

## MINUTES

University Committee Meeting  
Wednesday, October 29, 2014, 3:00 PM  
Cofrin Library 750

Present: Clifton Ganyard, Kristin Vespia, John Lyon, Katrina Hrivnak, Sylvia (Mimi) Kubsch, Steven Meyer (chair), Cristina Ortiz, Vanya Koepke (Student Government Rep).

Guests: Chancellor Gary Miller and Cliff Abbott

1. The minutes of October 15 were approved of as written.
2. The Chancellor spoke to the UC about the enrollment issue. This coming Saturday Nov. 1 there will be an Enrollment Summit where 3 phases of the project will be formulated. Phase 1 will take place November through December and will focus on increasing enrollment of first time full time freshman. The second phase will take place during January and February and will focus on increasing enrollment of transfer students. Beginning in February the 3<sup>rd</sup> phase will concentrate on feedback. The Chancellor distributed a "Tuition pool enrollment/financial projection" sheet that showed that the academic year 14-15 UWGB will owe the state \$2,712,508 from tuition pool carryover. If 171 new freshman and 50 new transfers were added to the projected 713 new freshmen and 414 transfers we would break even. This is the goal. The effort will be headed by Jen Jones (Student Services Program Manager) who will organize efforts to meet goals. The effort will be enacted by trained faculty volunteers who will go out recruiting to local high schools and network with the goal of increasing local high school applicants. Volunteers have already gone out to a local high school and assisted students to complete their FAFSA applications. It was noted that applications from this high school are increased.
3. The modified CWC charge was discussed. The word "voting" was added to the charge (9 voting members) clarifying that there are voting and non-voting members of the CWC. The composition of the committee will be three Academic Staff representatives, three University Staff representatives and three tenured Faculty representatives. These representatives will be voting. On the CWC will also be the Director of Institutional Research and one representative each from the ASC, USC and the UC who will be non-voting. The revised charge needs to be approved of yet by the Faculty Senate.
4. The modified change of code for the Legislative Affairs Committee (LAC) was discussed. "Three members of the University Staff, selected by the University Staff Election" will be added as will "one student representative". This change needs to be approved of by Senate.
5. Three University Staff members were added to the charge for the Learning Technology Collaborative Committee which also will need to be approved of by Senate.
6. Cliff suggested specifying how members will be appointed in the charges of these committees. Steve said he will work on the charges to include this.
7. The proposed new model for summer course timelines was discussed. Seems the UC supports the new model but how or who will approve it was questioned. It was thought that the Academic Actions Committee would be the approving body but the AAC wants

to receive the proposal from the UC. The AAC would not approve the proposed change but would rather just set the dates after the change is endorsed by the Senate. Christina reminded us of the process used to approve the change from 15 to 14 weeks semesters was voted on by the Senate. It was agreed that the proposal should be further discussed at Senate so that the Senate is comfortable with it. The proposal will also be discussed by the Student Government Association.

8. Cliff initiated discussion of the selection process for the Regents teaching award. The issue concerns how the person is selected for this award. Should the selection be made by the Awards and Recognition Committee? Should the Provost make the decision? Should the person have already received a Founders Award for Teaching? Since the nomination is due to the Regents by December 19, there probably is not time for the Awards and Recognition Committee to be involved. For this year it was decided to use previous Founders Award recipients as the pool to select from and that Greg Davis (Associate Vice Chancellor) will make the selection. Next year the Awards and Recognition Committee will be involved. .
9. Steve initiated discussion of the "Faculty Representative Code/Policy". The policy is now that the Faculty Rep is the Chair of the University Committee. This is problematic because the UC Chair position is only for 1 year and continuity in who fills the "Rep" position is of utmost importance. Several Options were discussed such as selecting the "Rep" from all tenured faculty or should the "Rep" be a member of Senate? Should the "Rep" be an ex-officio member of Senate? It was suggested that there be a course release for the "Rep" since the "Rep" should also attend Regents meetings which are on Thursday. It was noted that this is a big commitment. Assuming however that we do not get course release the person needs to be identified early so he or she can arrange teaching schedule to be off Friday and Thursday. It was decided that the UC will continue discussing this issue.

Meeting adjourned at 5:00 pm

Respectfully Submitted,

Mimi Kubsch