

Annual Reports of University Elective and Appointive Committees 2017-2018

University of Wisconsin—Green Bay

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FACULTY ELECTIVE COMMITTEES

University Committee

Annual Report 2017-18

Fall 2017

UC Members: Patricia Terry (Chair), Ryan Martin (Speaker of Senate), Christine Vandenhouten (Faculty Representative), Courtney Sherman, Gail Trimmerger, Katia Levintova

In the Fall 2017 semester, the University Committee brought a number of items to faculty senate for discussion and vote. These include the following:

- A request to implement a BS in Mechanical Engineering. The first reading was at the September 13, Faculty Senate meeting, with subsequent senate approval at the October 11, Senate meeting.
- A request to implement a MS in Nutrition and Integrated Health. The first reading was also at the Sept. 13 Senate meeting with approval at the Oct. 11, Senate.
- After lengthy discussion and deep consideration at the UC level, the UC brought a resolution to the November 15, Faculty Senate that would remove the undergraduate graduation requirement of an interdisciplinary major or minor. Following passionate debate at both the first and second readings, the resolution passed at the December 13, Senate. Starting with the 2018-2019 Undergraduate Catalog, students will no longer need an interdisciplinary major or minor to graduate.
- The UC met with the Provost concerning the Workload Policy document. This document was brought to the October 11, Senate meeting.
- The UC drafted a resolution addressing the Board of Regent's New Administrator Hiring Policy. The resolution was forwarded to the University Staff Committee and Academic Staff Committee for review, and presented to the Senate on October 11, 2017, where it passed.
- The UC agreed with the proposed change to rename College of Science and Technology as College of Science, Engineering, and Technology, provided there is a consistent use of Oxford comma in the name, and sent the change for Senate approval at the November meeting. It was approved. The UC also approved the inclusion of the proposed change in the current administrative structure of CST, to include the School of Engineering in the potentially renamed CSET, in the November Senate agenda.

The UC also meet with campus members as needed and discussed the following:

- The UC had several updates on the HLC accreditation process with Cliff Ganyard.
- In September, HR sent both a Revised Workplace Conduct Policy and Compensation and Pay Plan Policy to the UC. The UC forwarded the latter to the Committee on Workload and Compensation.
- The UC met with the registrar, Provost, Associate Vice Chancellor Matt Dornbush, and past Chair of ILS, Professor Georjeanna Wilson-Doenges, to discuss the policy of priority registration for ILS students. The length of the priority registration period has been an issue for non-ILS students. The UC recommended a policy change to shorten this period and to lengthen the wait list so that the university will be able to determine when it is reasonable to open another section of a class to meet student needs.
- By request of the Provost, the UC reviewed the position description for the Dean of the College of Arts, Humanities, and Social Sciences and provide a list of names of potential faculty to serve on the search committee.
- By request of the Provost, the UC reviewed requirements for graduating with honors and decided not to recommend changes.

- The UC met with Associate Provost Cliff Ganyard and Provost Greg Davis to discuss the Project Coastal merger between UW Green Bay, UW Sheboygan, UW Manitowoc, and UW Marinette.

Spring 2018

UC Members: UC Members: Patricia Terry (Chair), Ryan Martin (Speaker of Senate), Christine Vandenhouten (Faculty representative), Courtney Sherman, Gail Trimberger, Hernan Fernandez-Meardi

After the December Senate Meeting, Katia Levintova resigned from the UC. Following shared governance policy, she was replaced by Hernan Fernandez-Meardi.

The UC discussed and brought the following items to Faculty Senate:

- Two resolutions were presented by Professor Uwe Pott concerning the new early Alert grade System. The first, a reminder to UWGB administration that issues concerning curriculum must be approved by faculty governance, passed. The second, which called for Early Alert to be applied only to 300 and 400 level courses, failed.
- **GAAC catalog changes:** Associate Vice Chancellor Matt Dornbush proposed changes to the Graduate Catalog to continue allowing D grades to count toward GPA configuration, but not toward satisfying degree requirements. The proposed changed language was approved by Faculty Senate.
- **International Education Committee Request.** The International Education Committee (IEC) submitted a request to change the process by which the committee chair is selected. This request was approved at the February 21, Senate.
- The UC initiated a discussion of whether or not un-tenured faculty should serve on Senate, citing several significant cases where untenured faculty were concerned about the consequences of their vote. Senate decided that the status quo of having faculty from all ranks serve was in the best interest of the institution.
- **Project Coastal Shared Governance – SOFAS,** Steve Meyer, drafted a shared governance resolution providing transitional representation to faculty at the Project Coastal campuses starting in the Fall 2018 semester. This was presented and passed at the April Senate meeting.
- **Childcare Establishment Fund:** At the January Faculty Senate meeting, R. Nesvet reported that SUFAC was in violation of their bylaws when they recently voted against collecting fees for the Childcare Establishment Fund. R. Nesvet and A. Staudinger drafted a resolution for the faculty's review at the April Senate meeting. The resolution passed.
- Authorization for a BS in Nursing was presented and approved.
- A Form K to reorganize Computer Science and move some faculty from CAHSS to CSET and the Cofrin School of Business was approved.
- A resolution to eliminate the Learning Technology Council was approved by Senate
- The addition of an Actuarial Science minor to the Math program was approved by the UC.
- A new Impact MBA in the Cofrin School of Business was approved by Senate.
- Gail Trimberger was voted the 2018-2019 Speaker of Faculty Senate.

The UC also meet with campus members as needed and discussed the following:

- **UC Liaison to CWC-** Courtney Sherman will serve as the UC's liaison to the CWC, replacing Katia Levintova.
- **A request was made to create a Task Force on Interdisciplinarity-** The UC reviewed the work of a previous UWGB Interdisciplinary Task Force and drafted a charge for the proposed one. This charge was sent to the Committee on Committees and Nominations for review. The CCN determined that its work was redundant and that no such committee was needed at this time.

- **Discussion of how many departments have course prerequisites-** The UC discussed the degree to which students' access to courses is inhibited by course prerequisites. Courtney Zambon, SGA President, will bring this to the SGA meeting and report back to the UC if this is a student concern.
- **Discussion with John Luczaj About Domestic travel Course Barriers-** J. Luczaj discussed the barriers he's experienced in setting up a domestic travel course, indicating that he has not been able to find a way to collect money from students to pay for such trips. The UC discussed ways of addressing this and decided to ask Brent Blahnik of the Office of International Education to join us at a meeting to discuss these ways of around these barriers. After meeting with Brent, further communication was passed to Professor Luczaj.
- **Proposed changes to tenure requirements:** SOFAS S. Meyer joined the meeting to discuss the Personnel Council's proposed changes to tenure requirements. The primary focus of the proposal is to officially require letters from external reviewers as part of the file. Generally, the UC is in agreement that requiring letters is appropriate. The document will be sent back to the Personnel Council with suggestions for adding language for the purpose of clarity.
- The UWGB policy on building hours was discussed with faculty from the Arts and Tomas Kujawa, head of Public Safety. The UC made some recommendations, but recognized that limited building hours are a resource and safety issue.
- The UC met with the Chancellor and Provost regarding changing the university mission. The Chancellor was compelled to wait until the Fall 2018 semester to present first and second readings to Faculty Senate.
- Kristin Vespia, the faculty representative to the Strategic Budget Committee, gave a report to the UC.
- Courtney Sherman was voted the 2018-2019 UC Chair. Christine Vandenhouten was voted to remain Faculty Representative.

Report respectfully submitted by UC Chair, Patricia Terry

Committee of Six

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In the past year the Committee of Six Full-Professors met and reviewed the following candidates for promotion to full-professor: Dr. Pao Lor, and Dr. Michelle McQuade Dewhirst.

Members of the Committee included Dr. Alison Gates, Dr. Regan A. R. Gurung, Dr. Christine Style, Dr. Amy Wolf, Dr. Georjeanna Wilson-Doenges, and Dr. Meir Russ (Chair).

Both candidates were unanimously endorsed by the Committee for promotion to full-professor.

In other business, the Committee unanimously supported revision of the review process to be published in the “Guidelines for the Preparation of Materials in Support of Candidates for Promotion to Full Professor Rank” to ensure qualified experts with minimal personal knowledge of the candidates to write external support letters provided by the candidates (see minutes attached-approved electronically by all members on January 26, 2018).

The committee also marveled at the quality of the work taking place on campus as evidenced by the nominee files. The committee urged University Marketing to showcase the work of nominees going up for Full Professor, highlighting their successes and accomplishments for the entire campus community to revel in.

The Committee wishes to thank Dr. Steven Meyer and Ms. Holly Keener for their support and assistance throughout the academic year.

I also wish to thank my colleagues on the Committee, Dr. Alison Gates, Dr. Regan A. R. Gurung, Dr. Christine Style, Dr. Amy Wolf, and Dr. Georjeanna Wilson-Doenges, for their great effort and due diligence in reviewing candidates files, and for their thoughtful discussion and coordination of report writing of the reviews.

Finally, I personally also wish to thank my colleagues Dr. Regan A. R. Gurung and Dr. Dean D. VonDras for their advice regarding my role as a chair.

Respectfully submitted,

Meir Russ, Chair
Committee of Six Full-Professors

Academic Affairs Council

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1. **Meetings and Membership:** Members of the committee included Clif Ganyard (ex-officio), Sylvia (Mimi) Kubsch chair, Woo Jeon, Vince Lowery, Randy Meder, Kate Burns and Katrina Hrivnak (ex-officio). During the 2017-2018 academic year the Academic Affairs Council (AAC) met for a total of 19 meetings every other Tuesday from 2 – 3 pm. In preparation for the meeting the chair made a thorough agenda listing various agenda items and detailed lists of courseleaf requests sometimes up to 150 course program and change requests long, but typically more in the range 50 requests length, all of these being reviewed in the meetings and voted on for approval. The members of the committee worked very well together coming prepared to meetings to discuss various agenda items, program reviews, course and courseleaf requests. The work of searching for agendas, minutes, program self-studies and feedback response reports to the self-studies was streamlined due to SharePoint. The work of reviewing course and program change requests was more accurate with Katrina Hrivnak Assistant Registrar leading that part of the meeting.
2. **Program self-studies and AAC Feedback reports:** During the academic year the AAC reviewed four program self-studies submitted by Mathematics, English, Music and Information Sciences.

The Environmental Science and HIMT self-studies were also scheduled to be reviewed this academic year but due to unforeseen circumstances were not submitted and will be reviewed first thing next fall 2018. (See appendix A for Program Review Feedback Reports).

3. **Various other agenda items:**
 - a. Development of Area of Emphasis s Guideline regarding how many courses should be different among emphases offered by same program. Guideline submitted to the University Committee. See Appendix B
 - b. Approval of RAI Entry Level Bachelor of Science in Nursing Degree
 - c. Approval of RAI Mechanical Engineering Degree
 - d. Approval of RAI Bachelors of Fine Art in Writing and Applied Art
 - e. Need for lower level (100 and 200) Art courses; currently most are 300 and 400 and require prereqs – please follow up 2018-2019 AAC
4. **Course and program requests.** (see appendix C)

Appendix A Program Review AAC Feedback Reports

Feedback report to Information Sciences (IS) Program Self Study

I. Introduction

Information Science Program at UWGB educates students on qualitative and quantitative skills to handle complex information problems topics faced in the knowledge economy demanded by employers in a digital media environment. The acquisition of practical, interpersonal, and managerial skills needed to collaborate and coordinate among external stakeholders to achieve a common goal are primary focuses for the IS Program, which promotes integrative knowledge that is required for a professional career in a newly emerging media environment. The homepage serves as a comprehensive reference for the program and related future careers and explains both very well.

On May 1, 2018, AAC reviewed and discussed the Self-Study Report submitted by Philip Clampitt, the chair of the IS Program with himself. AAC notes that the Self-Study document is very well organized and the IS Program has a clear mission statement that shares and supports the mission of the College of Arts, Humanities and Social Science as well as the UW-Green Bay Core/Select Mission and the Guiding Principles.

The IS Program provides three emphases for the major:

- Data Science
- Game Studies
- Information Technology

There are currently 9 faculty members: 1 professor, 5 assistant professors, 1 senior lecturer, and 2 lecturers who are affiliated with the IS Program but also teach in other disciplines. There are no dedicated IS faculty. Starting in July 2018 the computer science faculty teaching for IS will be moving to a different college, the College of Science, Engineering and Technology.

According to the IS Self-study the total current headcount of undergraduate students maintained as IS majors are 48 whereas in 2016 there were 36. The total number of IS graduates in 2015 was 13 and in 2016 was 6.

II. Assessment of Student Learning

The IS Program set 4 learning outcomes for its students and they have been measured through 7 different methods: exit interviews, job placement, alumni satisfaction, portfolio review, group work embedded in three courses, capstone course survey, and internship and practicum satisfaction. AAC still feels that these measurements are well developed and agrees with the program's conclusion on the assessment as satisfactory.

III. Program Accomplishments

- It is highlighted that the IS Program has survived in spite of staffing challenges.
- Program continues to provide students with options to complete their degrees in the IS Program.
- The program has developed three areas of emphases in newly emerging and high demand fields.
- A number of their students were able to get high-profile positions.

IV. Program Strengths and Areas in Need of Attention

Strengths

- The three emphasis options (Data Science, Game Studies, and Information Technology) could be attractive to students.
- The information Technology emphasis enrolls the majority of the students.
- The program has set up curriculum that has a good balance with Communication and Computer Science.

Areas in Need of Attention

- Graduating Senior Survey does not reflect the program's strength on internships.
- Female students declared as IS majors was 25% in 2016 and in 2016 0% of 6 graduates were female. AAC recommends that the IS Program actively recruit and retain female students.
- There is no data on the IS faculty members' research record.
- The current requirement on Mathematics is Pre-Calculus and Discrete Mathematics. This is not an ideal curriculum for those who pursue graduate studies.

V. Conclusions and Recommendations.

The UW-Green Bay's Information Science Program provides current edge majors to its students.

- In regards to the split off of computer science to CSET and IS remain in CAHSS long term planning needs to be developed.
- AAC recommends the IS Program market to recruit students to the two new emphases of Game Studies and Data Science. Information Technology seems to be doing well in terms of attracting students.
- AAC recommends strategic planning regarding faculty and staff dedicated to IS.

Feedback Report to the English Program Review (2018)

I. Introduction

The English Program at the University of Wisconsin-Green Bay offers a major with 3 emphases (Literature, Creative Writing and Education) and a minor. Half of the majors have a Creative Writing emphasis. There are currently 6 faculty (with Dr. Rybak serving as interim Dean) for 136 majors and 22 minors. The number of majors has been relatively consistent since the last program review, with a peak of 155 majors in 2013. The number of minors has dropped a bit in recent years, from a high of 39 minors in 2011. The number of graduated majors and minors has been relatively stable over time (31 to 41 majors), with an increase for graduated majors in the past year (51). This is despite the high turnover the program has seen in its faculty, where half of the faculty are different than the last program review.

Program Chair, Rebecca Meacham, provided the Academic Program Review on November 8, 2017. Dr. Meacham discussed the program and answered questions on December 19, 2017 and the AAC reviewed and discussed the document on January 23, 2018. The English Program has excellent faculty and has been increasingly involved in community outreach, developing new courses and curriculum, and learning how to operate with "great economy and efficiency".

II. Assessment of Student Learning

The English Program has student learning outcomes for the major. The learning outcomes have been revised to focus more on real world application. In addition, learning outcomes for the creative writing emphasis were created since the last program review. Assessment has varied throughout the years since the program review. For example, one year students were assessed on their ability to define and identify various terms across different classes. However, other years faculty were asked to reflect on their courses in narrative form. In addition, an idea summit is referenced in the 2016-2017 assessment report. Did this occur and what were its results? While the program is working on providing more real world application for its students, more could be done around discussing the assessment data as a program and “closing the loop”.

III. Program Accomplishments

- Engagement with community: Untitledtown Book and Author Festival, The Packers Project, Oral history course
- Impressive enrollment initiatives, including the Pulaski Partnership with high school teachers aligning their curriculum and students taking the challenge exam as a cost-effective way to receive credits.
- Received one time grant for UWGB Teaching Press to produce limited edition books
- Created novel writing classes where students write and subsequently revise a 50,000 word novel draft. Excellent hands-on professional experience since must also pitch their books to booksellers and literary agents.
- New coursework in digital and public humanities, medieval women, and LGBTQIA literature. Hands-on experience as researchers and editors who digitally encoding various works (English 364).
- Proposals for certificate in editing and publishing and BFA in writing and applied arts.
- New efforts to engage majors and build identity as a program (e.g., English Game Night and the UWGB Creatives).

IV. Program Strengths and Areas in Need of Attention

Strengths:

- The current faculty are high quality. All have been nominated for some sort of teaching award, including the prestigious UW-System Regents Teaching Award, and half the department has won a Founders’ Award. Students recognize this quality in the graduating senior survey, as well as reporting excellent in-class faculty student interaction.
- Faculty are active scholars, attending conferences and publishing articles and books, with 2 being promoted to full professor since the last program review.
- Students are very satisfied with the major overall.
- Have shown flexibility by re-sequencing and adding new courses for the creative writing emphasis requirements to make things smoother for December grads.
- Efforts to engage their majors in study abroad experiences with London travel course and Sheepshead Review (their own literary journal)

Areas in Need of Attention:

- Work more on the “articulation gap”. Students could also be coached in making the connection on what skills they developed in English that they would be able to offer future employers. Develop

more connections with employers while still at UWGB based on graduating senior surveys. For example, English alumni are more likely to report leadership and management skills as more important than other UWGB alumni (84% vs. 76%), but feel like they have less preparation in this area than other students (45% vs. 58%).

