

Academic Staff Committee Meeting
Meeting Minutes
November 8, 2017

ASC Members Present: Eric Craver, Lynn Niemi, Jamee Haslam, Joe Schoenebeck, Jan Malchow, Amy Bartelme

Guests: Steve Meyer (SOFAS)

Next meeting: Wednesday, December 6, 2017 1:30 pm CL 735
AS Assembly Thursday December 7, 2017 3 pm Christie Theatre

- I. Call to Order 1:32 pm
- II. Approval of Meeting Agenda
 - A. Additions to Agenda under SOFAS Report IV
 - i. As Item B. Change of wording to AS Bylaws Article 1 36.09 updated language
 - ii. Motion to approve by Jan
 - iii. 2nd by Joe
 - iv. All members were in favor of approval
- III. Approval of minutes from October 25, 2017 meeting
 - A. Motion to approve by Joe
 - B. 2nd by Jan
 - C. All members approved
- IV. SOFAS Report (Steve Meyer)
 - A. Review of policies pertaining to Limited Employee status and participation as Academic Staff
 - i. Per Steve Meyer (SOFAS) – all employees with Limited appointments have no governance representation
 - ii. Steve with discuss with Christine Olson (HR) – correspondence to be sent to those employees with Limited appointments letting them know they have no governance representation
 - iii. Limited employees also should not vote in governance elections or serve on governance committees
 - iv. Eric – future AS email correspondence will not be sent to the Limited employee group
 - B. Change of wording for Academic Staff Bylaws Article 1 36.09 (4m) updated language per State Law
 - i. *(4m) ACADEMIC STAFF. The academic staff members of each institution, subject to the responsibilities and powers of the board, the president, the chancellor, and the faculty of the institution, shall have the primary responsibility for advising the chancellor regarding the formulation and review, and shall be represented in the development, of all policies and procedures concerning academic staff members, including academic staff personnel matters. The academic staff members of each institution shall have the right to organize themselves in a manner they determine and to select their representatives to participate in institutional governance.*
 - ii. SOFAS will update Bylaws and repost on SOFAS website
- V. Old Business
 - A. Academic Staff Excellence Award nominations (Amy)
 - i. Reviewed nominations for UW System AS Excellence award for UW Green Bay
 - ii. Eric is forwarding nominee to Provost Davis as AS Committee recommendation for UW Green Bay's AS Excellence nominee

- B. UWS BOR Policy 6-4
- a. Jan motioned to amend resolution text – paragraph 9 – remove “omitted” and replace it with “excluded”. Amy 2nd that motion. All committee members were in favor of amendment.
 - b. Motion to approve amended draft text by Lynn
 - c. 2nd by Amy, All members in favor.
 - d. Jamee will make changes and send final to Eric to forward to SOFAS
 - e. SOFAS will send to UW BOR and maintain record
 - d. Resolution text as amended (text below)

UW-Green Bay Academic Staff Resolution on Regent Policy 6-4

Whereas, a successful chancellor must have a strong understanding of the campus mission, campus culture, and its place within the community; and

Whereas, leading an institution of public higher education is substantially different from leading a business or other private enterprise; and

Whereas, the local stakeholders (faculty, staff, administrators, students, and community members) are best positioned to understand the characteristics of a successful chancellor for UW-Green Bay; and

Whereas, the current proposed committee composition inadequately represents the entire campus community of faculty, academic staff, university staff, and students and the interests of local stakeholders; and

Whereas, current policy encourages that the search committee include campus and community member representation from diverse groups including women, minorities, and other underrepresented groups; and

Whereas, the Board of Regents (BOR) is represented by the special regent committee composition of three to five Regents involved in the selection process; and

Whereas, the job description for chancellor is currently written by the System President and the Special Regent Committee; and

Whereas, the Special Regent Committee is only encouraged, but not required, to visit the UW institution students, faculty, staff, and other members of the campus community before writing the job description; and

Whereas, with only one staff member, Academic Staff or University Staff, being appointed to the search committee, one governance group will, by design, be excluded.

Therefore, the Academic Staff Committee of UW-Green Bay hereby resolves:

To show its disapproval of Regent Policy Document 6-4;

To call upon the BOR to approve an alternative policy with the following principles:

To give preference to candidates that have experience in a higher education setting.

Ensure that each chancellor search and screen committee is comprised of a majority of members from the campus community;

Ensure that each governance group on campus (faculty, university staff, academic staff, and students) has more representation on chancellor search and screen committees than does the BOR; and

The Search and Screen Committee will vote to select their own chair and vice chair.

11/8/2017

- C. Discussion for December Assembly Agenda/Goals (Eric)
Agenda ideas
 - a. AS Bylaws text update
 - b. BOR Policy 6-4 ASC Resolution
 - c. Invite Provost Davis – budget update
 - Eric reaching out to Provost office for invite and budget for snacks
 - d. Invite Clif Ganyard – UW Colleges merger
 - Eric reaching out to Clif
 - e. Invite Chancellor Miller – Strategic Planning update/New programs update
 - Eric reaching out to Chancellor’s office
 - f. Committee reports
 - Eric is sending a reminder out to chairs of all AS Committees – prepare and submit a written update to SOFAS and a member of committee should be present at Assembly to give verbal update to all AS present
 - g. HR - Title and Total Comp update

VI. Department/Committee Reports

- A. UWS System Rep (Eric)
 - a. Last meeting minutes are on the website
 - b. Title and Total comp PowerPoint was forwarded to committee members
- B. UC (Eric)
 - a. Last meeting minutes on SOFAS website
 - b. Next meeting 11/8/17 at 3 pm – update at next meeting
- C. Faculty Senate (Jamee)
 - i. No update – next meeting November 15th
- D. Title & Total Comp (Jan/ Steve Newton) – no update
- E. Personnel Committee (Lynn) – no update
- F. Professional Development Allocations Committee (Joe) - no update
- G. Professional Development Programming Committee (Jan)
 - a. A spring session was cancelled so committee is looking for another option to replace it
 - b. Nov 15th financial planning/budgeting event
- I. Leadership and Involvement Committee (Amy) – no update

VII. New Business

- A. Nov 22nd meeting – cancel due to Thanksgiving holiday
 - i. Lynn motioned to cancel Nov 22nd meeting
 - ii. Amy 2nd
 - iii. All members were in favor
 - iv. Eric will send out Agenda for December 7th assembly prior to Nov 22nd

VIII. Other business/items for next meeting

- A. To Be Determined

IX. Next regular meeting: December 6, 2017 1:30 pm CL 735

All Academic Staff Assembly December 7, 2017 3 pm Christie Theatre

X. Adjourn 2:23 pm

- A. Motion to adjourn by Joe
- B. 2nd by Amy