

ACADEMIC STAFF COMMITTEE MEETING MINUTES
Monday, January 8th, 2007
12:30 - 2:00 pm, CL 825

Present: Sherri Arendt, Sue Bodilly, Dave Dettman, Paula Ganyard, Dan McIver, Paul Pinkston, Grant Winslow

1. Call to Order by Chair at 12:30

2. Approve minutes of December 11, 2006 meeting → Approved

3. New Business

A. Scheduling Models (*guests: Dean Erikson and Dean Hughes*) → Reported results of a recent survey to determine if the campus community prefers our current model of class scheduling or the Syracuse model. Syracuse model won by a wide margin (preferred 2-1 by faculty and 6-1 by academic staff. The Syracuse model has the potential to shorten the semester by one week and provide more class scheduling flexibility than our current model. If final approval is granted the target date for implementation would be fall of 2008.

B. International Education opportunities (*guests: Dean Hughes and Brent Blahnik*) → Brent discussed the possibility of academic staff with international expertise partnering with faculty to lead travel groups. The committee will address how to best communicate this opportunity to staff and supervisors. The committee agreed that an across the board policy on how these trips are handled would be useful to prevent procedural variance from unit to unit. The committee also agreed that defining “expertise” would be helpful. Paula suggested that we survey academic staff to see what they are expert in as a way of matching interested academic staff with faculty.

C. Mailing List Policy → The previous practice of selling campus mailing lists will be discontinued. This information will still be available to interested parties in the form of the campus directory.

D. Campus Directory → Eliminating the student contact information from the campus directory is being considered. This is due to cell phone use and other factors that cause the information to become inaccurate almost as soon as it is printed. The committee didn’t have a problem with this idea since contact information for students can be found in SIS.

E. Service Awards → The committee agreed that although the service award gatherings are not well attended we should continue them since they are good community building events for faculty and staff. The group discussed possibly changing the time of year and possibly changing the plaque to something that would be used such as a watch, clock, pen set.

F. Regents Award → The committee will forward Jan Thornton as UW-Green Bay’s nomination for the Academic Staff Regent’s Award for Excellence.

4. Old Business

A. Layoff Brochure → the layoff brochure subcommittee will schedule a second meeting to finalize recommendations for the brochure by February.

B. Administrator Evaluations → Grant and Sue shared information from a recent administrator evaluation sub committee meeting.

C. Criminal Background Check Policy → UW campuses have until May to create a plan for implementing this policy.

5. Information Exchange with the Provost → The Provost shared information concerning the proposal to create a Bachelor of Applied Studies degree.

6. Information Items

A. ASC Chair update → No update

B. System Academic Staff Rep report → Sherri reported the following:

During the 12/14 meeting reps discussed:

Compensation Package, the LAB audit and legislative committee assignments.

A search and screen committee has been established for the Senior VP for Acad Affairs, of which two UWGB staff members were nominated, but neither were selected.

On the topic of Freshman Admissions, the BOR would like further statewide discussion on campus admission practices, conversations with legislators, public and governance groups before making a resolution.

The BOR would like a committee established that would set protocol within shared governance when developing policy on issues such as UWS 7 and 11. The AS Staff Reps decided that a joint approach with faculty governance was a better approach.

On Peer Comparison Gaps, UW System does not want to separate faculty and academic staff in the pay plan. There is a need to develop/gather system wide data on campuses losing people in current positions and in searches due to pay.

C. Academic staff committee updates → No Updates

D. General

1. Information of interest to academic staff is posted on the SOFAS website:

<http://www.uwgb.edu/sofas/>

All meetings are open unless otherwise stated.

Respectfully submitted by Dave Dettman