

University of Wisconsin

Green Bay

Lifelong Learning Institute

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Board of Directors

Monday, November 22, 2021 (Virtual)

Members: Fred Delie (President), Julia Wallace (Vice President), Judy Gilson (Secretary), Kris Lewins (Treasurer), Theresa Charapata (At-Large), Sue Johnson (At-Large), Norm Schroeder (At-Large), Mary Braband (Curriculum), Mary Cook (Publicity and Promotion), Dean cherry (Technology), Gary Hanna (Technology), Karen Carvenough (Social Committee), Susan Pike (Office Manager), Jason Mathwig (Advisor), Weston Carvenough (Past President)

Excused:            Absent:            Guest: Barb Beaver, Sue Sorenson

Call to Order – 8:20 AM

1. Any changes to agenda – No changes.
2. Changes to October 25, 2021 BOD minutes – No changes motion to approve both agenda and minutes by Gary Hanna seconded by Julia Wallace.
3. Treasurer's Report/Finance Committee – Kris Lewins
  - Cash flow October \$2,816.00 member dues for fall 2021.
  - Assumed 80 new members in Spring 2022, \$6000 in the black by end of fiscal year on June 30, 2022.
  - \$79,455 YTD dues 2021
  - Expenses \$11,025.89 includes salary
  - Postage/publicity promotion
  - 563 members for fall 2021.
  - Venue item cost high
  - Jason informed committee members UWGB refunded through Cares Act \$51,788 to LLI account and UWGB will cover expenses until LLI breaks even
  - Motion to approve Theresa Charapata seconded by Gary Hanna

4. Advisor's Report – Jason Mathwig
  - Update on Joy Reznek replacement –
  - Jessica Lambert from Lakeland University replacement for Joy Reznek. Starts part-time December 6 and full time January 3, 2022
5. Office Manager Susan Pike
  - Ashley doing a good job. She is majoring in Engineering and Mathematics, on the golf team, she is doing very well as an assistant to LLI, will work with her schedule for office time.
  - Spring catalog 2022 published November 22<sup>nd</sup>
  - 86 members requested hard copy catalog with a \$5 payment.
  - December 6<sup>th</sup> at 10 am registration begins
  - 8-9 volunteers at front desks also Heather is helping at desk
6. Vice President - Julia Wallace The Chair of the Nomination and Election Committee shall announce a call to nominations from LLI members starting no later than January 31,2022. Nominations must be received at the LLI office by March 15, 2022. The slate of candidates will be sent to LLI by April 4, 2022. Members must return their ballots by April 24<sup>th</sup> and the successful candidates will be announced at the annual board meeting on May 4, 2022.

Any LLI Bylaws changes should be presented to the Board by February 15, 2022 (80 days before Annual Meeting). A vote on changes to the LLI Bylaws must be received to the LLI office by April 24, 2022 (10 days before Annual meeting).
7. President's Report – Fred Delie Parade Report Given. LLI represented by Theresa Charapata and Fred Delie. UWGB float won Most Original Float award. Float represented Future Phoenix, current Phoenix and LLI sitting around a campfire. Surrounding the float were representatives of UWGB (students, parade coordinators) UWGB photographer took many photos through-out the parade route.

8. Committee Reports:

A. Publicity & Promotions (Marketing & Travel) –Mary Cook – Meetings 2<sup>nd</sup> Monday to the month. Focus effort on individual contact, actively offer presentations to local groups, service groups, Chamber of Commerce. Personal touch handout business cards for LLI can use old cards since all contact information is the same. Fred’s newsletter time frame early September, early January, March prior to elections include bio of candidates. Wes to give talk to retired Union members 1pm November 22, 2021. Consider meeting one in early June to cover Intro to LLI presentation in July and Art Street Presentation.

9. Curriculum Mary Braband – Next committee meeting is January. Mary retiring as co-chair but still a member. No new co-chair identified, need more recruiters.

10. Technology –Dean Cherry and Gary Hanna No problems at this time but a new pointer was purchased for room 230.

11. Social Committee – Karen Carvenough December 1<sup>st</sup> Social is all set. 62 members have signed up as of November 22, last day to sign up Monday November 29. LLI must pay for number signed up whether they show up or not.

12. New Business Annual meeting will be part of Spring Fling on May 4, 2022. No December board meeting, Fred and Committee chairs will send update to board members in December on any pertinent items. Board meeting link will be included in Board agenda going forward. Barb Beaver and Sue Sorenson would like to be included in next board meeting.

**Next Meeting: Monday, January 24, 2022 8:00 – 10:00 (virtual)**

Adjourned 9:14 am

Secretary Judy Gilson