entire section
				2. Soul Food

Use all of the money every single year for Soul Food

Collab with SEC and MESA

* + - * 1. Kwanzaa
				2. Recruitment
				3. Movie Night
			1. Travel
				1. Milwaukee for Black Holocaust Museum

15 students

* + - 1. Questions
				1. Brendan: I want to confirm for Kwanzaa you want $1000
				2. Hannah: Yes
				3. Brendan: you are over $60/person per day for your travel request
				4. Hannah: we will change to 20 students instead 15
				5. Riley: where do you get the other money for soul food?
				6. Hannah: we get help from SEC and MESA and then we cover whatever is left after how much we all agree to pay for Soul Food
				7. Riley: on supplies these are typically not items you keep correct?
				8. Hannah: yes
				9. Riley: could you describe the subscriptions
				10. Hannah: we order magazines that also come with other items
	1. Leaders Igniting Transformation
		1. Black and Brown youth led political organization
		2. UWGB Chapter
		3. General Supplies
			1. Clipboards, tapes, pins
			2. Orange vests, literature
			3. Storage
			4. Digicopy
		4. 3 events: social recruitment, issue related event, LIT and Paint
		5. Contractual
			1. Movie Night
			2. Values Based Organizing Speaker
		6. Food
			1. Recruitment events
			2. Issue related events
			3. LIT and Paint event
			4. Tabling Snacks
			5. End of the Year Celebration
		7. Travel
			1. SWAG
				1. Students sign up to be a LIT member from the state and the org doesn’t have to pay for anything
				2. Provide some funding for students to sign up to be a LIT member
		8. Questions
			1. Brendan: in supplies, you get $250 for promotional supplies for org smorg, end of the year celebration is included in that
			2. Hannah: you can cut the end of the year celebration and move the $200 into the issue related event
			3. Riley: what do you do when you table?
			4. Hannah: we have info about voting and different LIT campaigns as well as different types of events we have
			5. Riley: is it recruitment?
			6. Hannah: Yes, let's move the tabling snacks to LIT and Paint
			7. Brendan: would you say that that the $10 is a membership dues for individuals?
			8. Riley: there are 2 other orgs who have requested an exception for that?
			9. Hannah: Yes, it would be overall cheaper for SUFAC to do that
	2. BSU Reallocation Request
		1. In our 2022-2023, we went over for the allocated money for our Soul Food Event so we are asking for more money for that
		2. Riley: so, you are requesting an exception?
		3. Hannah: Yes
		4. Brendan: is it $200 or $250
		5. Hannah: $250
1. Discussion
	1. Alternate Theatre
		1. Zea: the theater program has been doing very well lately and I think supporting them is in our best interest
		2. Supplies
			1. Braden: looks good, within guidelines
		3. Contractual
			1. Braden: looks good, within guidelines
		4. Food
			1. Braden: looks good, within guidelines
		5. Travel
			1. Jasmine: do they offer student discounts?
			2. Riley: that would be something handled through Nina and if they have a discount, they will spend less than allocated and the rest would go back to us
			3. Braden: looks good, within guidelines
	2. Athletes in Action
		1. Supplies
			1. Jasmine: it’s a lot of waste if they are not reusing them, is there any more info on that
			2. Riley: we typically don’t like the idea of giving out books for individual org members, but I don’t think there are any guidelines that prohibit it. It is not really being used as a capital item because they are writing in it- it is more a supply.
			3. Zea: looks good within guidelines
		2. Food
			1. Brendan: looks good, within guidelines
		3. Travel
			1. Riley: whenever lodging figures into registration, we split it up so lodging has some contribution from the org
			2. Zea: looks good, within guidelines
	3. Phoenix Law Society
		1. Supplies
			1. Riley: tassels are typically bought by people when used for student orgs and our guidelines prohibit the purchase of apparel
			2. Zea: I think granted the exception is good from my perspective
			3. Stephanie: are they talking about cords or tassels?
			4. Riley: I assume cords which is against guidelines
			5. Brendan: did she talk about awards given to students? Because SUFAC funds can't be used for personal items
			6. Riley: I will clarify what the awards are and I will reach out for itemization
		2. Contractual
			1. Zea: LGWG (looks good within guidelines)
			2. Matt: $2500 for the LSAT coach is very cheap
		3. Food
			1. Braden: LGWG
	4. Black Student Union
		1. Riley: we do need more itemization
		2. Supplies
			1. Zea: LGWG
			2. Stephanie: although they ask for a lot of money, these programs are for the entire student body
		3. Contractual
			1. Jasmine: LGWG
		4. Food
			1. Riley: asking for an exception, discussion on that
			2. Jasmine: we should because it is open for the whole school
			3. Braden: it is a normal thing the exception is granted
		5. Travel
			1. Zea: LGWG
	5. Leaders Igniting Transformation
		1. Supplies
			1. Braden: this needs itemization
			2. Braden: LGWG
		2. Contractual
			1. Matthew: to my understanding, LIT is a huge outreach to the community as well
			2. Braden: LGWG
		3. Food
			1. Braden: LGWG
		4. Travel
			1. Riley: they are asking for an exception to our guidelines that prohibit funding individual membership dues
			2. Jamine: I think we should grant the exception since it would be cheaper overall for travel
			3. Stephanie: they do not have an agency account
			4. Brendan: when we are deciding what we are going to do, we have to stick to what we decide, and it will become the new guideline
			5. Eliza: could we entertain them fundraising for these dues to keep things equal?
			6. Riley: whatever decision we make here, we need to apply to the other orgs
			7. Zea: could we heavily suggest the implementation of a fundraiser?
			8. Riley: we could, but currently registration is covered in full, so if we start doing this for this org, we will have to go back for all orgs
			9. Eliza: could you reach out to her about fundraising to see if it's even an option?
			10. Straw Pull
				1. 0-4-3
2. Action Items
	1. BSU Reallocation Request
		1. Motion to approve by Jasmine
		2. Seconded by Braden
		3. Discussion
			1. Jasmine: I think it is good because it is open to the whole school and there is good turnout
			2. Riley: last week we denied a post event request and that is kind of what this is
			3. Brendan: this isn't new, it's just a reallocation
			4. Vote
				1. 8-0-5
3. Announcements
	1. Matthew: Double header basketball game tonight!
	2. Riley: If you are interested in being Chair or Vice Chair of SUFAC next year, please reach out to me
4. Adjournment 7:17 PM
	1. Moved by Zea
	2. Seconded by Jasmine