- More documenting of student successes (e.g., grad school admissions, future jobs) to show current students possible pathways
- Alumni report that they are not being encouraged to be involved with community affairs in the alumni survey and that they have fewer chances to apply their learning to real situations.
- More internship experiences, even though English majors are more likely to report having done an internship than other graduating students.
- Use assessment data more in curricular changes.

V. Conclusions and Recommendations

The English program offers a vital contribution to its majors, minors, and general education. Its talented and engaged faculty are finding further ways to involve their students.

The AAC recommends

- Finding ways to continue to operate efficiently, given low staffing and high number of majors. The proposed English 104: Page tuners class sounds like an interesting course. A great way to get more students excited about English as well as free up faculty and reduce number of preps.
- Incorporate more opportunities for real world application in classes and in the community
- Continue pursuing certificate in editing and publishing and BFA in writing and applied arts
- “Closing the loop” with collected assessment data
- Continuing community outreach efforts

Feedback Report to Mathematics Self-Study (2018)

I. Introduction

Program chair Woo Jeon submitted a program self-study in November 2017 and answered questions for the Academic Affairs Council on December 19, 2017. The Mathematics program at the University of Wisconsin-Green Bay offers two areas of emphasis (Mathematics and Statistics) within its major and minor. The program has experienced considerable turnover in recent years, with one tenured faculty member, four tenure-track professors, and three senior lecturers. Despite this turnover, the number of majors (56) and minors (19) are both the highest since 2012. In addition to the demands of its own program, the Mathematics faculty must also serve the general education program and a wide range of programs across the campus. With a cohort of tenure-track faculty, the Mathematics program continues to increase its majors and minors, innovate in its offerings, and contribute to the general education program and other majors and minors in meaningful ways.

II. Assessment of Student Learning

Since its last self-study, the Mathematics program has completed reviews of Learning Outcomes One, Two, and Four. The faculty concluded that students fulfilled these outcomes. Recognizing that most of this information is quantitative, is there any opportunity for gathering qualitative information? What future plans are there for assessment of student learning? Three of the assessment exercises involved MATH 385. Are there other courses that might be incorporated into the process?

III. Program Accomplishments

- A. Research - During the period under review, the faculty have published nineteen articles and presented their research at six conferences, an impressive record, particularly given that four of the faculty members are tenure-track.
- B. Teaching
 - 1. Three Mathematics faculty (W. Jeon, T. Malysheva, and M. Olson Hunt) were nominated for the Student-Nominated Teaching Award. Olson Hunt won the award in 2017.
 - 2. The Mathematics faculty has updated the course placement table to provide distinctive paths for STEM students and those pursuing degrees in the Humanities.
 - 3. The Mathematics faculty have designed an Actuarial Science minor emphasis and have submitted the proposal for approval.
 - 4. The Mathematics faculty started a Math and Stats Club in fall 2017.

IV. Program Strengths and Areas in Need of Attention

- A. Strengths
 - 1. The Mathematics faculty have been active in their scholarly fields, publishing research and participating in professional conferences.
 - 2. The increasing number of majors and minors signals the successful incorporation of new faculty and the program's initial steps toward transforming its offerings.
 - 3. The Mathematics program supports departments across the campus and will continue to expand that support with the new engineering programs being unveiled.
- B. Areas in Need of Attention
 - 1. Student surveys reveal that Mathematics majors did not rate the program's course offerings, the quality of teaching, or the quality of advising as highly as students in other programs across the campus.
 - a. Given the turnover the Mathematics program has experienced, these statistics are not surprising. The program remains one position short especially given the remedial demands outside its general education and major/minor offerings as well as its service for other programs. As a consequence, Mathematics has been forced to rely on ad hocs.
 - b. Mathematics faculty serve the university's general education program, which has made mounting the major and minor more difficult given the size of the program. One direct consequence has been the program's inability to offer more electives. In addition, faculty have been forced to teach outside their areas of specialization.
 - c. The Mathematics program has been struggling with low-enrolled courses in its Math emphasis, resulting in the cancellation of some courses students need for the major.

2. The most recent study highlighted the program's low number of majors and minors categorized as members of underrepresented groups at the university.
3. The last Mathematics self-study included some discussion of the creation of a Mathematics Center on par with the university's Writing Center. Staffing remains the primary obstacle to this recommendation.
4. Students indicated that they lacked knowledge about career opportunities, although majors participated in majors. Part of this lack of knowledge may be a consequence of a limited number of connections between the program and the community.

V. Conclusions and Recommendations

A. Programmatic Changes

1. The Mathematics faculty have identified a variety of ways in which they intend to continue to transform the program in order to attract new majors and minors. The Actuarial Science minor emphasis is an important first step. Adding new courses and repackaging existing offerings should also support the program's continued resurgence.
2. The Mathematics program will want to assess other learning outcomes and expand the courses being used in its self-evaluation.

B. Supporting Courses

1. The Mathematics program will play an important role in the new engineering programs while continuing to support an array of other majors and minors across the campus. These new campus initiatives may generate the necessary resources for the program to finally fill the remaining vacancy.

C. Remedial and Pre-College Offerings

1. The Mathematics program should continue to explore ways to reframe its remedial programs and its role within the Turbo Charge initiative. The former component has been a point of re-evaluation and programmatic revision since the last self-study.
2. Possible Parallels with English Composition
 - a. The Mathematics may examine the changes being made to the English Composition curriculum as a possible model for its remedial offerings.
 - b. The Mathematics Center would be a valuable addition to the campus's network of student success resources and should remain an aspirational goal for the program.

Appendix B: Development of Area of Emphasis Guideline

Proposed Areas of Emphasis Guideline

Why develop this guideline?

- The University has only minimal informal guidelines for Areas of Emphases.
- As Areas of Emphases have become more common it would be useful to have a proper set of guidelines for reference.
- To fill this void, the AAC has developed a set of proposed guidelines
- An Area of Emphasis is a formally documented sub-major within an academic major program.
- The Area of Emphasis provides a mechanism to denote an area of specialization within the major or minor on the transcript.

Where as....

- An Area of Emphasis should contribute to the mission of the sponsoring unit.
- Students can develop significant specializations by choosing Areas of Emphasis that can lead to specific and productive career fields
- Some majors have several Areas of Emphases that students can choose from
- Areas of Emphases should be significantly different from each other in order to allow the students to claim specialization.
- A major includes a minimum of 30 credits of which 24 must be at the upper level
 - a major Area of Emphasis should include 4 differentiating courses or 12 differentiating credits
- A minor includes a minimum of 18 credits of which 12 must be at the upper level
 - a minor Area of Emphasis should include 3 differentiating courses or 9 differentiating credits
- As the approving body, the AAC will use these guidelines to review proposals for new Areas of Emphasis
- Areas of Emphasis approved prior to July 2018 are exempt from these guidelines

Appendix C – Course and Program request approvals

Approved on September 19, 2017

- a. Course Deactivation - ART 145 : GPS Program Fall Workshop. Replaced with Comm Sci 145
- b. Course Deactivation - ART 146 : GPS Program Spring Seminar. Replaced with Comm Sci 146
- c. Program change request – Art Studio Emphasis – added four music courses to emphasis.
- d. Program Change request - ART-I ART HIST : Art History Emphasis. Added Art 381, 382, 383, 384 as upper level choices
- e. Program Change request - ARTS MGT : Arts Management Major. Added Arts mgt 357 as upper level choice.
- f. Program Change request - BAS-ILS APP COM : Applied Communication Emphasis. Several prior courses were removed and ILS 300 added as a critical thinking option.
- g. Program Change request - BAS-ILS ARTS : Arts Emphasis. Proposed elimination of several supporting courses and ILS 300 added as a critical thinking option.
- h. Program Change request - BAS-ILS EC EDUC : Early Childhood Education Emphasis. ILS 300 added as a critical thinking option.
- i. Program Change request - BAS-ILS EMER MGMT : Emergency Management Emphasis. Proposed elimination of several supporting courses and ILS 300 added as a critical thinking option.
- j. Program Change request - BAS-ILS ENV POL : Environmental Policy Studies Emphasis. Proposed elimination of several supporting and UL courses and ILS 300 added as a critical thinking option.
- k. Program Change request - BAS-ILS HUM DEV : Human Development Emphasis. Proposed elimination of several supporting and UL courses and ILS 300 added as a critical thinking option.
- l. Program Change request - BAS-ILS LDR PUB S : Leadership in Public Service Emphasis. Proposed elimination of several supporting and UL courses and ILS 300 added as a critical thinking option.
- m. Program Change request - BAS-ILS NONPROFIT : Nonprofit Leadership Emphasis. Proposed elimination of several supporting and UL courses and ILS 300 added as a critical thinking option.
- n. Program Change request - BAS-ILS SELF-DIR : Self-Directed Emphasis. Proposed elimination of several supporting and UL courses and ILS 300 added as a critical thinking option.
- o. Course Change Request - COMP SCI 372 : Software Engineering. Change college, designated capstone experience and general education infusion.
- p. Course Change Request - COMP SCI 474 : Game Engines. Designated capstone experience and general education infusion.
- q. Course Change Request - DJS 145 : GPS Program Fall Workshop. Course deactivation. Will be replaced with Comm Sci 145.
- r. Course Change Request - EDUC 319 : Adolescent Literature in Middle and Secondary School Reading. Change program, college, and budgetary unit. Limit section size to 30, required prereq admission to major, periodicity every spring, assigned instructor. Suggest Approval
- s. New Course Proposal- EDUC 444 : Current Trends in Early Childhood Education.
- t. Program Change Request - ELEC ET : Electrical Engineering Technology. Eliminated ET 211 as a Fundamentals Group Course, added ET 311 as an advanced study group course. Suggest approval
- u. Course Change Request - ENG COMP 105 : English Composition II: Composition and Rhetoric ~~Expository Writing. Course title change, changed program, college and budgetary unit name, changed catalogue description, added instructor.~~
- ~~v.~~ Course Change Request- ENGR 240 : Micro-controllers and Programmable Logic Controllers. Change college, assigned instructor. Suggest approval
- ~~w.~~ Course Change Request- ENV SCI 336 : Environmental Statistics. Change in contact hours/week and reduced section size to 24. Changed prereq added instructor.
- ~~x.~~ Course Change Request - Course Deactivation Proposal. FNS 145 : GPS Program Fall Workshop. Change college and budgetary unit. Will be replaced with Comm Sci 145.
- ~~y.~~ Course Change Request - Course Deactivation Proposal. FNS 146 : GPS Program Spring Seminar. Change college, budgetary unit. Will be replaced by Comm Sci 146.

- ~~z-~~ Course Change Request - Course Deactivation Proposal. FNS 146 : GPS Program Spring Seminar. Change college, budgetary unit. Will be replaced by Comm Sci 146.
- ~~aa-~~ Course Change Request - HIMT 310 : Healthcare Systems and Organizations. Change college, periodicity.
- ~~bb-~~ Course Change Request - HIMT 320 : Survey of Information Technology in Healthcare. Change college, periodicity.
- ~~cc-~~ Course Change Request - HIMT 340 : Ethical issues, Security Management and Compliance, Change college, periodicity, suggest approval.
- ~~dd-~~ Course Change Request - HIMT 360 : Healthcare II: Survey of Disease & Treatments, Change college, periodicity.
- ~~ee-~~ Course Change Request - HIMT 400 : Healthcare Information and Technology – Data, Change college, periodicity.
- ~~ff-~~ Course Change Request - HIMT 425 : Data Warehousing and Mining, Change college, periodicity.
- ~~gg-~~ Course Change Request - HIMT 435 : Data Communications and Networks in Healthcare, Change college, periodicity.
- ~~hh-~~ Course Change Request - HIMT 440 : Group Processes, Team Building and Leadership, Change college, periodicity.
- ~~ii-~~ Course Change Request - HIMT 445 : Application of Leadership & Management in Healthcare Technology, Change college, periodicity.
- ~~jj-~~ Course Change Request - HIMT 450 : Healthcare Information and Technology – Standards, change college, prereq required to be HIMT major
- ~~kk-~~ Course Change Request - HIMT 489 : Pre-Capstone. Change program, change college.
- ~~ll-~~ Course Change Request, Course Deactivation Proposal. HUM BIOL 145 : GPS Program Fall Workshop, change college, budgetary unit, Will be replaced with Comm Sci 145.
- ~~mm-~~ Course Change Request, Course Deactivation Proposal. HUM BIOL 146 : GPS Program Spring Seminar. Change college, budgetary unit, Will be replaced by Comm Sci 146..
- ~~nn-~~ Course Change Request, Course Deactivation Proposal. HUM DEV 145 : GPS Program Fall Workshop, Change college, Will be replaced with Comm Sci 145.
- ~~oo-~~ Course Change Request, Course Deactivation Proposal. HUM DEV 146 : GPS Program Spring Seminar, Change college, Will be replaced by Comm Sci 146.
- ~~pp-~~ Course Change Request, Course Deactivation Proposal. HUM STUD 145 : GPS Program Fall Workshop, change college, budgetary unit, Will be replaced with Comm Sci 145.
- ~~qq-~~ Course Change Request, Course Deactivation Proposal. HUM STUD 146 : GPS Program Spring Seminar, change college, budgetary unit, Will be replaced by Comm Sci 146.
- ~~rr-~~ Program Change Request, ILS APP COM : Applied Communication Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option.
- ~~ss-~~ Program Change Request - ILS ARTS : Arts Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option.
- ~~tt-~~ Program Change Request - ILS EMER MGMT : Emergency Management Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option..
- ~~uu-~~ Program Change Request - ILS ENV POL : Environmental Policy Studies Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option..
- ~~vv-~~ Program Change Request - ILS HUM DEV : Human Development Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option.
- ~~ww-~~ Program Change Request - ILS HUM DEV : Human Development Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option.
- ~~xx-~~ Program Change Request - ILS LDR PUB S : Leadership in Public Service Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option.
- ~~yy-~~ Program Change Request - ILS NONPROFIT : Nonprofit Leadership Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option.
- ~~zz-~~ Program Change Request - ILS SELF-DIR : Self-Directed Emphasis, change college, eliminate several supporting courses, UL courses, ILS 300 added as a critical thinking option.
- ~~aaa-~~ Course Change Request - INFO SCI 410 : Advanced Information Problems, change college, designate capstone experience and gen ed infusion.

- ~~bbb-~~ Course Change Request - Course Deactivation Proposal MATH 431 : Multivariate Statistical Analysis.
- ~~ccc-~~ Course Change Request - MATH 467 : Applied Regression Analysis, revised catalogue description.
- ~~ddd-~~ Course Change Request - Course Deactivation Proposal, MUSIC 145 : GPS Program Fall Workshop, Will be replaced with Comm Sci 145.
- ~~eee-~~ Course Change Request - Course Deactivation Proposal, MUSIC 146 : GPS Program Spring Seminar, Will be replaced with Comm Sci 146.
- ~~fff-~~ Course Change Request - MUSIC 480 : Capstone Project, change program, college, budgetary unit, designated 1 contact hour, added list of qualified instructors.
- ~~ggg-~~ Program Change Request - NURSING : Nursing Major, updated list of course for UL major.
- ~~hhh-~~ Course Change Request - Course Deactivation Proposal, PSYCH 305 : Psychology of Stereotyping and Prejudice, change college, budgetary unit.
- ~~iii-~~ Course Change Request - PSYCH 415 : Organizational and Personnel Psychology, change program, college, budgetary unit, periodicity to other.
- ~~jjj-~~ Course Change Request - PSYCH 450 : Health Psychology, change program, college, budgetary unit, periodicity, designated instructor.

Approved on October 3, 2017

- a. Course Change Request - EDUC 361 : Introduction to the Art and Science of Teaching- Change college, budgetary unit, program and effective date. Revised catalogue description from field experience required to field experience may be required, added instructor.
- b. Program change request - FNS : First Nations Studies Major-

Approved on 10-17-2017

- a. New Course Proposal- COMP SCI 292 : Introduction to Mobile Platforms and Apps.
- b. Program Change Request - COMP SCI SECURITY : Information Assurance and Security Emphasis. Removed supporting course COMP SCI 232 added COMP SCI 292.
- c. Program Change Request - COMP SCI SOFTWARE : Computer Science - Software Engineering. Removed supporting course COMP SCI 232 added COMP SCI 292.
- d. Course change request - POL SCI 305 : Urban Politics and Policy- Change college, budgetary unit, program and effective date, added instructor added general education category – ethnic studies perspective and gen ed skills communication and problem focused. Approved with suggestion to revise course description to include more about Ethnic Studies.
- e. Course Change Request - Course Deactivation Proposal. PSYCH 430 : History and Systems of Psychology.

Approved of on 10-31-2017

- a. Course Change Request - Course Deactivation Proposal - COMP SCI 232 : Introduction to Mobile Platforms and Apps effective spring 2018 – changed course number from 232 to 292.
- b. Course Change Request - New Course Proposal - PSYCH 321 : Sport and Performance Psychology. Effective spring 2018.
- c. Course Change Request - New Course Proposal - SOC WORK 198 : First Year Seminar . Effective spring 2018. Added two new topics.
- d. Course Change Request - THEATRE 339 : Production Practicum: Costume Shop- change program,, college, unit, effective date spring 2018. This class IS BEING removed from the General Education Fine ARTS LIST because there are 4 credits or pre-requisite before you can enroll in this class, added instructor.
- e. Course Change Request- THEATRE 389 : Third Year Applied Musical Theatre Voice I. change program, college, unit, effective date to spring 2018. Added instructor. We are making Theatre 389 and Theatre 390 variable credit for 1 or 32 credits. and we will be deactivating Theatre 489 and Theatre 490
- f. Course Change Request THEATRE 390 : Third Year Applied Musical Theatre Voice II change program, college, unit, effective date to spring 2018. Added instructor. There are no actual changes in total

number of credits. We are making Theatre 389 and Theatre 390 variable credit for 1 or 2 credits. and we will be deactivating Theatre 489 and Theatre 490.

