SUFAC Meeting Minutes

October 14, 2021 5:15pm

1965 Room, UWGB

1. Call to Order
2. Roll Call
3. Recognition of Guests
   1. Mark: Associate Dean of Students
4. Approval of Agenda
   1. Motion to approve
      1. So moved: Ted
      2. Seconded: Isaac
      3. Motion passes
5. Approval of Minutes
   1. Motion to approve the minutes
      1. So moved: Riley
      2. Seconded: Zach
      3. Motion approved
6. Officer Reports
   1. Vice Chair: This week we are in budget crunch time. Budgets are due this Sunday at 11:59. We have received 11 or 12 and we expect to get 50 or so over the weekend. We are training people last minute so they can get their budgets in. I went to the senate meeting on Monday. We trained Ted on the budget. I watched Seinfeld and I will not be here next week.
   2. Chair: We have been dealing with the 11 or 12 budgets and exchanging critiques with the orgs. We are expecting more over the weekend. We were Training Ted for the second time. I presented to a FYS class Wednesday. It went well all applications were taken and I had 8 SUFAC and 8 senator applications. I announced in our Public Policy class that we are accepting positions and gave them applications as well.
7. New Business
   1. Robert’s Rules of Order Training
      1. You do not need to follow every detail so I will teach you Bob’s rules which are a little more relaxed.
      2. This is written by Henry Roberts. They are rules to run the meeting. You already do some of it like with passing minutes. It is courtesy to folks, so we aren’t talking over people, one subject at a time, gives the minority the chance to be heard which is important but the majority still prevails.
      3. Basics: Member has to sate a motion, so “I move” or “I entertain a motion to..”
         1. There has to be a second to the motion.
         2. The chair should always restate so everyone heard it and that is what we are going to talk about.
         3. Then you get into the debate. There isn’t much with minutes but getting into budgets there might be more debate.
         4. Ends with majority vote which is half plus one. Some things need 2/3 vote.
         5. Chair should always announce final outcome if it passes, or it’s defeated.
      4. Tools: Getting into debates it is helpful to keep a speakers list when multiple people want to talk. If Tristan runs meeting Riley will take speakers list.
      5. Calls:
         1. Calls to question: I think we have debated this enough even if there are still people on the speakers list. Some can make an objection to the call, and you can go back to speakers list, or you can go straight to a vote.
         2. Call for acclimation: Everyone agrees we don’t have to take a vote. Calling consent. It can take as long to do this as to take an actual vote. I would like to save this when trying to send a message.
      6. The moves:
         1. Move to table: If you are dealing with a budget and the org made a mistake or needs more information, you can motion to table it and until the org is prepared or until the next meeting then they can take it up again.
         2. Move to vote: You can override some objecting. Take a vote on whether or not to vote. Clearly state what people are voting on in that moment. Taking a vote to continue discussion or take a vote.
      7. Adding amendments
         1. Amending means changing what has been proposed. A correction, change, addition, or anything else. Two ways to do an amendment. Through a regular vote “move to amend…” or if you already have a motion someone can move to make a friendly amendment. You don’t need to take a vote it goes to the person who made the motion or the second. Friendly’s make life a lot simpler. Back to Tristan goes to person who makes first and second and if they approve goes back to original motion.
         2. Main motion: Start your debate. If someone wants to change they will make a motion to amend and then you will debate that amendment. Get to the vote of the amendment and then go back to the original motion as amended.
         3. Main motion and amendment and amend the amendment. You can stack these. Restate every motion and amendment when you get to far in it is easier for someone to say were getting into motion to table.
      8. Voice votes: All those in favor say I, all opposed say nay
         1. Roll call votes
         2. Raise of hands
         3. Acclimation: Calling consent, everyone is going to agree on the vote.
         4. Abstention: Abstain if you are a member of that org or if we are voting on the budget you were not present for the meeting for.
      9. Point of information:
      10. Point of order: Someone is speaking out of turn, or we just made a motion, but we never voted, and we are moving that would bring back.
      11. Point of privilege: To make a personal request. Nothing to do with the business that is being taken care of. Bathroom break or if it is cold and you want the air turned down.
      12. Previous question: If a vote passes and later you think no that doesn’t seem right you can go back and take a revote
      13. Adjournment: Ending the meeting. Move to adjourn you need a move and second. All those in favor all those against.
      14. Review:
          1. One person’s idea: I move
          2. You need a second
          3. You need a discussion
          4. You need a vote
      15. Questions
          1. Isaac: Can anyone make an acclamation
             1. Mark: I think it has to be a voting member.
             2. Riley: We let anyone do it.
      16. Example: Entertain a motion to order pizza.
          1. So moved:
          2. Second:
          3. I’d like to make a motion to amend that Mark will pay for the pizza.
             1. Second: Tristan
             2. Amendment passes
          4. Motion to order pizza and have Mark pay for it.
             1. I move to amend the motion to say we are getting peperoni

