

UNIVERSITY of WISCONSIN
GREEN BAY
Lifelong Learning Institute

Board of Directors Agenda
Monday, February 28, 2022 (Virtual Meeting)
8:00 AM – 10:00 AM

Members: Fred Delie (President), Julia Wallace (V. President), Judy Gilson (Secretary), Kris Lewins (Treasurer), Theresa Charapata (At-Large), Sue Johnson (At-Large), Norm Schroeder (At-Large), Sue Pike, (Curriculum), Mary Cook (Publicity and Promotions), Dean Cherry (Technology), Gary Hanna (Technology), Karen Carvenough (Social Committee), Sue Pike (Office Manager), Jason Mathwig (Advisor), Weston Carvenough (Past President)

Excused: Theresa Charapata

Absent:

Guests: Barb Beaver, Sue Sorenson, Liz Koehler, Mary Gajeski, Steve Lenz

Call to Order – 8:01 AM

1. Any changes to the agenda No changes
2. Approval of January 24, 2022, BOD Minutes motion Norm Schroeder, Seconded Gary Hanna.
3. Treasurer's Report/Finance Committee – Kris Lewins
 - a) Working on budget \$51,000 no restriction on money from UWGB
 - b) Total expenses \$8,495.93, administration \$8,110.98, curriculum \$209.95, social \$175.00, course cost \$34.80, room rentals \$195 (Neville Museum).
 - c) UWGB Foundation \$16,269 Scholarship \$265.
4. Advisor's Report – Jason Mathwig
 - a. Mar 1 lifting of mask requirements
 - b. Sue Pike is retiring on May 11, position to be posted soon
5. Office Manager's Report – Sue Pike
 - a. Steve Lenz will be the Co-Chair of Curriculum Committee in Green Bay
 - b. Norm Schroeder plus two additional people have agreed to join the Curriculum Committee
 - c. Liz Koehler and Jean Rausch will attend Board meeting regularly to give curriculum committee and reports from Manitowoc, and Sheboygan campus.
 - d. 573 members as of today
6. Vice President's Report – Julia Wallace No report
7. President's Report – Fred Delie No report

8. Committee Reports:

- a. Publicity & Promotions (Marketing & Travel) – Mary Cook
 - a) Targeting other community groups give LLI membership to retiree also contact service groups, newsletter, flyers campus newspaper, Facebook, sample class online, LLI membership as gift at Christmas and other occasions.
 - b) Update their budget
 - c) Will continue to do Art Street
 - d) Will do Intro to LLI in July
 - e) Norm Schroeder: may be able to use his tent for Art Street
 - f) Travel discussion to start in March possible with trips starting in fall.
 - g) Need to meet with Tori at least three times a year
- b. Curriculum – Steve Lenz, Sue Pike, Liz Koehler, and Jean Rausch (Manitowoc and Sheboygan)
 - a) Next meeting on Thursday, Mar 3
 - b) Painting courses should be considered
 - c) Number of on-line classes have been getting less. Propose one or two people who would be responsible for gathering on-line course opportunities.
 - d) Liz Koehler and Jean Rausch: Seven active recruiters, trying to get more hands-on programs.
 - e) Hard to get people to attend classes in Sheboygan. Only one recruiter in Sheboygan. Sheboygan does not like to attend with masks.
 - f) Marinette has only two recruiters
 - g) Set up carpools for people to attend classes in Manitowoc, Marinette, Sheboygan concern about liability issues if accident occurs.
 - h) Holy Family Manitowoc closed concert presentation possible bus for members.
- c. Technology – Dean Cherry/Gary Hanna
 - a) No issues to report. No budget increases.
 - b) Technology working well in RM 220 and 230.
- d. Social Committee – Karen Carvenough
 - a) Planning meeting for May 4 Spring Fling. Meeting with Tundra Lodge next Tuesday. No entertainment planned. No artwork planned.
 - b) Perhaps do some marketing for LLI at Spring Fling
 - c) LLI Choir potential

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9. Nominating Committee - Mary Cook

- a. Slate of officers is almost complete. May have another person Member-at-Large.

10. Old Business

11. New Business

a. Special Accommodation Request

- a. Dean Cherry's requested to use a special chair for his Great Expectations presentation. chair is 26 inches wide, 28 inches high and 5 feet long like a lawn chair.

Can he sit outside of door at Rose Hall rooms or get permission to be inside classroom.

- b. Legal concerns approval for copyright material such as Great Expectation courses need approval of author. UWGB and LLI are not responsible for fine if presenter does not get approval.
- c. Five years sentence or \$200,00 fine.

Next Meeting: **Monday, March 28, 2022, 8:00-10:00am (Virtual)**

Adjourned: 9:52 AM Motion Gary Hanna Seconded by Wes Carvenough

Secretary Judy Gilson