- g. Course Change Request - course deactivation proposal- THEATRE 490 : Fourth Year Applied Musical Theatre Voice II .
- h. Course Change Request - course deactivation proposal- THEATRE 489 : Fourth Year Applied Musical Theatre Voice I.
- i. HUM STUD 351 – course title change (Humanistic Studies to Humanities)
- j. DESIGN 433 – course prerequisite change from 331 to 231

November 14 – December 19, 2017

Approved of on November 14, 2018

- a. Course Change Request ART 382 : Precolumbian Art of Mesoamerica. changed prereq to Junior standing.
- b. Course Change Request ART 383 : African Art – added prereq Junior standing.
- c. Course Change Request ART 384 : Asian Art - added prereq Junior standing.
- d. Course Change Request ET 105 : Fundamentals of Drawing – changed periodicity to every fall and spring.
- e. Course Change Request ET 116 : Basic Manufacturing Processes – changed prereq to ET 101 with a C or higher, Mechanical ET major
- f. Course Change Request ET 118 : Fluids I – changed prereq to PHYSICS 103 or PHYSICS 201 with C ~~201~~; ~~Major in Environmental~~ or higher; Major in Environmental or Mechanical Engineering Tech.
- g. Course Change Request ET 131 : Basic Electrical Circuits II – changed prereq to ET 130 with C or higher; ~~130~~; Major in Electrical Engineering Tech.
- h. Course Change Request ET 142 : Introduction to Programming – changed prereq to ET 101 with a C or higher and MATH 104 or higher and Electrical or Mechanical ET major. Added instructor
- i. Course Change Request ET 150 : Codes, Safety, and Standards – changed prereq to ET 130 with a C or higher
- j. Course Change Request ET 201 : Introduction to Environmental Engineering – changed prereq to CHEM 211 and CHEM 213 with a C or higher and Major in Environmental Engineering Tech
- k. Course Change Request Course Deactivation Proposal - ET 202 : Introduction to Solid and Hazardous Waste. Affects other programs suggest AAC review
- l. Course Change Request ET 203 : Introduction to Water and Waste Water – changed prereq to CHEM 211 and CHEM 213 with a C or higher. Added instructor.
- m. Course Change Request ET 206 : Chemistry for Engineers – added instructor - new ME.
- n. Course Change Request ET 220 : Mechanics of Materials. Changed prereq to ENGR 214 or concurrent enrollment and ET 101 with a C or higher; ~~214~~; Major in Mechanical Engineering Tech. Added instructor.
- o. Course Change Request ET 221 : Machine Components changed prereq to ET 220 with a C or higher ~~ET 101 and MATH 104 or concurrent enrollment~~. Added instructor
- p. Course Change Request ET 232 : Semiconductor Devices – changed prereq to ET 131 with a C or higher
- q. Course Change Request ET 233 : Linear Circuits – changed prereq to ET 232 with a C or higher Suggest approval, corrected spelling of instructor’s name
- r. Course Change Request ET 240 : Micro-controllers and Programmable Logic Controllers – changed prereq to ET 142 and ET 233 both with a C or higher ~~211~~; Major in Electrical Engineering Tech-added instructor, eliminated use of NWTC facilities for lab
- s. Course Change Request ET 250 : Signals and Systems – changed prereq to MATH 203 with a C or higher
- t. Course Change Request ET 308 : Finite Element Analysis – changed prereq ET 207, ET 220, and Math 203 all with a C or higher ~~203~~; Major in Mechanical Engineering Tech
- u. Course Change Request ET 311 : Digital Electronics – changed prereq to ET 240 with a C or higher ~~ET 233~~
- v. Course Change Request ET 318 : Fluids II – changed prereq to ET 118 and Math 203 both with a C. Vhsnhrf indyuyvot from TBD to ME hire.

- w. Course Change Request ET 322 : Design Problems – changed prereq to ET 116, ET 207, ~~ET 220~~, and ET 221 all with a C or higher
- x. Course Change Request ET 323 : Pollution Prevention – changed prereq to Env Sci 318 with at least a C grade or consent of instructor
- y. Course Change Request ET 324 : Motors and Drives – changed prereq to ET 130 with a C or higher and either PHYSICS 103, PHYSICS 201 with a C or higher, or ~~201~~, or equivalent. Added instructor GEOSCI 202 with a grade of C or better and MATH 104 or higher
- z. Course Change Request ET 330 : Hydrology – revised catalogue descript to Study ~~Qualitative study of...~~ changed prereq to GEOSCI 202 with a grade of C or better and MATH 104 or higher GEOSCI 202 with a grade of C or better and MATH 104 or higher
- aa. Course Change Request ET 334 : Solid Waste Management changed prereq to ET 201 with a C or higher
- bb. Course Change Request ET 336 : Environmental Statistics changed effective date to spring 2018 reduced section size from 30 to 24, added special classroom facilities needed Must meet in a computer lab with capacity of 25.
- cc. Course Change Request ET 340 : Advanced Programmable Logic Controllers – changed prerequisite to ET 233 and ET 240 both with a C or higher
- dd. Course Change Request - ET 342 : Supervisory Control and Data Acquisition - ET 240 with a C or higher
- ee. Course Change Request ET 344 : Industrial Electronics and Control – changed prereq to ET 233 AND ET 324 or concurrent enrollment ~~enrollment; Major in Electrical Engineering Tech~~
- ff. Course Change Request ET 346 : Electrical Power Systems changed prerequisite to ET 240 with a C or higher ~~ET 240; Major in Electrical Engineering Tech suggest approval~~
- gg. Course Change Request ET 348 : Electromagnetic Fields and Applications – changed prereq to MATH 203 with a C and either PHYSICS 104 or higher and either PHYSICS 104 ~~PHYSICS 202~~ or PHYSICS 202 or equivalent with a C or higher
- hh. Course Change Request ET 350 : Data Communication and Protocols ET 250 with a grade of C or higher ~~concurrent enrollment suggest approval~~
- ii. Course Change Request ET 360 : Project Management – changed prereq to Junior standing and Electrical, Environmental, or Mechanical ET major ~~Junior standing~~
- jj. Course Change Request - ET 390 : Mechatronics – changed lab credits from 4 to 4, changed prereq to: ET 311 ~~211~~ and ET 233 OR CHEM ~~ET 320~~ and ET 322 all with a C or higher. Added instructor we will hire a new ME to replace David Yan suggest approval. Added syllabus
- kk. Course Change Request ET 391 : GIS – changed prereq to ET 101 and ET 105 both with a grade of C or higher, added instructor
- ll. Program Change Request FNS : First Nations Studies Major – still has EDUC 795: American Indian Studies Summer Institute ³ On list of elective courses, added EDUC 795 is offered by the Division of Outreach and Extension. Katrina will take EDUC 795 off list of elective courses
- mm. Course Change Request MATH 101 : Advanced Algebra – minor revision to catalog description. Absolute values, linear inequalities, system of linear equations in three variables, matrices, complex numbers, quadratic functions, exponential functions, logarithmic functions, sequences. ~~sequences, logic, basic probability. Suggest approval.~~ Added instructor, described impact on major "logic, basic probability "were deleted because of redundancy.
- nn. Course Change Request MATH 314 : Proofs in Number Theory and Topology. Changed effective date to spring 2018. Revised catalog description, added general education writing emphasis and gen ed infusion skills, communication, information literacy, problem focused thinking, quantitative thinking.

Approved of on November 28, 2017

- a. Course Change Request- EDUC 441 : Infants & Toddlers: History, Philosophy & Current Programs- change program, college, budgetary unit, effective date to spring 18. Change periodicity to every fall, added instructor.
- b. Course Change Request - HIMT 490 : Capstone- change college, change effective date to spring 2018, added required prereq HIMT 420 Healthcare Systems: Project Management – needs instructor.

- c. Course Change Request - MUS ENS 241 : Bands and Orchestra – changed effective date to spring 18, changed topic title to University Orchestra.

Approved of on December 19, 2017

- a. Course Change Request- ART 302 : Intermediate Drawing- change program, college, unit name, effective date- change periodicity- added instructor.
- b. Course Change Request- ART 304 : Figure Drawing- change effective date – added instructor.
- c. Course Change Request - ART 381 : Art of the First Nations – change required prereq to junior standing.
- d. Program Change Request - ART ART-ED : Art Education Emphasis – changed effective catalog year – added art 304 as a choice or either art 302 or 304 as required core course.
- e. Program Change Request - ART THERAPY : Art Major Emphasis in Pre-Art Therapy- changed effective catalog year- added art 304 as a choice or either art 302 or 304 as required core course.
- f. Course Change Request - New Course Proposal - COMM 304 : Sports, Media, and Society.
- g. Course Change Request - New Course Proposal - COMM 390 : Sports Writing, Promotion, and Public Relations.
- h. Program Change Request - New Program Proposal - COMM SPORT : Sports Communication.
- i. Course Change Request - EDUC 352 : Social and Family Influences on ~~Early~~ Development and Learning. Changed course title removed “early”, changed college, changed periodicity, cross listed with EDUC 552- added instructor.
- j. Program Change Request- EDUC-I : Education Minor – added EDUC 422/622 and EDUC 452/652 or EDUC 334 as upper level course requirements. These changes are due to the Integrated Undergraduate- Graduate Program currently in development.
- k. Program Change Request - EDUC : Education Major eliminated two supporting courses MATH 281 and MATH 282 – added two new supporting courses EDUC 281 and EDUC 282.
- l. Course Change Request - ENGLISH 218 : World Literatures – changed program, college, unit name, effective date revised catalog description – added 3 contact hours – changed periodicity – added 3 topic choices/ titles – added gen ed infusion communication, interdisciplinarity, problem focused – added 3 instructors – listed English 219 as affected.
- m. Course Change Request - ENGLISH 315 : The British Novel ~~English Novel: 1700 to the 1850's. Course title change, program change, college change, unit change – effective date revised catalog description, added gen ed infusion of communication and interdisciplinarity, added course instructor, added that English 316 will be affected.~~
- n. Course Change Request - ILS 400 : Capstone: Synthesis and Assessment of Learning – changed requiried prereq to ILS 198 or IST 106 and senior status ~~Interdisciplinary Studies major or Integrative Leadership Studies major. Suggest AAC review~~
- o. Course Change Request- PHILOS 403 : Topics in Philosophy – changed program, college, unit name, effective date, changed to repeatable, eliminated 9 topic titles and added One topic, Aquinas and Evil, is added to Philos 403 which is a repeatable course, Added instructor.
- p. Program Change Request - PHYSICS-I : Physics Minor = added two courses MATH 410 and MATH 425 as upper level elective choices.

Approved on Feb. 6, 2018

- a. New Course Proposal - ART 203: Contemporary Art. Was 490 Capstone now making it 203
- b. Program Change Request - BAS-ILS EC EDUC: Early Childhood Education Emphasis. Eliminated supporting courses ILS 198 and Eng Comp 105 or commun 185.
- c. Program Change Request - DJS INTERNAT: U.S. and the World Emphasis. Deleted DJS/ECON 307 History of Economic Thought As upper level course.
- d. Program Change Request - DJS WOMENS: Women's and Gender Studies Emphasis. Deleted upper level course DJS/ECON 371 Gender and Economic Justice
- e. Course Change Request - EDUC 307: Teaching Reading in the Elementary and Middle Schools, changed college, program, Unit name, and effective date, increased section size to 40, added Educ 361 as required pre req, recommended prereq of concurrent enrollment with EDUC 309 and EDUC 421. Added instructor.
- f. Course Change Request EDUC 421: Literacy and Language Development in Young Children. Changed program, college, Unit name, effective date, changed section size from 20 to 40, added prerequisite of Concurrent enrollment in EDUC 307 and EDUC 309. Added instructor
- g. Program Change Request- ELEC ET: Electrical Engineering Technology, changed effective year, eliminated ET 390 as choice of advanced study group courses. Added MATH 320 as choice of advanced study courses.
- h. Course Change Request – ENV SCI 338: Environmental Modeling. Change program, college, unit, effective date, revised course description, changed periodicity to every fall, added instructor
- i. Course Change Request- ET 377: Industrial Safety and Hygiene. Changed effective date, eliminated ET 203 as required pre req,
- j. Program Change Request- HUM DEV: Human Development Major. Changed effective date, eliminated upper level course PSYCH 102, eliminated 2 categories of upper level courses eliminated categories of elective choices, eliminated PSYCH 308, 450, 417, 420, 435 from elective choices
- k. Program Change Request- HUM STUD-I LING/ESL: Linguistics/Teaching English as a Second Language Emphasis, changed college. Revised program requirement and descriptor to “Undergraduate students must be granted permission to enroll in graduate coursework. For more information, refer to the graduate catalog at: <http://catalog.uwgb.edu/graduate/general-information/graduate-course-information/>”
- l. Course Change Request - MATH 430: Design of Experiments. Changed college and effective date, added Lecture, 4 contact hours and yes graded to components. Added instructor, added that course needs to be taught in small computer lab. Revised impact on Major to “This is an upper-level elective course for mathematics majors major and mathematics minors minor with a statistics emphasis. It is one of two upper-level electives these students can take to fulfill their degree requirements”
- m. Course Change Request- MATH 467: Applied Regression Analysis - Course Deactivation Proposal
- n. Course Change Request - NURSING 407: Foundations of Professional Nursing Practice. Change effective date. Revised course outcomes
- o. Course Change Request NURSING 446: Research and Evidence-Based Practice. course learning outcomes changed effective date changed to fall 2018. Revised course outcomes
- p. Program Change Request - NURSING: Nursing Major, BSN-MSN Option.
- q. Course Change Request PHYSICS 310: Modern Physics – changed program, college, unit, effective date, periodicity, added instructor, added Math 202 as required pre-req.
- r. Course Change Request PHYSICS 415: Solar and Alternate Energy Systems- changed program, college, unit, effective date, periodicity, added instructor.
- s. Course Change Request= SOC WORK 305 : The Social Work Profession - changed program, college, unit, effective date, deleted pre-req Soc. Work 205 or conc enr. Added instructor.
- t. Course Change Request - SOC WORK 323: Social Work Skills Lab II- - changed program, college, unit, effective date, revised catalog description, added instructor.
- u. Course Change Request - SOC WORK 351: Overview of the Child Welfare System– changed college, effective date, changed pre req to Soc Work 305, Major in SOC WORK; or with consent of instructor WORK, changed periodicity, added instructor.

- v. Course Change Request - SOC WORK 371: Human Behavior and the Social Environment – changed college, effective date, changed req prereq to SOC WORK 371: Human Behavior and the Social Environment.
- w. Course Change Request - SOC WORK 431 : Social Policy Analysis I – changed effective date- changed req prereq to Soc Work 275 and SOC WORK 370 and and conc enr in 461, Major in SOC WORK SOC WORK, added instructor.
- x. Course Change Request - SOC WORK 461: Program Evaluation I - changed program, college, unit, effective date, added instructor
- y. Program Change Request - THEATER MUSICAL: Musical Theatre Emphasis. Eliminated two upper level courses THEATRE 489 and THEATRE 490
- z. Course Change Request - UR RE ST 320 : Cities in Cinema- Course Deactivation Proposal
- aa. Course Change Request- UR RE ST 340 : Economics of Land Use- Course Deactivation Proposal
- bb. Course Change Request- UR RE ST 392 : Analysis of South Asia - Course Deactivation Proposal
- cc. Course change request- New course proposal. English comp 095, eliminate 093.
- dd. Course change request Env Sci 469 – Conservation Biology. Reduced size by 3 to make field trips possible.
- ee. Course change request – PuEn AF 202: Intro to Public Policy. Change catalog description.
- ff. Course change request – Human Development 302 – Eliminated writing emphasis status.
- gg. Course change request PuEnAf 315 Public and Non Profit Management. Changed course description added gen ed infusion, added instructor
- hh. Course change request – PuEnAF 428- Public and Non Profit Program Evaluation. Reduced section size, revised catalog description, added gen ed.infusion
- ii. New Course – UReST 311 – Suburbs
- jj. Program change – SOC WORK AODA – Eliminated Bio 102 from required.
- kk. Program change – SOC WORK Child Welfare – Eliminated Bio 102 from required
- ll. Program change – SOC WORK General Emphasis – Eliminated Bio 102
- mm. Approved on Feb. 20, 2018
- nn. Course Change Request - ACCTG 301 : Intermediate Accounting, change title of course change effective date to fall 2018, added instructor.
- oo. Course Change Request ACCTG 313 : Intermediate Accounting II Advanced Financial Accounting I, course name change, change effective date to fall 2018, revised catalog description, added instructor.
- pp. Course Change Request ACCTG 314 : Advanced Financial Accounting II, course name change, change effective date to fall 2018, revised catalog description, added instructor.
- qq. Program Change Request ACCTG-I : Accounting Minor, changed Effective Catalog Year 2018-2019. Added support course.
- rr. Course Change Request - ART 490 : Contemporary Art. Course Deactivation Proposal.
- ss. Course Change Request BIOLOGY 198 : Our Life with Fungi, New Course Proposal
- tt. Course Change Request - BIOLOGY 353 : Invertebrate Biology. Course Deactivation Proposal.
- uu. Course Change Request BIOLOGY 355 : Entomology, changed periodicity to fall odd years, added instructor.
- vv. Course Change Request BIOLOGY 357 : Marine Biology New Course Proposal
- ww. Program Change Request BIOLOGY BIOL-ED : Biology for Educators Emphasis, eliminated upper level course choices of biology 320, or 307 & 308, added biology 307 & 308, added writing satisfied with ACT English score of 32 or higher.
- xx. Program Change Request BIOLOGY CELL : Cell/Molecular Emphasis, changed Effective Catalog Year 2018-2019, added writing satisfied with ACT English score of 32 or higher.
- yy. Course Change Request BUS ADM 334 : Logistics Management, changed periodicity to every fall,
- zz. Course Change Request BUS ADM 381 : Operations Management, , changed periodicity to every spring,.
- aaa. Course Change Request BUS ADM 382 : Introductory Management Course Deactivation Proposal
- bbb. Course Change Request BUS ADM 391 : Introduction to Entrepreneurship and Innovation Course Deactivation Proposal
- ccc. Course Change Request BUS ADM 462 : Seminar in Human Resource Management Course Deactivation Proposal