Seconded: Tristan

Amendment passes

* + 1. Debate is never a problem just make sure you are doing it right.
  1. Guideline Review
     1. Scholarship
        1. This is a guideline for student government only. No other orgs get money for scholarships.
        2. All scholarship receiving student organizations must carry out university services and provide to the whole student body through time and talent.
        3. Student organizations must have an application process for scholarship positions. Applications must be made available to all students. Positions should be advertised to all students when positions are vacant.
        4. Student organizations must establish leadership contracts. Need to establish position requirements and duties. In the SGA constitution is goes through each position and says what the responsibilities are.
        5. Must create and carryout an evaluation for the scholarship positions and that determines if they get their full amount of money.
        6. Cannot receive two scholarships for being in the same org.
        7. Cannot exceed more than what SUFAC has given, and no scholarship reallocation may be made to SUFAC.
        8. Every 2 fiscal years, scholarship can increase or decrease a maximum 10%. must be justified to SUFAC with valid reasons or evidence. Most of the pay was revised last year.
           1. No scholarship may be changed in the years ending in an odd number.
        9. Scholarships should be arranged in hierarchy with head position getting the most and going down as load decreases.
        10. Student organizations requesting scholarships need to provide mission statement bylaws, application leadership contracts for each scholarship receiving position.
        11. Individuals receiving internship credit in a scholarship position will not receive the scholarship.
            1. Can’t get credit and money.
        12. Any physical or digital material must be submitted to SUFAC a week before the presentation.
        13. A representative must be present to answer questions.
            1. A SUFAC member cannot be this person.
     2. Reallocation
        1. Most reallocation requests Tristan and I approve. It is a moving of money from one place to another.
        2. To equitably distribute funds all guidelines must be followed
           1. Reallocation requests is to take money from the budget that has been approve and put it toward something else because they no longer have the use or don’t need it for that anymore.
        3. Chair and Vice chair decide on all allocation requests unless it breaks guidelines.
           1. These can be brought to the board if it breaks the guidelines. Vote to make an exception.
        4. SUFAC reviews the right to review the agency to reduce the allocation request.
        5. Requests must be presented in accordance with the timeframe written into the particular guideline being requested.
           1. Each guideline has different time frame in which contingencies have to be presented.
        6. Any money owed must be repaid within 2 weeks of a final bill being sent out.
        7. We will report any reallocation requests that have been approved.
  2. Underwater Basket Weaving Club 2022-23 Annual Budget Request
     1. Rep: I am presenting the budget for the Underwater Basket Weaving Club. We have 1000 members, and we weave baskets under water. For committed we are request $1,180 for general supplies and $120 for subscriptions so $2000 total. We need a lot of money to make baskets, so we are buying basket weaving materials and such. We subscribe to a magazine which is $120. One of our members the head basket weaver we wat to give $10,000 a semester so $20000 annually. Under basket weaver is $1,000 a semester so $2,000 a year. For contractual one of the speakers is the master basket weaver. The cost is $3,501. For food our first meeting in the fall is a welcome event and we want $150 we are expecting 5000 members. The last spring meeting we want $150 for food. We go on trips and our fist one is in Gary Indiana. $1 per student but we have 7000 students so it’s $7000 for registration. $6,000 for transportation. SUFAC contribute would be $7000.02.
     2. Questions:
        1. Riley: Under your itemized list, this isn’t very itemized proved more specificity.
           1. We need a lot of string. 600 yards. All materials for making baskets.
        2. Ted: The underwater basket weaving is not student government and cannot revive scholarships.
        3. Riley: Contractual is one dollar over. Can we change this to fit the guideline?
           1. We can pay the one dollar over so you can change it.
        4. Harrison: What are you feeding them?
           1. Anchovies, each person gets one anchovy.
           2. Ted: will you obtain a food waiver to get anchovies not from Chartwells.
        5. John: I won’t always know what Chartwells has and the cost. The org leader may have to go back and do homework to get more information on things and prices.
        6. Tristan: Each org is allowed to have one event per semester to provide food for $150 per semester.
        7. Riley: Registration is paid up to $3,000 will you be able to pay the $4,000 extra?
           1. We can use our agency money. That is sitting at $4,001.
     3. Budgets won’t be this messy because Tristan and I will go over them. Something might break our guidelines, but they may ask the board to vote to whether we can grant an exception.

1. Liaison and Student Government Reports
   1. Liaison: Not all the orgs know the ins and the outs about the rules and what not. People don’t always know what to say or ask. This role play was a good thing to practice and good illustration. We try to be open and welcoming and let them know that they can ask questions and figure things out and it’s okay if they don’t know everything. You are catching on to moving the meeting along and responding when people are making a motion. Be aware of those opportunities to get your name in the minutes. Practice parliamentary procedure
      1. Contingency committed is at $31,725.70, Org startup is at $1,438.24. Gb Nites is tomorrow, it is fun and there is lots of cool stuff going on in the union from 8:00 -11:00. Fright fest leaves at 8 on Saturday to go to six flags. Org budgets are due this Sunday at 11:59pm. The major’s fair is Monday form 11-1 and that is a good op to learn about lots a majors to find or aim at. The ability exhibit is Wednesday, Thursday and Friday.
   2. Senate: My name is Harrison I use he/him pronouns. I am the newly elected speaker of the senate. We are working on a couple things like recruit new members. If you are interested in serving as a senator in addition to being an at-large member absolutely do that.
   3. SGA Exec: Last Monday we had a senate meeting, and the Director of Athletics came to talk about things going on with the Kress. We approved 3 senators and the speaker. We are doing a big recruiting push and setting up booths in the cloud and garden café. Some of the SGA execs have been going to first year seminars to do a last push for the 70 for in a Phlash campaign, so we are super close to getting those 4 $7,000 scholarships. So please get your vaccine cards in if your vaccinated or talk to your friends about it. That money will go to other students on other campuses if we don’t hit that 70%.
2. Announcements
   1. Riley: I will send an email to at large members to arrange a time to meet with Tristan and I to see your thoughts and chat about SUFAC.
   2. Tanisha: ZOT is having a bake sale October 27th. I’m making the cookies and I think they are good so come buy cookies.
   3. Ted: The Mayor of Green Bay will be in phoenix rooms having an open forum about how the infrastructure bill money will be spent in the city of Green Bay. If you are interested in local politics then that would be a good thing to check out.
3. Adjournment
   1. Motion to adjourn
   2. So moved: Riley
   3. Seconded: Ted
   4. Motion passes