- ddd. Program Change Request DESIGN-I : Design Arts Minor, change effective catalog year to 2018-2019, subtotal credits fixed..
- eee. Program Change Request DESIGN : Design Arts Major change effective catalog year to 2018-2019, subtotal credits fixed.
- fff. Course Change Request DJS 221 : American Law in Historical Perspective, updated college, effective date to fall 2018, added supporting courses.
- ggg. Course Change Request ECON 210 : Quantitative Methods for Economists, New Course Proposal
- hhh. Course Change Request ECON 310 : Introduction to Quantitative Analysis and Econometrics course title change, update college, effective date to fall 2018, revised catalog description, revised pre reqs, to 3 Econ, Quantitative Statistics.
- iii. Program Change Request ECON : Economics Major, eliminated choices of Math 201 or Math 202 as supporting courses,
- jjj. Course Change Request ECON 400 New capstone course proposal
- kkk. Course Change Request ENG COMP 095 : English Composition Writing Studio, New Course Proposal.
- lll. Course Change Request ENG COMP 198 : First Year Seminar, added topic
Aspects of American Culture
- mmm. Course Change Request ENG COMP 200 : Professional Writing for Business Majors, New Course Proposal.
- nnn. Course Change Request ENGLISH 218 : World Literatures, added topic Irish Literatures and change another topic name to Global Drama
- ooo. Course Change Request ENGLISH 324 : Sheepshead Review Practicum Practicum in Literary Publishing, change course name, change effective date to fall 2018,
- ppp. Course Change Request ENGLISH 335 : Literary Eras, added several instructors names, added topic.
- qqq. Program Change Request ENGLISH ENGL-ED : English Education Emphasis, change effective date to 2018-2019, cross listed as 319/519.
- rrr. Course Change Request – ENGL 424 Book Editing, New Course Proposal
- sss. Program Change Request ENV POL PL ENV DESIGN : Environmental Design Emphasis New Program Proposal. Env. Sci. Program has 3 emphases – core all the same, emphasis courses different.
- ttt. Program Change Request ENV POL PL ENV POL POLICY : Environmental Public Policy Emphasis, course title change, considerable change/reduction in required courses choices. Added five elective choices ,102 required..
- uuu. Program Change Request ENV POL PL PLANNING : Planning Emphasis. Eliminated several supporting course choices and added 6 elective choices.
- vvv. Program Change Request ENV POL PL-I : Environmental Policy and Planning Minor. Eliminated one elective choice,.
- www. Program Change Request ENV POL PL : Environmental Policy & Planning Core
- xxx. Course Change Request ENV SCI 101 : Introduction to Becoming a Scientist Course Deactivation Proposal
- yyy. Course Change Request – Env. Sci 370. Course deactivation proposal.
- zzz. Course Change Request ECON 310 : Introduction to Quantitative Analysis and Econometrics, course title change, update college, effective date to fall 2018, revised catalog description, changed pre req,
- aaaa. Course Change Request ET 207 : Parametric Modeling, changed contact hours from 5 to 6, added required pre req “ET 195 wit C or higher”, eliminate NWTC facility for special classroom, 3 lab hours equals 6 contact hours
- bbbb. Program Change Request GEOG-I : Geography Minor. Eliminate one supporting course choice eliminated two physical geography course choices, added one new human geography course choices, eliminate two geographic techniques course choices
- cccc. Course Change Request GERMAN 352 : Major German Poetry Course Deactivation Proposal
- dddd. Course Change Request GERMAN 358 : German Politics and Society New Course Proposal
- eeee. Course Change Request HISTORY 290 : The Craft of History changed college, changed effective date
- ffff. Course Change Request HISTORY 322 : Economic and Business History of the U.S. Course Deactivation Proposal
- gggg. Course Change Request HUM BIOL 210 : Prevention and Treatment of Athletic Injuries, revised catalogue description,

- hhhh. Program Change Request HUM BIOL CYTOTECH : Cytotechnology Emphasis, change catalog effective date to 2018-2019, added supporting course, eliminated supporting course, added 15 elective course choices
- iiii. Program Change Request HUM BIOL EXERCISE : Exercise Science Emphasis, changed catalog year to 2018-2019, eliminated one supporting course, eliminate 1 elective course choice, added 11 elective course choices
- jjjj. Program Change Request HUM BIOL HEALTH SCI : Health Science Emphasis, , change catalog effective date to 2018-2019, eliminated one supporting course, added one UL required course, added 15 UL elective choices.
- kkkk. Program Change Request HUM BIOL HUB-GEN : General Human Biology Emphasis, BIOL HEALTH SCI : Health Science Emphasis, added one supporting course, eliminate one supporting course, eliminated one laboratory course and added tow lab course choices , added 121 UL elective course choices ,
- llll. Program Change Request HUM BIOL NUT SCI : Nutritional Sciences/Dietetics Emphasis, change catalog effective year to 2018-2019, eliminate one supporting course, Eliminated one phsy8iolgy option, added one physiology option, add 3 courses to consider.
- mmmm. Program Change Request HUM BIOL-I APPLIED : Applied Human Biology Minor - Applied Emphasis
- nnnn. program title change from emphasis to minor, eliminated one supporting course added choice of two UL courses
- oooo. Program Change Request HUM BIOL-I HUB-GEN-I : General Human Biology Minor - General Emphasis, title of program change from emphasis to minor, eliminated one supporting course, choice of two UL Courses, added 3 UL choices
- pppp. Course Change Request HUM STUD 320 : Second Language and Identity Assessment, course title change , changed program, college, unit name, effective date fall 2018, revised catalog description, changed periodicity to every spring. , added instructor, increased section size from 15 to 30.
- qqqq. Program Change Request HUM STUD RELIGIOUS : Religious Studies Emphasis , Program Deactivation Proposal
- rrrr. Program Change Request HUM STUD-I ENVIRO : Environmental Humanities, eliminated one supporting course, merged categories
- ssss. Program Change Request HUM STUD-I Relg Studs : Religious Studies, New Program Proposal
- tttt. Program Change Request HUM STUD-I SF STUD : Science Fiction Studies Program Deactivation Proposal
- uuuu. Course Change Request MATH 201 : Calculus for the Management and Social Sciences, Course Deactivation Proposal
- vvvv. Course Change Request MATH 260 : Introductory Statistics, changed effective date to Fall 2018, revised catalog description, changed contact hours to 4, added gen ed infusion quantitative thinking, clarified instructor
- wwww. Course Change Request MATH 305 : Ordinary Differential Equations, changed effective date to fall 2018, revised catalog description, changed contact hours to 4, added instructor,
- xxxx. Course Change Request MATH 320 : Linear Algebra and Matrix Theory changed course title, changed effective date to fall 2018, changed contact hours to 4, MATH 321 was deactivated and the credit for MATH 320 will be from 3 to 4 starring F18.
- yyyy. Course Change Request MATH 321 : Linear Algebra II, Course Deactivation Proposal
- zzzz. Course Change Request MATH 323 : Analysis, revised catalog description,
- aaaaa. Course Change Request MATH 324 : Analysis II, Course Deactivation Proposal
- bbbbbb. Course Change Request MATH 328 : Introduction to Algebraic Structures, changed effective date to fall 2018, changed periodicity to every spring,
- cccccc. Course Change Request MATH 329 : Applied Regression Analysis, New Course Proposal
- dddddd. Course Change Request, MATH 355 : Applied Mathematical Optimization, changed effective date to fall 2018,, revised catalog description, changed periodicity to every spring,, added instructor
- eeeeee. Course Change Request MATH 360 : Theory of Probability, revised catalog description
- fffff. Course Change Request MATH 361 : Mathematical Statistics, , changed effective date to fall 2018,, revised catalog description, changed required pre req
- ggggg. Course Change Request MATH 410 : Complex Analysis, MATH 355 : Applied Mathematical Optimization, changed effective date to fall 2018, changed periodicity to spring even years,

- hhhhh. Course Change Request MATH 425 : Dynamical Systems, changed effective date to fall 2018, changed periodicity to spring odd years,
- iiii. Program Change Request MATH MATHEMATIC : Mathematics Emphasis, eliminated two UL courses, added one UL course, eliminated two elective choices,
- jjjj. Program Change Request MATH STATISTICS : Statistics Emphasis, changed effective catalog year to 2018-2019, eliminated two UL courses, added one UL course, eliminated two elective choices eliminated one elective choice and added one elective choice,
- kkkkk. Program Change Request MATH-I ACT : Actuarial Science Minor, New Program Proposal
- lllll. Program Change Request MATH-I MATH-GEN : Mathematics Emphasis, eliminate 4 UL elective course choices, added one UL elective choice,
- mmmmm. Program Change Request MATH-I STATS : Statistics Emphasis, eliminated one UL elective course choice and added one UL elective choice.
- nnnnn. Program Change Request MUSIC BM EDCH : Music Education: Pre-K-12 Choral and General Music, changed catalog year to 2018-2019, eliminated one UL course 306
- oooo. Course Change Request NUT SCI 302 : Ethnic Influences on Nutrition, Course Deactivation Proposal
- ppppp. Course Change Request PHILOS 105 : Is Morality for Sale? Justice and Citizenship in the Modern World, , course title changed, revised catalog description, periodicity change to every fall and spring,
- qqqqq. Course Change Request PHILOS 198 : First Year Seminar , changed effective date to fall 2018, added topic, , revised catalog description, revised periodicity to every fall and spring,
- rrrrr. Course Change request – Physics 103 – changed course descripton and periodicity.
- sssss. Course Change Request PHYSICS 321 : Structure of Matter, Course Deactivation Proposal
- ttttt. Course Change Request PHYSICS 323 : Structure of Matter Laboratory, Course Deactivation Proposal
- uuuuu. Course Change Request PSYCH 198 : First Year Seminar, updated college, program, unit, effective date to fall 2018, wrote new course description, changed periodicity to every fall, added topic, added instructor
- vvvvv. Program Change Request PSYCH Brain Beha : Brain, Behavior, and Health Emphasis, change catalog effective date to 2018-2019, eliminated one elective course choice Psych 325, added on elective course choice 321.,
- wwwww. Program Change Request PSYCH CULTURAL : Cultural and Gender Diversity Emphasis, eliminated one elective course choice, added elective course choice,
- xxxxx. Program Change Request PSYCH GENERAL : Psychology Major-General Emphasis, eliminated one elective course choice, added elective course choice
- yyyyy. Program Change Request PSYCH MENTAL : Mental Health Emphasis, eliminated one elective course choice, added elective course choice
- zzzzz. Program Change Request PSYCH-I : Psychology Minor, eliminated one elective course choice, added elective course choice 321
- aaaaa. Course Change Request PU EN AF 198 : First Year Seminar, changed effective date to fall 2018, eliminated topic , added new topic, added gen ed infusion communication written and oral,
- bbbbb. Course Change Request PU EN AF 220 : Economics, Politics, and Government Action, New Course Proposal
- ccccc. Course Change Request PU EN AF 321 : Coastal Resources Policy and Management, updated program, college, unit effective date to 2018, revised catalog description, changed from yes to no fieldtrips, added gen ed infusion interdisciplinary and problem focused, added instructor, increased class size
- ddddd. Course Change Request PU EN AF 322 : Environmental Planning, changed course description added gen ed infusion.
- eeeee. Change Request PU EN AF 321 : Coastal Resources Policy and Management, updated program, college, unit effective date to 2018, revised catalog description, eliminate require pre reqs, changed periodicity to every spring, added gen ed infusion communication, added instructor
- fffff. Course Change Request PU EN AF 425 : Fundraising and Marketing for Nonprofits, updated college, changed effective date to 2018, revised catalog description added gen ed categorization as social science and gen ed infusion communication and problem focused,
- ggggg. Course Change Request PU EN AF 426 : Strategic Philanthropy: Civic Engagement Through Giving, updated college, changed effective date to 2018, changed contact hours to 3, changed required pre rq,,

- gen ed categorization as social science and gen ed infusion communication, interdisciplinarity, information literacy, and problem focused, added field trip.
- hhhhhh. Course Change Request PU EN AF 493 : Peer Mentor for First Year Seminar, New Course Proposal
- iiiiii. Course Change Request PU EN AF 494 : Teaching Assistant, New Course Proposal
- jjjjjj. Course Change Request PU EN AF 495 : Research Assistantship, New Course Proposal
- kkkkkk. Program Change Request PUB ADM-PUA : Public Administration, changed catalog year to 2018-2019, eliminate onen supporting course and added one supporting course,
- llllll. Course Change Request SPANISH 198 : First Year Seminar, updated college, program, unit, effective date to fall 2018, made 3 contact hours, change periodicity to every fall, added instructor,
- mmmmmm. Course Change Request UR RE ST 100 : Introduction to Urban and Regional Studies, course title change, change effective date to fall 2018, , revised catalog description,
- nnnnnn. Course Change Request UR RE ST 324 : Latino Communities in the United States, updated program, unit, college effective date to fall 2018, revised catalog description, reduced section size from 60 to 35 because course is now writing emphasis, eliminate required pre req,, added gen ed infusion communication and interdiscinparity, added instructor, .
- oooooo. Program Change Request UR RE ST : Urban and Regional Studies Major, major name change, update catalog effective date to 2018-2019, eliminated 3 supporting courses added one UL core course, eliminated 3 UL core courses, added 5 UL electives, eliminated 6 UL electives choices, changed to UL core

Approved on March 6, 2018

a. ACCTG: Accounting Major- changed catalog year, added Bus Adm 202 as a supporting course
b. ANTHRO 306: Environmental Anthropology- course title change, changed effective date to 2018, revised catalog description, added gen ed category of sustainability, and inderdisciplinarity
c. ART 198: First Year Seminar- changed college, effective date to 2018, made 3 credits, eliminated one topic title and added another, changed instructor
d. ARTS MGT-I GALLERY: Gallery and Museum Practices- updated catalog year to 2018
e. BIOLOGY 322: Environmental Microbiology- changed pre req to Biology Bio 201/202 with at least a C AND Chem Env Sci/Hum Bio 207 or conc enr
f. BIOLOGY 343: Mammalogy – changed college, effective date to fall 2018, changed pre req to Biology 201/202 with at least a C grade AND Biology203/204 and 203/204 with at least a C grade grade, or transfer cse Biology 002
g. BIOLOGY 495: Research in Biology- updated college, program, unit name, effective date, changed prereq to Chem Hum Biol 207 or Env Sci 207 and approval by faculty mentor
h. BIOLOGY-I: Biology Minor- changed UL courses eliminated bio 302 added bio 307 & 308 or 302
i. BUS ADM 306: Business Law – updated program, college, effective date to 2018, revised catalog description , changed contact hours form 4 to 3, changed periodicity to every spring, added instructors
j.

k.	BUS ADM 384: Introduction to Supply Chain Management – updated program, effective date, Changed prereq to Sophomore status Bus Adm major or minor or Acctg major or minor and an overall minimum GPA of 2.5
l.	BUS ADM 424: Marketing Research - updated program, college, effective date to 2018, revised prereq to Math 260 or Bus Adm 216 or Comm Sci 205; and Bus Adm 322 and Bus Adm major or minor or Acctg major or minor and an overall minimum GPA of 2.5, added instructor.
m.	BUS ADM 442: Principles of Investment - updated program, college, unit, effective date to 2018, changed prereq to Bus Adm 343 and Bus Adm 216 or Comm Sci 205 or Math 260 and Bus Adm major or minor or Acctg major or minor and an overall minimum GPA of 2.5, added two instructors,
n.	BUS ADM 481: Entrepreneurship and Small Business Management – changed prereq to Junior status and an overall minimum GPA of 2.0; status; Bus Adm major or minor or Acctg major or minor or Entrepreneurship Certificate,
o.	BUS ADM ANALYST: Business Analysis – added supporting course, BUS ADM 202 added categories of program requirements - Business Analysis Emphasis Required Courses, Choose one of the following Finance courses:
p.	BUS ADM ENTREPREN: Entrepreneurship Emphasis – new program proposal,
q.	BUS ADM FINANCE : Finance Emphasis- added supporting course BUS ADM 202
r.	BUS ADM GENERAL: General Business Emphasis – added supporting course BUS ADM 202
s.	BUS ADM HR MGMT: Human Resource Management Emphasis - added supporting course BUS ADM 202
t.	BUS ADM MANAGEMENT: Management Emphasis - added supporting course BUS ADM 202
u.	BUS ADM MARKETING: Marketing Emphasis changed effective year to 2018, added supporting course BUS ADM 202
v.	BUS ADM SUPPLY: Supply Chain Management Emphasis - added supporting course BUS ADM 202
w.	CHEM 330: Biochemistry- updated college, effective date to 2018, periodicity from every fall to every spring and fall.
x.	CHEM CHEM PRO: Chemistry Professional Program – updated effective year to 2018, Added supporting course CHEM 207 removed supporting course ENV SCI 207
y.	CHEM CHEM-GEN: Chemistry Emphasis - Added supporting course CHEM 207 removed supporting course ENV SCI 207, added electives BIOLOGY 407 and BIOLOGY 408, removed elective CHEM 407 and CHEM 408
z.	CHEM ENV CHEM: Environmental Chemistry Professional Program – updated catalog effective date to 2018, Added supporting course CHEM 207 removed supporting course ENV SCI 207

aa. CHEM-I: Chemistry Minor - Added supporting course CHEM 207 removed supporting course ENV SCI 207
bb. COMP SCI 371: Advanced Object-Oriented Design – updated college, effective date to 2018, revised catalog description,
cc. ENG COMP 164 : English Composition for International Students English as a Second Language:Composition, course title change, updated effective date, revised catalog description, changed periodicity to every fall, designated repeatable.
dd. DJS 200: Mentoring for Equity and Inclusion – New course proposal,
ee. DJS LAW: Legal Studies – update effective year to 2018, fixed totals
ff. ENV ET: Environmental Engineering Technology – changed effective date, eliminated fundamentals group course ENV SCI 207 and added CHEM 207
gg. ENV SCI: Environmental Science Major – eliminated elective course choice ENV SCI/GEOG 325 and added GEOSCI 325
hh. ET 311: Digital Electronics- changed prereq to ET 233 with a C or higher.
ii. ET 344: Industrial Electronics and Control – updated effective date to fall 2018, changed prereq to ET 311 with a C or higher ET 233 AND ET 324 or concurrent enrollment; Major in Electrical Engineering Tech
jj. FNS-I : First Nations Studies Minor – update catalog effective date to 2018, added FNS 498Requires approval of First Nations Studies adviser.
kk. GE BIO: General Education - Biological Sciences – approve list of courses
ll. GE FIN: General Education - Fine Arts – approve lists of courses eliminated THEATRE 339
mm. GE HUM: General Education – Humanities –added ENG 315, approve list of courses
nn. GE SOC: General Education - Social Sciences approve list of courses
oo. GEOSCI GEO SC: Geoscience Emphasis – declaring no collaborative, no off campus, no distance ed, approve list of courses.
pp. GEOSCI GEO-ED: Geoscience Emphasis for Students Seeking Teaching Certification - declaring no collaborative, no off campus, no distance ed
qq. HUM BIOL 205: Biotechnology and Human Values- Updated college, effective date to fall 2018, added gen ed category of Sustainability Perspective, gen ed infusion of Interdisciplinarity Information Literacy Problem-focused Thinking, added instructor will be ad hoc
rr. HUM BIOL 351: Kinesiology – updated college, program, unit effective date to fall 2018, changed prereq to Hum Biol Bio 204 with a grade of C or higher AND Chem Env Sci 207 or conc enr or Hum Biol 207 or conc enr
ss. HUM BIOL 495: Research in Human Biology – changed prereq to CHEM Hum Biol 207 or Env Sci 207 and approval by faculty mentor
tt. Rolled back see below

uu.	MIL SCI 302: Advanced Leadership and Management II – changed prereqs to Mil Sci 101, 102, 201 211, 212, 221 and 202 222
vv.	MUS APP 105: Voice Lessons 1- updated college and effective date to fall 2018,
ww.	MUS ENS 166: Opera Workshop- changed prereq to Mus App 45 045 or 105 or 190 or Theatre 190.
xx.	MUSIC 151: Music Theory I- updated college, program, unit, effective date to fall 2018, added instructor TBA, change pre req numbers
yy.	MUSIC 253: Music Theory III - updated college, program, unit, effective date to fall 2018, added instructor TBA
zz.	NUT SCI 208: Art and Science of Healthy Food Preparation- new course proposal
aaa.	NUT SCI 485: Medical Nutrition Therapy I – updated program and college, changed prereq to Psych 102 or Hum Dev 102 210 with at least a C grade; and Nut Sci 300 with at least a C grade, added instructor TBA
bbb.	NUT SCI 495: Research in Nutritional Science - updated program and college, changed prereq to Chem Hum Biol 207 or Env Sci 207 and approval by faculty mentor, added instructor TBA
ccc.	PHYSICS 104: Fundamentals of Physics II- changed periodicity to Every Spring Every Fall & Spring
ddd.	POL SCI 305: Urban Politics and Policy - updated college, program, unit effective date to fall 2018, added gen ed category Ethnic Studies, gen ed infusion Communication (Written and Oral) Problem-focused Thinking, added instructor
eee.	POL SCI 480: Senior Seminar/Capstone in Political Science – updated college, effective date to fall 2018, eliminate gen ed category of Quantitative Literacy
fff.	PSYCH 417: Psychology of Cognitive Processes - updated college, program, unit, effective date to fall 2018, changed prereq to junior status; Psych 102 AND Psych 300 or Comm Sci 301 or Hum Dev 302 jr.st, , added instructor TBA
ggg.	PSYCH 438: Counseling and Psychotherapy – changed pre req to (s)Psych 102 AND Psych 300 OR or Comm Sci 301 OR or Hum Dev 302
hhh.	PU EN AF 215: Introduction to Public Administration - updated college, program, unit, effective date to fall 2018, reduced section size to 40 from 70, changed periodicity Every Fall Every Fall & Spring, added gen ed infusion Communication (Written and Oral) Interdisciplinarity Information Literacy Problem-focused Thinking, added 3 instructor names
iii.	PU EN AF 324: Transitioning to Sustainable Communities - updated college, program, unit, effective date to fall 2018, revised catalog description, hanged to 0 to 3 credits, added gen ed category of social science and gen ed infusion of Interdisciplinarity Problem-focused Thinking, added instructor
jjj.	SOCIOL 308: Sociology of the Family - updated college, program, unit, effective date to fall 2018, added instructor TBA

Approved of on March 20:

- a. BIOLOGY 202 : Principles of Biology Lab: Cellular and Molecular Processes
- b. BIOLOGY 302 : Principles of Microbiology – revised pre reqs to Chem ~~Env-Sci-207~~ or conc enr ~~or Hum Biol 207 or conc enr~~ AND ACT Science Score of 24 or greater; ~~greater~~, OR grade of C or better in Hum Biol 102; ~~102~~, OR grade of C or better in Biology 203 & BIOLOGY 201 or concurrent enrollment
- c. BIOLOGY 304 : Genetics Laboratory – revised pre reqs to Biology 303 with at least a C grade AND Chem ~~Env-Sci-207~~ or conc enr ~~or Hum Biol 207 or conc enr~~
- d. BIOLOGY 308 : Cell Biology Laboratory – revised pre reqs to Biology 202 with at least a C grade; AND Chem 108 or 212 with at least a C grade; AND MATH ~~Math-260~~ with at least a C grade; AND Biology 307 with at least a C grade or conc enr; AND Chem ~~Env-Sci-207~~ or conc enr ~~or Hum Biol 207 or conc enr~~
- e. BIOLOGY 402 : Advanced Microbiology – revised pre reqs to Biology 302 with at least a C grade; Math 260 with at least a C grade; AND Chem ~~Env-Sci-207~~ or ~~re~~ conc enr ~~or Hum Biol 207 or conc enr~~
- f. CHEM 311 : Analytical Chemistry- revised pre reqs to Chem 212 and 214 with at least a C grade; and Chem ~~Env-Sci-207~~ or conc enr ~~or Hum Biol 207 or conc enr~~
- g. CHEM 403 : Advanced Organic Chemistry Laboratory revised pre reqs to CHEM 305 with a C or better; Chem ~~Env-Sci-207~~ or ~~Hum Bio 207~~ with a C or better
- h. COMM SOCMED : Social Media Communication – New program proposal
- i. DS CERT : Certificate in Data Analytics – updated effective date to 2018-19
- j. GEOG 341 : Urban Geography ~~The City and its Regional Context~~ – title change
- k. GEOSCI 325 : Regional Climatology – increased Default Section Size: 40 ~~35~~
- l. EDUC 324 : Teaching Mathematics in the Elementary and Middle Schools - increased Default Section Size: 40 ~~35~~, revised pre req to adm to teacher educ and Educ 361; concurrent enrollment with Educ ~~Math-281~~ and 282
- m. EDUC 361 : Introduction to the Art and Science of Teaching – revised pre reqs Adm to teacher educ; grade of B or better in EDUC 280, 290 and 340 ~~Adm to teacher educ~~
- n. HUM BIOL 208 : Scientific Conditioning of the Athlete – revised catalog description, changed periodicity to every fall,
- o. HUM BIOL 341 : Human Anatomy Laboratory- revised prereq to Hum Biol ~~Bio-204~~ AND approval by instructor REC: Hum Biology ~~Bio-351~~, Biology ~~Bio-340~~ Recommended Prerequisite(s) Hum Biol ~~Bio-351~~, Biology ~~Bio-340~~
- p. HUM BIOL 360 : Exercise Physiology – added gen ed category of writing emphasis and gen ed infusion of communication, information literacy, problem focused thinking and quantitative thinking.
- q. HUM BIOL 361 : Human Physiology Lab - Exercise and Metabolism – revised pre req to Concurrent ~~concurrent~~ enrollment in Hum Biol 360
- r. HUM BIOL 403 : Human Physiology Laboratory – revised pre req to Hum Biol 402 with at least a C grade or conc enr or Biology 346 with at least a C grade or conc enr; AND MATH ~~Math-260~~; AND CHEM ~~Env-Sci-207~~ or conc enr ~~or Hum Biol 207 or conc enr~~
- s. HUM BIOL 423 : Immunology Lab – revised pre req to Hum Biol 422 or conc enr AND CHEM ~~Env-Sci-207~~ or conc enr ~~of Hum Biol 207 or conc enr~~

- t. HUM BIOL PUB HEALTH : Applied Public Health Emphasis – added support course Chem 207, eliminated support course Human bio/env sci 307, added 3 additional courses not required HUM BIO 495, 497, 498.
- u. HUM STUD 319 : Second Language Acquisition & Assessment, revised catalog description, changed periodicity to every fall, added instructor
- v. INFO SCI GAME : Game Studies Emphasis, added supporting course COMM 290
- w. MIL SCI 183 : Military Conditioning – changed grading basis to letter grades, rationale provided
- x. NUT SCI 202 : Ethnic Influences on Nutrition, new course proposal
- y. NUT SCI 300 : Human Nutrition – only change updated college, effective date to fall 18
- z. PHY ED 121 : Personal Conditioning - Course Deactivation Proposal
- aa. PHY ED 124 : Conditioning Through Running - Course Deactivation Proposal
- bb. PHY ED 145 : Golf I - Course Deactivation Proposal
- cc. PHY ED 148 : Karate I - Course Deactivation Proposal
- dd. PHY ED 154 : Tennis I - Course Deactivation Proposal
- ee. PHY ED 208 : Scuba - Course Deactivation Proposal
- ff. PHY ED 248 : Karate II - Course Deactivation Proposal
- gg. PHY ED 268 : Karate III - Course Deactivation Proposal
- hh. SOC WORK 301 : Research Methods for Generalist Social Work Practice – no change noted
- ii. THEATER MUSICAL: Musical Theatre Emphasis – deleted Theater 290, 389, 489, 490.
- jj. THEATRE 190: Introduction to Applied Musical Theatre Voice – courses title change, updated college, program, unit, effective date to fall 2018, changed prereq to Mus App 045 or 105; and declared Musical Theatre major cons of prog chair;, added instructor.
- kk. THEATRE 289: Second Year Applied Musical Theatre Voice I - Course Deactivation Proposal.
- ll. THEATRE 290: Intermediate Applied Musical Theatre Voice – course title change, updated college, program, unit, effective date to fall 2018, assigned default section size to 10, changed prereq to Mus App 289 or 205; 205 or Theatre 190; declared Musical Theatre major 289; and Music 151; and Mus App 021 or conc enr, 022 or conc enr or 013 or conc enr; and cons of prog chair;, made course repeatable for credit, added instructor.
- mm. THEATRE 389: Third Year Applied Musical Theatre Voice I - Course Deactivation Proposal
- nn. THEATRE 390: Advanced Applied Musical Theatre Voice, course title change, changed effective date to fall 2018, changed prereq to Theatre 290 and instructor consent Mus App 389 or 305 or Theatre 389; and Mus App 031 or 032 or 013; and cons of prog chair;, changed repeatable from 2 to 4.
- oo. UR RE ST 341: Urban Geography- Course title change, updated college, program, unit, effective date to fall 2018, revised catalog description, reduced section size from 40 to 35, added gen ed category Social Science Writing Emphasis added gen ed infusion Communication (Written and Oral) Interdisciplinarity, added instructor.
- pp. UR RE ST 370: Geography of South America - updated college, program, unit, effective date to fall 2018, removed required prereq, added gen ed infusion, added instructor.
- qq. UR RE ST 412: Urban Planning - Course title change, updated college, program, unit, effective date to fall 2018, revised catalog description, reduced section size from 35 to

25, changed pre req to (s)jr st jr st; and Geog 102 or Pol Sci 202 or Pu En Af 202 or Ur Re St 100 or 102; added instructor.

- rr. UR RE ST 452: Planning Methods – course title change, updated college, effective date to fall 2018, revised catalog description, reduced section size from 35 to 25, changed pre req to Jr Standing BUS ADM 216 or COMM SCI 205 or MATH 260, removed cross listing, added gen ed infusion, Communication (Written and Oral) Problem-focused Thinking
- ss. UR RE ST-I: Urban Studies Minor – program name changed, updated effective catalog year to 2017-2018, 250 is cross listed

Approved on April 3, 2018:

- a. ACCTG 300 : Principles of Financial Accounting ~~Introductory Accounting~~ – course title change, updated effective date to 2018, reduced section size from 42 to 35.
- b. ACCTG 302 : Principles of Managerial Accounting - course title change, updated effective date to 2018, reduced section size from 42 to 35- added 3 instructors
- c. ARTS MGT 354 : Managing Arts and Cultural Organizations, updated college, program, budgetary unit, revised pre reqs to Arts Mgt 256 ~~AVD 261~~ or Arts Mgt 257 ~~Arts Mgt 257~~.
- d. COMM SPORT : Sports Communication - New Program Proposal
- e. COMM SOCMED : Social Media Communication Emphasis - New Program Proposal

Approved on April 17 2018:

- a. BIOLOGY ANIMAL : Animal Biology Emphasis. Eliminated Math 201 as math choice because it was discontinued.
- b. BIOLOGY ECOLOGY : Ecology and Conservation Emphasis. Eliminated Math 201 as math choice because it was discontinued.
- c. BIOLOGY MICRO : Microbiology Emphasis. Eliminated Math 201 as math choice because it was discontinued.
- e. ENG COMP 100 : English Composition I: College Writing. Change in prerequisite. ~~Eng Comp 93~~ or ACT English score of 17 or higher or SAT Reading score of 25 or higher; OR conc enr in Eng Comp 95 ~~higher~~

Approved May 1, 2018:

- a. ART ART-ED : Art Education Emphasis, Eliminated Art 103 as supporting core course , added ART 203 because Discontinued Art 490
- b. ART STUDIO : Studio Art Emphasis - Eliminated Art 103 as supporting core course , added ART 203 because Discontinued Art 490
- c. ART THERAPY : Art Major Emphasis in Pre-Art Therapy - Eliminated Art 103 as supporting core course , added ART 203 , eliminated HUM DEV 102, added course choices of ART

- 381, 382, 383, 384, added PSYCH 438, elective choices 305, 350, 401, 471, 440, 460, 497,
- d. ART-I ART HIST : Art History Emphasis- Eliminated Art 103 as supporting core course , added ART 203 because Discontinued Art 490
 - e. BAS-OL ~~BAS-ILS~~-APP COM : Applied Communication- course title change, unit name change, department name change, program name change,
 - f. BAS-OL ~~BAS-ILS~~-ARTS : Arts Emphasis - course title change, unit name change, department name change, program name change, moving to PEA
 - g. BAS-OL ~~BAS-ILS~~-Co : BAS-OL ~~BAS-ILS~~-Core - used by all BAS-ILS major emphasis - course title change, unit name change, department name change, program name change, moving to PEA
 - h. BAS-OL ~~BAS-ILS~~-EC EDUC : Early Childhood Education- course title change, department name change, program name change, moving to PEA
 - i. BAS-OL ~~BAS-ILS~~-EMER MGMT : Emergency Management Emphasis - course title change, unit name change, department name change, program name change, moving to PEA
 - j. BAS-OL ~~BAS-ILS~~-ENV POL : Environmental Policy Studies Emphasis - course title change, unit name change, department name change, program name change, moving to PEA
 - k. BAS-OL ~~BAS-ILS~~-HUM DEV : Human Development Emphasis - course title change, unit name change, department name change, program name change, moving to PEA
 - l. BAS-OL ~~BAS-ILS~~-LDR PUB S : Leadership in Public Service Emphasis - course title change, unit name change, department name change, program name change, moving to PEA
 - m. BAS-OL ~~BAS-ILS~~-NONPROFIT : Nonprofit Leadership Emphasis- course title change, unit name change, department name change, program name change, moving to PEA
 - n. BAS-OL ~~BAS-ILS~~-SELF-DIR : Self-Directed Emphasis - course title change, unit name change, department name change, program name change, moving to PEA
 - o. ECON-I : Economics Minor- designated “no on collaborative program, off-campus, distance. Deleted MATH 201, added ECON 210
 - p. HISTORY : History Major – added elective DJS 221
 - q. HUM ~~STUD~~-DIGITAL : Digital and Public Humanities - - course title change, unit name change, department name change, program name change
 - r. HUM-I ~~HUM STUD~~-ANCIENT : Ancient and Medieval Studies- - course title change, department name change, program name change
 - s. HUM-I ~~HUM STUD~~-CULTURES : World Cultures Minor - course title change, , department name change, program name change
 - t. HUM-I ~~HUM STUD~~-FILM : Film and Cinema Studies,

- u. INFO SCI 411 : Statistical Techniques and Decision Modeling – change college, change effective date, changed prereqs to 15 credits of COMP SCI, ~~BUS ADM 216 or MATH 260 or COMM SCI 205~~, and INFO SCI, or COMM SCI 302, added instructor
- v. INFO SCI 412 : Data Mining and Predictive Analytics – change college, effective date, change pre req to **MATH 260 or COMP SCI 302 or INFO SCI 302 or INFO SCI 411** ~~Info Sci 411~~, added instructor,
- w. **ORG LEAD** ~~LS~~-APP COM : Applied Communication Emphasis – course title change, unit name change, department name change, program name change
- x. **ORG LEAD** ~~LS~~-ARTS : Arts Emphasis - – course title change, unit name change, department name change, program name change
- y. **ORG LEAD** ~~LS~~-EMER MGMT : Emergency Management Emphasis- course title change, unit name change, department name change, program name change
- z. **ORG LEAD** ~~LS~~-ENV POL : Environmental Policy Studies Emphasis - course title change, unit name change, department name change, program name change
- aa. **ORG LEAD** ~~LS~~-LDR PUB S : Leadership in Public Service Emphasis - course title change, unit name change, department name change, program name change
- bb. **ORG LEAD** ~~LS~~-NONPROFIT : Nonprofit Leadership Emphasis - course title change, unit name change, department name change, program name change
- cc. **ORG LEAD** ~~LS~~-SELF-DIR : Self-Directed Emphasis - change, unit name change, department name change, program name change
- dd. **ORG_LEAD** ~~LS~~-Core : **ORG_LEAD** ~~LS~~-Core - used by all **Organizational Leadership** ~~LS~~ major emphasis - change, unit name change, department name change, program name change

Personnel Council

No report received

General Education Council

Annual Report 2017-18

- The Council continued its configuration from last year with co-chairs. David Coury was elected as co-chair to run meetings, write the minutes and is responsible for reporting while Stefan Hall was elected co-chair to handle the many CourseLeaf requests. Prof. Hall was given the authority to approve minor changes and bring only to the Council at his discretion, requests that more complex or where he had concerns. This allowed the Council to discuss and focus on other issues than just course approval.
- Below are some of the issues discussed and decided on:
 - Assessment: we continued assessing Gen Ed courses in both Fall and Spring using the approved, revised learning outcomes for the categories. Next year we will begin having some longitudinal data that the Council can analyze. We also discussed what action the Council should take if issues were to arise. It was decided that the Council should discuss the matter with the program chair and, potentially, the instructor to determine an appropriate course of action.
 - Evaluating General Education courses:
 - When considering future requests for General Education courses, the Council decided that in general, we should not support upper-level courses for the General Education program, but that the Council should consider each course on a case-by-case basis and consider any arguments for a given course to be counter.
 - In general courses that have prerequisites should not be considered for the General Education program, but with the same caveats as stipulated above.
 - Given the elimination of the interdisciplinary minor requirement, the Council felt that preference and priority should be given to courses with interdisciplinary prefixes. The GEC made the somewhat debatable argument that our General Education program ensures that students get a broad, liberal arts education, therefore it has become incumbent upon the GEC to promote that in the selection of courses approved for General Education.
 - Language requirement:
 - The GEC had a series of discussions about a language requirement. The UW-System along with members of the Board of Regents and WEDC have convened a working group that seeks to increase the state of Wisconsin's global competitiveness through increased support for studying language and culture in K-16 education:
<https://wisconsinlanguageroadmap.wiscweb.wisc.edu/about/>

Modern Languages is considering a proposal to introduce a one-year language requirement for the B.A. degree (this would not affect the following degrees: B.S., B.S.W., B.S.N., B.B.A.). The GEC was very supportive of the proposal, but questions whether a requirement for only one type of degree would still fall under the purview of the GEC. The Council was in fact unanimously in favor of a university-wide language requirement. However, since our discussion took place at a time when the UC and Senate were considering dropping graduation requirements (the interdisciplinary minor), we thought it unwise to move forward rather tabled it for next year. **We recommend that the Council re-visit this issue in Fall.**

- Senior and Alumni Survey. Since these two surveys had not been updated since our General Education revisions, we discussed the surveys, the survey questions, and the kind of information we would like to solicit. Pam Gilson joined us for the conversation and Illene Cupit worked with her on revisions.
- Capstone Seminar. Another on-going discussion was over the learning outcomes for the Capstone Seminar. The requirements for the Capstone had never been fully fleshed out and unlike the other categories do not have clear, assessable learning outcomes. Given the implementation of the Capstone seminars—originally, students were encouraged to take Capstone experiences outside their major, but that has proven to be too complicated—the Council re-visited the idea of the Capstone and its relation to General Education. We reviewed how other campuses construct Capstones and decided that we should model ours after UW-Stevens Point in which the experience is embedded in each major. Our recommendation: **Capstone experiences should be up to the major programs to determine but the plan should receive approval of the GEC. As such they should ideally be assessed by the major programs.**
- Review of Gen Ed courses. Another outstanding issue to be addressed is a review of all Gen Ed courses. When we send requests to faculty asking if their randomly selected course could be included in our assessment, we regularly received responses that the faculty member a) didn't know the course was a Gen Ed course or b) doesn't think the course should be a Gen Ed course or c) feels that s/he is unable to assess the learning outcomes given the nature of the course. Therefore we suggest that a primary task for next year's Council would be **to embark on a review of all Gen Ed courses in order to ensure that they still meet the approved Learning Outcomes. Ideally the Council should establish a timeline and cycle to make the process more manageable.**

Respectfully submitted,
David Coury, co-chair General Education Council 2017-18

Graduate Academic Affairs Council

Annual Report 2017-18

This was the first year of existence of the Graduate Academic Affairs Council (GAAC). The GAAC replaced the Graduate Studies Council (GSC). The GAAC is charged with graduate program and curricular review and approvals.

2017-2018 academic year GAAC members

Franklin Chen – NAS and ES&P graduate program

Timothy Kaufman – EDUC and ALTL graduate program

Lisa Poupart – HUS and ALTL, First Nation Studies graduate programs

Doreen Higgins – Social Work and MSW graduate program

Sampathkumar Ranganathan – Business Administration

Mathew Dornbush – Director of Graduate Studies (ex-officio)

The GAAC met eight times during the academic year. Mary Valitchka (Graduate Studies Office) was a frequent guest attendee at the GAAC meetings. Professor Franklin Chenc was elected chair at the September 2017 meeting and served as chair throughout the year.

In addition to approving new courses and course changes, GAAC has reviewed and taken actions on the following items: (1) Approve new MS program in Nutrition and Integrated Health. (2) Approve MSAL (Applied Leadership for Teaching and Learning) Self-Study Report. (3) Approve Earn Credit Policy for Graduate Students. (4) Approve BSN-MSN Leadership Option. (5) Endorse Computer Science Reorganization. (6) Approve and support Impact MBA document, and approved certificate program of UW-Green Bay. (7) Approve the certificate policy.

The following actions were taken by the GAAC during 2017-2018:

Authorization to implement a Master Degree Program in Nutrition and Integrated Health At UW-GB	13-Sep-17	new program	approved
Approved MSAL Self-Study Report	11-Oct-17	Approve the self-study for the Master's in Applied Leadership	Forward the affirmative recommendation to Dean Gallagher-Lepak.
Approved Earn Credit Policy for graduate students	06-Dec-17	students enrolled in graduate level courses must earn a semester grade of c or higher to gain degree credits	approved
Approved BSN-MSN Leadership Option	25-Jan-18	Approved the leadership option to allow undergraduate students to take on graduate courses.	approved
Endorsed Computer Science Reorganization	1-Mar-18		
Authorized Impact MBA document	22-Mar-18		

Respectfully submitted May 3, 2018 by: Franklin Chen, Chair GAAC 2017-2018

Committee on Committees and Nominations

Annual Report 2017-18

Members of the Committee on Committee and Nominations (Aurora Cortes, Adam Gaines, Stefan Hall, Jon Shelton, and Amy Wolf, chair) met six times during 2017-2018. In addition to fulfilling routine responsibilities of nominating members for UW-Green Bay faculty elective and appointive committees (completed in February and March, 2018), we addressed several policy issues recommended by the Provost's Office and University Committee.

On August 25, 2017, we discussed a draft proposal by Associate Provost Dornbush for a new Provost-Appointed Institutional Biosafety Committee. This new committee is being proposed in response to the National Institute of Health (NIH)'s requirement that any grant proposal must first be vetted through the proposing institution's Institutional Biosafety Committee, which currently does not exist on our campus. The committee voted unanimously to forward a positive recommendation for this proposal.

At our November 13, 2017 meeting we approved a list of faculty representatives to serve on the College Merger Steering Committee (CMSC), following the request of Associate Provost Clif Ganyard. Alison Gates, Brian Merkel, Patricia Terry, and Mark Kiehn were suggested as members of the CMSC. We also discussed a request by the International Education Committee to change the method of chair selection. The CCN forwarded to the Faculty Senate a recommendation that the Committee chair be "selected by the IEC members and approved by the Provost for a renewable one-year term."

On February 23, 2018 the CCN discussed the Learning Technology Collaborative Committee (LTCC)'s proposal to dissolve itself. Luke Konkol reported on the proposal and provided a justification. The CCN voted unanimously to recommend dissolution to the UC, pending a report from LTCC explaining how its charges are now redundant. The CCN also discussed the possibility of inviting chair of the Technology Council (TC) to a future CCN meeting so that the CCN can propose to the UC a way to ensure that all of the constituencies represented in the LTCC are represented on the TC. Creation of the new Institutional Biosafety Committee and changes to the LTCC followed the protocols established in the Faculty Handbook.

Dr. Patricia Terry, chair of the University Committee, asked us to review a proposal for the formation of a special committee to be called the Task Force on Interdisciplinarity. The CNN noted that redundancy was a concern. The CNN did not supported the formation of this new task force. If a Task Force is to be formed, we requested a specific time line, especially the eventual date of termination. Chair Wolf met with UC to discuss proposal further. Our recommendation was forwarded to the UWGB Faculty Senate.

Committee on Rights and Responsibilities

Annual Report 2017-18

Committee Members:

Tim Kaufman, Kaoime Malloy, Michael Draney, Mike Hencheck, Lora Warner, Christine Smith (UC appointed for hearing, Jan. 2018)

The Committee on Rights and Responsibilities (CRR) met on Sept. 6th, 2017, from 3:00 PM to 4:00 PM in WH430. Tim Kaufman called this meeting to elect a committee chair, orient new members on the charge of the committee, and discuss any business that existed. The committee moved (M. Draney, K. Malloy) and unanimously approved committee chairs for 2017-2018. T. Kaufman will serve as chair for the remainder of 2017. L. Warner will serve as chair for the 2018 half of the semester. Committee members agreed to meet again during the 2017-2018 academic year only if an issue arose.

The Committee on Rights and Responsibilities (CRR) conducted a hearing for an Appeal of Nonrenewal on January 30th, 2018 from 11:00 AM – 12:30PM in CL 750. Chairperson L. Warner was excused due to a conflict of interest with the former chairperson, T. Kaufman, serving in this role for the duration of the hearing.

Members thoroughly discussed Faculty Handbook 3.12 as factors related to the review. Files and materials of the faculty member requesting appeal were made available by the Secretary of the Faculty and reviewed by members. Pursuant to Wis. Stat. § 19.85 (1) (b) the Committee move into closed session (approved 5-0)

Members moved (approved 5-0) to recommend “the faculty case being appealed go to the next higher appointing level (Dean) with a positive recommendation and support for promotion to the rank of Associate Professor with tenure.” The chair generated a report for submission to the Provost.

The chairperson will convene this committee in fall 2018.

FACULTY APPOINTIVE STANDING COMMITTEES

Academic Actions Committee

Annual Report 2017-18

In the past academic year, the Academic Actions Committee met in person in September and January:

In our September meeting, the Committee reviewed and approved the Academic Calendars for 2019-2020 and 2020-2021.

In our January meeting, the Committee entertained two appeals of the Suspension Review Committee decision:

Appeal 1: The Committee voted to deny the petition 4-1.

Appeal 2: This appeal petition was not submitted on time and there was no follow-up contact by the student with the administrative staff of the Suspension Review Committee regarding appearing before the Appeal Committee. Thus the Committee decided to not review the petition, and sustained the Suspension Review Committee's initial decision.

In our January meeting the Committee also discussed ways to continue to advocate for proactive intervention of student concerns so as to reduce the number of suspension petitions and appeals each semester. The Committee also hoped to create a one-page handout for the AAC that help them in assigning conditions upon approval of an appeal. The Committee also hoped to reduce the time of appeal hearings to 15 minutes, with communication to students that the portion of their appeal is 5 minutes, with 10 minutes for questions and discussion.

No suspension appeals were received for the end of the Spring semester meeting, thus the committee did not meet in May.

Respectfully submitted,

Dean D. VonDras, Chair

Intercollegiate Athletics Committee

The Intercollegiate Athletics Committee (IAC) met twice during the 2017-2018 academic year, January and May.

Committee members included Kris Coulter (Assistant Professor, DJS), Matthew Geimer (Lecturer, BUS ADM), Lisa Grubisha (Assistant Professor, NAS), Charles Guthrie (Director of Athletics, ex officio non-voting), David Helpap (Assistant Professor, PEA), Steve Meyer (Associate Professor, NAS), Chris Paquet (Assistant Vice Chancellor for Policy and Compliance), Wayne Resch (community representative), and Donna Ritch (Faculty Athletic Liaison ex officio voting). Chris Paquet chaired the committee through the January 23 meeting and David Helpap was elected chair for the remained of the academic year.

At the January meeting, Kassie Batchelor provided an update on personnel changes within Green Bay Athletics, including the hire of a new Director of Athletics, Charles Guthrie. Mr. Guthrie was not able to attend the meeting, but Kassie provided several additional updates regarding coaching and administrative vacancies, including head volleyball coach and the Assistant Athletics Director. Kassie also provided the Athletics report, which included accomplishments and comments on the state of the Horizon League following the departure of Valparaiso. Chris Paquet noted that many of the department's accomplishments were achieved without an Athletics Director. Donna Ritch provided a summary of the most recent conference meeting and related items that included academic scrutiny and the distribution of student success money from the HLC (no decisions had been made at the time of the meeting). The meeting concluded with a discussion of the IAC mission and the future role of the committee within Athletics.

A May meeting was called to hear an appeal by a member of the Men's Soccer team. The student appealed the decision of the UW-Green Bay Athletics Department refusing a transfer to another institution for the purposes of playing collegiate soccer. The student chose to appeal his decision, in-person, to the IAC. Kassie Batchelor (Senior Associate Athletics Director for Compliance and Student-Athlete Welfare) presented the case from the perspective of the UW-Green Bay Athletics Department. The IAC deliberated immediately after hearing the arguments of the student athlete and the Athletics Department. The committee voted 4-2 to deny the student's appeal.

Respectfully submitted,

David Helpap
Chair, Intercollegiate Athletics Committee

Individualized Learning Committee

Members: Donna Ritch (Individual Major Advisor, Associate Dean), Pam Gilson (Coordinator of Testing Services), Ryan Currier (NAS), Mary Gichobi (ED), Michael Rector (MUS), Jennifer Schanen (SW), Sara Wagner (HUB)

The Individualized Learning Committee met three times during the 2017-2018 school year and reviewed three proposals, two of which were approved, and one which was originally denied and approved upon revision and resubmission.

The approved proposals were:

1. Individualized Major in Global Communications, Hannah Romanesco (denied on first submission; approved upon revision and resubmission)
2. Individualized Major in Cognitive Science, Cory Rauch
3. Individualized Major in Dance, Tristan St. Mary

It is the opinion of the chairperson that the committee plays an important role in helping students move toward their career goals when UW-Green Bay does not offer a major that the student hopes to accomplish. The committee appears to be efficient and effective in accomplishing its charge. Reviewing long-term proposal data may also indicate trends and future majors of interest. For example, there were multiple requests for individualized dance majors over the course of the last three academic years.

Sara Wagner, Chair, Individualized Learning Committee

ACADEMIC STAFF ELECTIVE AND APPOINTIVE COMMITTEES

Academic Staff Committee

No report received from ASC

Academic Staff Personnel Committee

COMMITTEE MEMBERS:

Kate Farley, John Gerow, Lynn Niemi (AS Liason), Laura Rowell, Bobbie Webster, Teri Zuege-Halvorsen

SUMMARY OF ACTIVITIES:

Come Fall 2018, our committee gains a few new members: Bekky Vrabel, Lauri Welhouse, and Josh Goldman. We'll have to fill Josh's appointment with a replacement.

One of the lingering changes we made to the Personnel's committee charge was approved by the Academic Staff Committee on. These included:

- updating the charge to reflect staff-designations, i.e. classified-staff to University Staff,
- and changing the language in point B) to be more accommodating: annually changed to "as needed" (To review ~~annually~~ conversions of positions from University staff to Academic Staff, and Academic Staff to University Staff.

At our last meeting on October 16, 2017 we decided to convene again in May, after our All Academic Staff meeting, as we thought there would be more to discuss, with the Project Coastal developments.

Meeting notes will be drafted by Teri and sent to the SOFAS office after our meeting on 5/7/2018.

Regards,

Kate Farley, Chair

Academic Staff Professional Development Allocations Committee

The Academic Staff Professional Development Allocations Committee activities for 2017-2018:

Summary of Applications:

- 19 members of the Academic Staff representing 14 different areas on campus applied for funding
- 1 request was not approved (activity was not considered professional development and referred to other funding sources)
- Initial funding available to PDA was \$9,000
- Individual awards ranged from \$87.50 up to \$750
- 6 individuals were awarded the maximum allowed
- As of 4/27/2018, there are no pending applications
- As of 4/27/18
- Amount awarded \$8,938.86
- Reimbursed already \$4,647.10
- Reimbursed less than awarded \$607.34
- Remaining balance \$668.48

Leadership & Involvement Committee

Members

Stephanie Murphy (chair); Jacob Depas, Jodi Pierre, Lidia Nonn, Katelyn Santy, Amy Bartelme (ASC liaison, ex-officio, non-voting)

Purpose

The primary charge of the LIC is to solicit Academic Staff to serve on various elective and appointive committees via an annual survey, prepare ballots for the elective committees, oversee the voting process, and make recommendations for appointive committees.

Activities

The LIC met four times and conducted business via email when appropriate.

In September, the committee reviewed its charge and developed a timeline for work.

In January, the committee reviewed the Academic Staff Preference Survey and added display logic in Qualtrics to tie written comments about interest in elective committees to each respective committee. This significantly improved staff's ability to make an informed decision about who to vote for.

In February, SOFAS distributed the survey, collected the results, and reported them to the LIC. The committee met in March to review the results and organize the committee ballots. SOFAS then ran the election.

In April, the LIC met to select names for appointive positions and submitted those names to SOFAS to distribute to the appointing committees. Jodi Pierre agreed to serve as chair for the next academic year.

For the upcoming 2018-19 academic year, there were eight vacancies on four elective committees; the LIC has notified the winners of those elections and confirmed their committee membership. There were 16 vacancies on nine appointive committees; the LIC has made recommendations and the appointing committees are in the process of finalizing the appointments. The names of newly elected or appointed committee members will be posted on the SOFAS website.

Respectfully submitted,

Stephanie Fortune Murphy
Chair, Leadership and Involvement Committee
May 23, 2018

Academic Staff Professional Development Programming Committee

Members: David Cook, Laura Delikowski (Chair), Laura Nolan (Secretary), Jodi Pierre (Treasurer), Gail Sims-Aubert. Academic Staff Committee (ASC) Liaison: Jan Malchow

Total Budget: \$5,000

- Anticipated upcoming costs: \$200 from approved request to transfer funds to the Academic Staff Professional Development Allocations Committee (as of 5/31/18)
- Estimated ending balance (as of 6/6/18): \$4,497.74

The ASPDPC and University Staff Professional Development Committee (USPDC) has continued our successful collaboration to deliver professional development programming to academic and university staff. Based on annual interest survey results and ongoing feedback, we have worked to select a variety of UWGB resources and other speakers to offer sessions on a variety of topics to connect staff across campus and support their overall professional and personal development. The committees conduct joint meetings regularly to research speaker and event options, plan and coordinate the events, and review feedback following each event. The ASPDPC also meets individually at the beginning and end of the academic year and as needed during the academic year. We jointly plan and fund these events with the USPDC in order to be more efficient with our funds and to expand our options and ability to offer professional opportunities across campus. By sharing costs, we have been able to keep overall costs low and have been able to assist the Academic Staff Professional Development Allocations Committee with a recent request to transfer funds to cover their pending academic staff requests for professional development funds. This partnership, along with more regular and active participation from UWGB resources, has worked well in the past three years, and we are looking forward to another productive year of well-attended and well-received programs in the coming year.

Note: Gail Sims-Aubert was appointed to replace Jennifer Koroll, who resigned from her position in early December.

Fall Activities/Participation by ASPDPC and USPDC:

- “What’s the Benefit?: Resources You Never Knew You Had” presentation (Held on July 20th)
 - Presented by various representatives of resources employees can make use of including: Employee Assistance Program (EAP), Health & Wellness, Kress Events Center, Cofrin Memorial Arboretum, Shorewood Golf Course, Dining Services, Campus Cupboard and Closet, Campus Kitchen, Cofrin Library, and Information Technology
 - Registered (Estimated total attendance may have been lower, but was not available at the time of this documentation): 54
- Dealing with Disruptions (Two sessions offered, one on August 29 and one on August 30)
 - Presented by members of Public Safety, Dean of Students Office, and the office of Counseling & Health
 - Attended: Aug. 29 – 23; Aug. 30 - 19
- Financial Check-up: Budgeting Practices & Strategies and Identity Theft (Separate workshops offered on November 15)
 - Presented by: Wayne Resch and UW Credit Union Representatives
 - Attended: Budget Practices & Strategies – 14; Identify Theft - 9

Spring Activities/Participation by ASPDPC and USPDC:

- Dealing with Disruptions (One session offered on January 10)
 - Presented by members of Public Safety, Dean of Students Office, and the office of Counseling & Health
 - Attended: 15
- Trauma-Informed Care (Offered on January 16)
 - Presented by Professor Dana Johnson (Social Work)
 - Attended: 38
- Dr. Bonnie Nussbaum (Offered in two sessions on May 23)
 - Morning session topic: “How to Find Joy in Your Work”
 - Attended: 55
 - Afternoon session topic: “Successfully Working with Difficult People”
 - Attended: 45

COMMITTEES APPOINTED BY THE PROVOST

Committee on Disability Issues

Members of the Committee on Disability Issues for the 2017-18 school year included:

- Christopher Paquet, Academic Staff, Risk Manager/Contracting Officer (15-18)
- Alison Gates, Faculty, Associate Professor (15-18)
- Theresa Mullen, Univ. Staff, Academic Department Assoc. (16-19)
- Paul Pinkston, Director of Facilities Management (*ex-officio, voting*)
- Kimberly Danielson, Affirmative Action/ADA, Human Resources (*ex-officio, voting*)
- Lynn Niemi, Co-Chair, Coordinator, Disabilities Services (*ex-officio, voting*)
- Greg Smith, Co-Chair, Student ADA Coordinator & Senior Counselor (*ex-officio, voting*)
- Selena Deer, SGA Equity & Diversity, Student Member, (17-18)

The Committee on Individuals with Disabilities met officially two times this year as a full committee.

Areas the committee addressed this year were as followed:

- Investigated University Theatre Assistance Listening Device.
- Continued the discussions of looking for an ADA student coordinator due to upcoming retirement. Decision on the Student ADA Coordinator will need to be determined by 08/01/18.
- Removed UWGB policy on students with disabilities, as it is outdated and unnecessary as we are under UW System Regent Policy 14-10 Nondiscrimination on Basis of Disability.
- Provided updates in Facilities Management, Human Resources pertaining to ADA and Disability Services Office (including updated ESA policy, new case management software, and statistics).

The areas the committee would like to further evaluate for the 2018-19 year are as followed:

- Identify new Student ADA Coordinator.
- Follow up with assistance listening system in University Theatre.
- Updates on Project Costal pertaining to disability issue (student, employee and facility accommodations and access).
- Accessibility features in Canvas (replacement of D2L)
- Seek out stronger student representation.

The co-chairs of this committee feel that it has been doing valuable work and is worthwhile. This committee, along with the support of campus' offices, are ensuring individuals with disabilities have access to our campus and events held.

University Assessment Council

No report submitted for the 2017-18 Academic Year.

Institutional Review Board

Meetings: During the 2017-2018 academic year, the IRB met **seven** times. Not all scheduled meetings were held as there were months when there were no proposals requiring committee approval, i.e., requiring full IRB board review. Most meetings were held on Friday mornings, and they generally lasted from 1 - 2 hours.

Proposal Submissions: As of this writing, there were **one hundred-twenty-three** requests for reviews submitted to the IRB (see attached summary spreadsheet). **Fifty-four** were submitted in the Fall (2017) and **sixty-four** in the Spring (2018). During the summer of 2018 there were **four** submissions. The submissions for review include (mostly) new research proposals, but there were several requests for approval of modifications and/or extensions of previously approved proposals. The majority of the proposals were submitted as "expedited" or "exempt" status and reviewed by the IRB chair.

The proposals came from four main sources: (1) UW-Green Bay faculty who frequently were doing research with students; (2) undergraduate and graduate students enrolled in the UW-Green Bay (3) graduate students such as the Masters of Nursing and Social Work programs here at UW-Green Bay, and (4) other members of the UW-Green Bay community, e.g., directors of programs. In addition, eight protocols were reviewed from the Project Coastal campuses of Marinette, Manitowoc and Sheboygan (see below for additional information).

IRB Accomplishments during the 2017-2018 Academic Year

At the first meeting of the IRB on September 13, 2017, the following goals were proposed for the 2017-2018 academic year:

- Successfully implement the CITI training program to replace the NIMH training certificate.
- Follow the changes to the Common Rule proposed by NIH
- On the basis of the above, update the UW-Green Bay IRB manual.
- Revise the IRB website so that it is compliant with UW regulations and more user friendly.

The following list represents the major accomplishments of the IRB 2017-2018 Board:

- The Chair of the IRB continued to work closely with the Associate Vice Chancellor for Academic Affairs and the University Services Associate in the Provost's office. They have been instrumental in the revision of functioning of the IRB and providing much needed support.
- With the help of Mariah Pursley, Academic Associate, the IRB website was revised to be website compliant. The application process now is clearer and the flow of the protocol application process proceeds more smoothly.
- CITI training was implemented. Several workshops for faculty were held in the fall. The process went smoothly and many faculty who submitted protocols during the year now are CITI trained.
- With the help of Mariah Pursley, protocol forms were revised to be more user friendly. The combined protocol modification/extension form was revised into two separate forms.
- The Board approved a proposal to request submissions for progress reports based on the semester of protocol approval. Letters requesting progress reports for Fall, 2017 protocols will be sent on August 30, 2018 and letters requesting progress reports for Spring and Summer, 2018 protocols will be sent on January 31, 2019.
- The Board approved a policy change wherein 17-year-old students on the UW-Green Bay campus may participate in research without obtaining parental approval. PIs must get a waiver of approval from the IRB Chair.

- The transfer of IRB protocols from UW-Manitowoc, UW-Marquette and UW-Sheboygan was successfully completed
- The Chair of the IRB participated in the planning committee for the Wisconsin IRB Workshop, which was held at the Marshfield Clinic on August 10, 2018.

IRB Wish list for 2018-2019:

- Clarification and implementation of the NIH changes to the Common Rule.
- Revision of the IRB Manual.
- Smooth transition for Dr. Christine Smith as Interim Chair for the Fall, 2018 semester.
- Creation of informational videos for the IRB website.

IRB Committee Members: Overall, the members of this 2017-2018 IRB demonstrated professionalism, commitment, and competence in carrying out the important charge of this body. Members included Illene Cupit (Chair), Gaurav Bansal, Christin DePouw, Regan Gurung, J.P. Leary and Tetyana Malysheva. Dr. Diane Fenster agreed to serve as our community member, and Christopher Pacquet, Risk Manager and Contracting Officer was our ex-officio member. In addition, we are fortunate to have Matt Dornbush, Associate Vice Chancellor for Academic Affairs and Director of Graduate Studies, Mariah Pursley (University Services Associates) provide much needed support and encouragement. We look forward to working with our new University Service Associate and wish Mariah Pursley the best of luck in her new life in Colorado.

Members approached the task of reviewing proposals in a spirit of problem solving and collegiality. They are to be commended for their efforts to facilitate the ethical treatment of human subjects participating in research conducted at UW-Green Bay!

Categories of Review

<u>Exempt</u>	<u>Expedited</u>	<u>Full</u>	<u>Modification</u>	<u>Extension</u>
<u>26</u>	<u>76</u>	<u>5</u>	<u>9</u>	<u>1</u>

Instructional Development Council

No report submitted for 2017-18 Academic Year.

Institutional Animal Care and Use Committee

The University of Wisconsin-Green Bay Institutional Animal Care and Use Committee met three times during 2017-18. Members included Thomas Baye (community representative), Mathew Dornbush (Institutional Officer), Jill Fermanich (academic staff representative), Georgette Heyrman (Human Biology), Robert Howe (Natural and Applied Sciences and Convener), Uwe Pott (Human Biology and Chair), Mariah Pursley (Administrative Assistant), and Pat Warpinski (Veterinarian). Uwe Pott was elected chair at the first meeting on 13 February 2018.

Two external inquiries were received; one from Mike Pauers of the UW Colleges Department of Biological Sciences, Chair of the UW Colleges Animal Care and Use Committee. Dr. Pauers is communicated 6 questions regarding the transfer of protocols from UW-Colleges considering the ongoing restructuring of UW campuses. The second inquiry was from Heidi Thomas, Associate Dean at Northeastern Wisconsin Technical College (NWTC) in Green Bay. NWTC does not have an IACUC, so Dean Thomas was requesting guidance about the need for approval of a request by a NWTC student.

Dornbush, with assistance from Pursley, developed a draft process for training and re-organizing UW-Green Bay's IACUC as part of a more general initiative to increase the research and development capacity of UW-Green Bay. Fundamental to this effort was an investment in online training resources developed by the Collaborative Institutional Training Initiative (CITI). These online training tools were made available to IACUC members, UW-Green Bay administrators, and eventually to faculty who submit requests for IACUC approval. Prescribed training is designed to be updated every 4 years. A web portal with links to these materials and other IACUC documents was developed, modeled after a web site developed for UW-Green Bay's Institutional Review Board (IRB).

Dornbush distributed a draft revision of the committee's charge, modified on 3/7/2018 from an earlier version. Several additional changes were recommended by the committee, including a revision of the committee membership to include a non-science faculty member. An important element of the committee's revised charge is to provide recommendations on IACUC-related web content, training requirements, and professional development resources. A major goal of the IACUC reorganization is to institutionalize IACUC within the Office of Grants and Research. The official Institutional Officer of IACUC is understood to be the Provost, who can delegate the responsibility to another person, in this case the Associate Provost. The revised IACUC charge, with edits discussed by the committee, was approved unanimously on March 8, 2018. oval of the Institutional Animal Care and Use Committee Charge pending edits discussed today (see attached documents) and other changes by the Chair that are consistent with the spirit of today's discussion. The motion was passed unanimously. A copy of the revised charge is attached.

The committee also discussed revisions to the forms used for animal use approval requests and for waivers to authorize observational studies that do not include handling of animals. Further work on these forms will be a focus of the committee's efforts during 2018-19.

Respectfully submitted,

Robert W. Howe, Secretary.

International Education Council

International Education Committee

No report submitted for 2017-18

Research Council

University of Wisconsin-Green Bay Research Council

Annual Report 2017-18

This report summarizes the activities of UW-Green Bay's Research Council during the 2017-2018 academic year.

The University's Core Mission includes the expectation that faculty pursue "scholarly activity, including research, scholarship and creative endeavor." The University's System Mission includes the goals "to discover and disseminate knowledge, [and] to extend knowledge and its application beyond the boundaries of its campuses..." Consistent with these aims, the Research Council's charge includes (a) making recommendations for grants "to support research and other scholarly activities of the faculty" and (b) organizing and supporting "dissemination of research results and other scholarly activities conducted by the faculty."

Support for meaningful scholarly and creative activity (SCA) is critical for faculty and student success. For faculty, ongoing SCA is a key expectation for tenure and promotion, for professional development, and for satisfactory performance reviews. For students at all levels, participation in SCA with faculty is a valuable, high-impact practice that helps recruitment and retention, and aids graduate-school and job applications.

For the 2017-2018 year, the Research Council consisted of Brian Welsch (Chair), Jason Cowell, Jennifer Ham, Pao Lor, Michael Rector, and Associate Vice Chancellor for Academic Affairs Matt Dornbush (guest administrator). The council met five times.

The two primary opportunities for which the Research Council recommends funding are Grants In Aid of Research (GIAR), with awards made in both fall and spring, and the Research Scholar program, with one award made in the spring. The Council slightly modified previous years' announcements for these opportunities, and reviewed proposals to each. Also, this spring, one member of the Council (Welsch) joined Assoc. V. C. Dornbush in reviewing one (unsuccessful) proposal for a WiSys Spark Grant.

GIAR Awards: In both fall and spring, available funds exceeded the total amounts requested, with 15 and 14 (respectively) proposals received and funded.

Research Scholar: This program currently provides a \$7,000 stipend to one faculty member to support a research project with a substantive outcome, such as a book, proposal for external funding, etc. Proposals were solicited in the fall, but the Council felt none of the four submissions were worthy of support. Consequently, the solicitation was reopened with a mid-January deadline, which yielded an additional six proposals. One proposal was selected.

At the prompting of Assoc. V. C. Dornbush, the Council also considered procedures for (i) annual, electronic tabulation of quantifiable aspects of faculty SCA (such as number of papers published, books authored, etc), and (ii) publicizing faculty research to communities outside the University (locally, state-

wide, and nationally/internationally), in partnership with University marketing personnel. Discussion of possible procedures for both goals was ongoing at the conclusion of the spring semester.

The list of 2017-18 GIAR and Research Scholar awards is expected to be posted soon on UWGB's website at <http://www.uwgb.edu/rc/>

Respectively submitted,

Dr. Brian Welsch, Assistant Professor of Physics,

Natural & Applied Sciences

University of Wisconsin-Green Bay

Technology Council

Technology Council Annual Report 2017-18

The Technology Council met once this year on September 28, 2018. Other than introductions and a review of the Council's charge, the main topic addressed was changes to the membership of the Council. In addition to the members (see below) of the Council, also in attendance were the member of the Division of Information Technology Leadership Team.

The discussion about the Council's membership, resulted in the recognition that the current Council was not providing the best representation of the University community, and therefore, not providing proper advice regarding technology. It was the Council's recommendation that the Division of IT should take a different approach regarding soliciting advisory participation from the University community. **A motion was made, seconded and unanimously passed to end the Technology Council as it currently exists.** Both the Provost and the CBO approved of this change as well.

Further discussion included recommendation that the CIO and the IT Division leadership establish the necessary group to provide them with the broadest University input possible. The CIO has since decided to establish user groups to address major IT topics (e.g. web, SIS, CRM, etc.). In addition to user groups, executive committees will be also established for each user group. From those executive committees the CIO will form a single IT Advisory Group, which will be composed of a member from each, and that will be charged with serving as an overall IT advisory group. The CIO also committed to soliciting feedback from and sharing information Provost's Administrative Council, Business & Finance Directors, and to meet annually with the three governance groups: University Committee, Academic Staff Committee, and Student Government Association.

Technology Council Members:

- Vallari Chandna, Assistant Professor, PS, 17-20
- Jeremy Intemann, Assistant Professor, NS, 16-19
- Student TBA, SNAC student member, 17-18
- Jeffery Benzow, Associate Professor, AH, 15-18
- Doug Hensler, Dean of the Austin E. Cofrin School of Business
- John Katers, Dean of the College of Science and Technology
- Paula Ganyard, AVC for Information Technology & Library Services, Chair
- Joy Ruzek, Director of Continuing Education and Community Engagement
- TBD, Director of Athletics
- Kimberly Vlies, Web/Graphic Designer, (Advancement designee)
- Paul Wikgren, IS Business Automation Specialist, (Vice Chancellor for Business and Finance designee)
- Susan Gallagher-Lepak, Dean of the College of Health, Education, and Social Welfare
- Chuck Rybak, Interim Dean, College of Arts, Humanities, and Social Sciences
- Clifton Ganyard, Associate Provost for Academic Affairs
- Eric Arneson, Vice Chancellor for Student Affairs and Campus Climate

COMMITTEE APPOINTED BY THE DEAN OF STUDENTS

University Student Leadership Awards Committee

University Student Leadership Awards Committee

Annual Report 2017-18

Members:

Faculty: Kristi Deetz, Katia Levintova, Debra Pearson

Staff: Stacie Christian, Setareh Khalili, James Zarling

Students: Kallista Baebler, Benjamin Berndt, Allison LeMahieu, Courtney Zambon

Conveners: Adam Novotny and John Landrum, Office of Student Life

In 2017-18, a total of 94 student leaders were recognized through the University Leadership Awards program—55 students earned University Leadership Awards, and 39 students received the Chancellor’s Leadership Medallion. The selection process takes place each semester and is very time consuming for committee members. They reviewed hundreds of pages of questionnaires, essays, and reference letters before meeting to determine the final list of award recipients. Their involvement in this process is critical and highly valuable.

December awards

Award	Number of nominees	Number of completed questionnaires	Number of recipients
University Leadership Award	74	36	10
Chancellor’s Medallion	41	22	8

May awards

Award	Number of nominees	Number of completed questionnaires	Number of recipients
University Leadership Award	431	232	45
Chancellor’s Medallion	164	95	31
Student Organization of the Year	2	2	The Green Bandana Brigade
Student Organization Service Project of the Year	0		

If you have any questions about this report, contact Adam Novotny at 465-2036 or novotnya@uwgb.edu.

COMMITTEE APPOINTED BY VICE CHANCELLOR FOR BUSINESS AND FINANCE

Health and Safety Committee

HEALTH AND SAFETY COMMITTEE

Annual Report 2017-18

The committee met October 31, 2017 and April 24, 2018.

Committee members include and others in attendance; Aaron Maternowski, (Database Administrator, Academic Staff), Jill Fermanich (Environmental Health Spec), Amy Henniges (Director Counsel & Health), Tom Kujawa (Director Protective Services, Chair), Dana Stueber (Health Educator Counsel and Health), Lisa Schmelzer (USPA TRIO University Staff), Paul Pinkston (Director Physical Plant), Kurt Nimmer (Facilities, University Staff) Scott Schroeder (Police Services Assoc.), Unassigned (Student Gov't), Jolene Truckenbrod (Pay & Benefit Spec. HR Rep), Jagadeep Thota (Assoc Professor), David Helpap, (Assistant Professor), Dave Bugni (Custodian), David Jones (Police Officer)

Purpose: The University of Wisconsin-Green Bay Health & Safety Committee was established to advise the Vice Chancellor for Business and Finance on issues relating to the health, safety, and wellness of the university community.

The committee addressed the following:

- Update of security cameras. Currently over 90 campus wide. Residence Life may start a large project adding cameras to the majority of their buildings and additional cameras may be added to the new library concourse area.
- Update on the electronic exterior doors. Half completed and planning to put the remainder out for bid.
- Fire drill wrap-up discussion – limited minor issues/concerns.
- Chancellors Walk completed and a few exterior lighting and pedestrian crossing concerns which will be addressed.
- Discussion on the issues of the blue emergency phones beginning to malfunction with an expensive cost to repair or possibility the telephones may not be able to be repaired. Discussion on the need for blue phones with the evolution of cell phones.
- UW Police Officers trained in use of Narcan and carry nasal misters for emergency use.
- Discussed implementation of the building access policy and compliance. Most in compliance and working to gain full compliance.
- Security of new STEM building will be the responsibility of UW police officers.
- Annual review of campus AED policy. Discussion on future training on AED's and EPI pens.
- Reminder of required training for student's faculty and staff on Sexual Violence prevention and reporting.
- Smoking policy. Should we seek a smoke free campus and the need for Student Government to lead the conversation if it is something they want to support.

Respectfully Submitted,

Tomas J. Kujawa
Committee Chairman

Wellness Committee

Wellness Committee Annual Report 2017-18

Committee Members include:

- Amy DePeau, Student Health Nurse, Counseling & Health Center Representative
- Alex Reichenberger, Fitness Coordinator, Kress Center Representative
- Jen Schanen, Lecturer & BSW Field Coordinator, Faculty Representative 2017 – 2019
- Lisa Schmelzer, University Services Program Associate, University Staff Representative 2016 - 2019
- Jolene Truckenbrod, Payroll & Benefits Specialist, Human Resources Representative & Chair
- Bobbie Webster, Natural Area Ecologist, Academic Staff Representative 2016 - 2018

Committee Charge:

The Wellness Committee was founded in 2012 and is committed to promoting and supporting programs that foster the wellness of the campus community.

Events/Activities:

- Coordinated an **organic produce** program for employees with onsite pick-up location.
- Worked with Student Government to ascertain interest in **campus smoke free initiative**.
- **Bellin Run** – Provided registration discount to employees registering as part of UWGB team, provided T-shirts to UWGB Bellin Run team members, offered onsite Bellin Run packet pickup, and recognized employees who ran in Bellin Run.
- Worked with **UWGB Dietetic Interns** to provide work experience, welcomed their attendance at committee meetings, and provided booth for them at Benefits & Wellness Fair.
- Applied for and received a \$4,995 **grant** from the Department of Employee Trust Funds for Bellin Run registration fee employee discount, UWGB Bellin Run team T-shirts, running club hats, mindfulness classes, self-defense classes, ergonomic chairs, and wellness incentives for employees.
- Coordinated 5 **meditation** and 2 **self-defense** classes offered to employees at no charge (due to ETF grant) in spring 2018.
- Coordinated **Healthy Potluck** in fall where employees brought healthy food to share, and enjoyed lunch together.
- Coordinated **9/11 stair climb** with Public Safety.
- Led a **yoga class** for employees over lunch hour during Employee Appreciation Week.
- Maintained HR Connect **Wellness blog** with articles, recipes, events and activities (<https://blog.uwgb.edu/hr/category/wellness/>).
- Coordinated annual **Benefits & Wellness Fair** in fall with over 30 vendors and over 150 employees attending.
- Coordinated two **onsite health screening events** with 200 employees participating, and promoted \$150 wellness incentive.
- Coordinated flu shot clinic so employees enrolled in UW health insurance could receive free flu shots.
- Coordinated a winter **BINGO challenge**, encouraging employees to make healthy choices.
- Coordinated winter **Fitness Challenge** at Kress Events Center - provided incentives and recognition to employees who visited Kress during winter break.

- Coordinated spring 2018 Arboretum Poker **Walk Challenge** providing incentives and recognition to employees who walk/run/bike the arboretum trails during this five week challenge.
- Promoted two Chartwells **cooking demonstrations**.
- Hosted eight Well Wisconsin lunch 'n learns.

Why is wellness important to UWGB employees?

- Employees who are healthy physically and mentally are happier, more productive, have better attendance, more engaged, and are enjoyable to work with!
- Wellness challenges, incentives, events, and activities promote community among employees, improving morale and reducing turnover.

CHANCELLOR APPOINTIVE COMMITTEES

Council on Diversity and Inclusive Excellence

No report received

Committee on Student Misconduct

No report received

UNIVERSITY STAFF ELECTIVE AND APPOINTIVE COMMITTEES

University Staff Committee

University Staff Governance Committee Membership 2017-18	
University Staff Committee Julie Flenz (Human Resources Liaison) Holly Keener Fred Kennerhed Monika Pynaker Jan Snyder (Chair) Teri Ternes (Secretary) Tracy Van Erem (Treasurer) Amanda Wildenberg (Vice Chair)	Personnel Committee Brenda Beck Jenny Charapata Christopher Paquet (Human Resources Liaison) Jayne Kluge Helene Rosner (Chair) Vacant
Election Committee Holly Keener (Chair) Ron Kottnitz Anna Maier	Professional Development Committee Julie Flenz Kim Mezger Sarah Pratt Teri Ternes (Chair) Crystal Williams
UWS University Staff Representative Ron Kottnitz	

The University Staff Committee meets the third Thursday of every month from 10:00-11:30, with occasional special meetings for discussions requiring timely decisions. In addition to the 7 elected members and 1 HR liaison, the chairs of each of the 3 subcommittees typically attend the meetings or send a committee representative.

Monthly UWS University Staff Representative meetings in Madison facilitate discussions of issues common to all UW University Staff employees. Our representative reports on these discussions at the monthly USC meetings.

The February 15, 2018 yearly University Staff Assembly was attended by 44 university staff members in person, as well as a few who connected remotely. Provost Greg Davis opened the meeting with a welcome and update on the current state of campus affairs. Other presentations included university staff opportunities for shared governance and campus committee involvement; a report on college restructuring and shared governance; reports from each of the committees on their activities for the current year; HR news and updates; an introduction to Vice Chancellor for Student Affairs and Campus Climate Eric Arneson; and an update on the status of the Phoenix Bookstore and its employees.

The USC Chair co-presented at a shared governance session of the Supervising for Success workshop in April, explaining the importance of shared governance, the role of the university staff governance body, and opportunities for staff involvement.

A survey generated by the Election Committee in February determined interest in open governance positions, as well as for serving on other campus committees. A ballot was created based on the results of the survey, and online elections were completed in early April.

Reflecting on 2017-18 activities of the USC, two main things stand out:

- 1) UW-Green Bay underwent a 10-year reaccreditation review by the Higher Learning Commission. It was a good opportunity for us to reflect on the role we all play in making our campus a great place to earn a higher education, as well as a great place to work. Included in the review were opportunities to offer feedback on shared governance and employee relations.
- 2) After learning that the UW System would be restructuring itself to join 2-year campuses with larger home campuses, we began working to build relationships with our 3 branch campuses – UW-Manitowoc, UW-Marinette, and UW-Sheboygan. We have participated in administrative and shared governance visits to their campuses, and we now include them in our monthly meetings via remote access. A resolution passed at the University Staff Assembly designates 2018-19 as a transition year for shared governance. During this time, a representative from each of the 3 branch campuses will serve on the USC. This will allow for collaboration as we determine what the new committee structure will be going forward. A task force or committee will also be formed with membership from all 4 campuses to revise the UW-Green Bay University Staff Governance Bylaws as appropriate.

All current and incoming members will convene in June for an informal luncheon, including a representative from each of the 3 branch campuses. A transition meeting will be held in August to select USC officer positions and committee chairs for the other 3 committees. The USC will retain its meeting schedule of the 3rd Thursday morning of each month for the 2018-19 fiscal year beginning in August, and the other committees will determine their meeting schedules in early fall. USC meetings will include remote access for our branch campuses.

Respectfully submitted,
Jan Snyder, Chair
University Staff Committee

University Staff Election Committee

University Staff Governance Committee Membership 2017-18
Election Committee Holly Keener (Chair) Ron Kottnitz Anna Maier

The University Staff Elections Committee met four times this year to discuss University Staff committee vacancies, distribution of the annual committee Interest Survey, assembly of the Elective Committee ballot and the nominees for the various appointive committees. We worked closely with the Secretary of the Faculty and Staff (SOFAS) to make sure all eligibility requirements were met and proper balloting procedures were followed.

Of particular concern this year:

The Interest Survey participation was severely lacking again this year. We had 26 / 170 university staff complete the survey. This level of participation doesn't leave a lot of room for shared governance by the majority. Considering the additional campuses that will join us beginning July 1, 2018, the committee feels this will continue to be an issue next year and beyond. Increasing workloads on the job are causing even our most active employees to reconsider participation. There's just not enough time to do the additional tasks, let alone play a defining role in the "extras."

We are also seriously concerned that Jan Snyder's imminent departure will leave a very large hole in our organization. Jan has played a major role on the University Staff Committee for years now and we are not confident that we have any plan for succession. Amanda Wildenberg (our current Vice President) has decided to take some time off due to her own increasing workload in the Dean of Students Office. The committee would like to urge the SOFAS and university administration to consider offering an additional stipend or some form of work release for people who are willing to chair the University Staff committee.

Respectfully submitted by:

Holly Keener, Chair
University Staff Elections Committee

University Staff Personnel Committee

Committee Annual Report 2016-17

The University Staff Personnel Committee members (Sue Machuca, Brenda Beck, Nathan Carlton, Jayne Kluge, Helene Rosner and Christine Olson, Human Resources Liaison) attended monthly telepresence meetings with other UW University Staff Council members and discussed UPS issues and policies as they relate to University Staff. The USC and Personnel Committee members, including our Human Resources liaison, completed the work on a new employee handbook and shared governance handbook. The new handbook released May 2017. Major discussion took place to help define the role of the committee during the complaint and grieve procedure. A change in wording was made to the policy and letters sent by HR during the process. The Personnel Committee members continue to work with our membership to answer questions, provide feedback or clarify policy questions as needed.

University Staff Professional Development Committee

Committee Members:

Julie Flenz [2017-19], Kim Mezger [2016-18], Sarah Pratt [2017-19], Crystal Williams [Interim 2017-18, replaced Nathan Carlton]

Members of the University Staff Professional Development Committee hold regular monthly meetings, generally the 2nd Monday of the month in TH 335B, 1:30-3PM. This academic year we met July 10, August 14, September 18, October 11, 2017; January 8, March 12, April 20, May 14, June 6, June 18. Our final meeting scheduled for June 28, 2018. In addition to the regularly scheduled meeting, we called several special meetings. June – October 2017, meetings were primarily for planning our annual fall conference, which was on October 20, 2017, at the Tundra Lodge, Green Bay Wisconsin. Our wrap-up conference meeting was on November 21, 2017. Attached is a copy of the agenda and speaker bios for your reference. Plans for the 2018 conference, scheduled for September 28, 2018, are already underway!

In addition to the regularly scheduled PDC meetings, the committee met with the Academic Staff Professional Development Programming Committee [9/12, 10/24, 12/5/17; 2/6, 3/7, 4/3, 5/1, 6/18/18] to plan/debrief joint leadership workshops. The workshops, held on campus, are open to all Academic and University Staff. This year we presented “What’s The Benefit”, “Dealing with Disruptions” [2 sessions], “Financial Check-Up: Budgeting Practices & Strategies”, Financial Check-Up: Identity Theft. At our final meeting held on 6/18/18, we thanked outgoing members Laura Delikowski & Jodi Pierre {ASPDC}, and Kim Mezger {USPDC} and welcomed new committee members. We reviewed speaker evaluations from '17-18 and discussed options for the upcoming academic year. The annual interest survey is sent July; the committees will discuss those results & begin plans for '18-19 workshops at the August 7 meeting. We are already planning to host “Dealing with Disruptions”, in August and October. This workshop will be open to Faculty as well as Academic and University Staff.

Professional Development Funding: The University Staff Professional Development Committee received & approved 11 requests for professional development funding totaling \$1755; however, two requests cancelled, reducing our total payout to \$1305. We did not exceed our 102 funds. The committee continues to look for professional development opportunities for University Staff; we are always open to suggestions.

Social: The committee arranged a winter social at Mackinaw’s Grill & Spirits held on March 14, 2018, Pi Day...and yes, we celebrated Pi Day with home baked pies and by playing “Pie Face”!! USC provided a food; there was a cash bar. It was a great time for a few laughs and a chance to rekindle old and new friendships with co-workers. We hope more will attend in the future.

Our summer USC networking farewell/welcome luncheon meeting, held on June 21 at Lambeau Cottage, recognized outgoing officers for their service and welcomed newly elected officers. Chartwell’s catered the lunch.

JOINT GOVERNANCE COMMITTEES

Awards & Recognition Committee

No report received

Committee on Workload and Compensation

No report received