

Academic Staff Committee Meeting
Meeting Minutes
August 15, 2018

ASC Members Present: Jamee Haslam, Jan Malchow, Mark Krell (skype), Bao Sengkhammee, Sherri Arendt, Lynn Niemi

ASC Members Absent: Eric Craver, Parker Nadeau, Bethany Welch

Guests: None

Next meeting: Wednesday, August 29, 2018 1:30 pm MAC 137 (Transition Meeting)

- I. Call to Order 1:44 pm
- II. Approval of Meeting Agenda
 - A. Motion to approve by Jan
 - B. 2nd by Lynn
 - C. All members approved agenda
- III. Approval of minutes from August 1, 2018 meeting
 - A. Motion to approve by Jan
 - B. 2nd to approve by Mark
 - C. 3 Members abstained due to not being present at the 8/1/18 meeting
 - D. Minutes for August 1, 2018 approved. Jamee will submit to SOFAs to post.
- IV. New Business
 - A. ASC By Law discussion – Vice Chair to Chair succession
 - i. Discussion indicates the ASC By laws need to be amended. Will require a vote at the AS Winter Assembly.
 - ii. Question was brought up as to what updates will be needed to incorporate UW Green Bay's additional locations (Marinette, Manitowoc, and Sheboygan)
 - iii. Sherri & Lynn will work with Eric to review by law text, contact SOFAs to clarify Project Coastal updates (if needed) and put together draft text to review at ASC meeting in September
 - B. Awards update (Eric) – tabled until September meeting as Eric not present
- V. Old Business
 - A. 18-19 ASC operations
 - i. Vice Chair – Sherri Arendt
 - ii. Secretary (minutes)
 1. ASC members will rotate completing minutes. Add agenda item to select minute taker at each meeting
 - iii. UC and Faculty Sign ups
 1. ASC members will sign up in upcoming weeks so schedule can be submitted to SOFAs
 2. ASC would like to get input from SOFAs and UC on their thoughts on rotation to make sure communication is still constant.
 - B. Finalize 8/29/18 Transition meeting Agenda MAC 137 1:30 pm
 - i. Jamee will send invite to all committee conveners via email
 - ii. Jamee will submit agenda to Holly
- VI. Governance/AS Committee Reports
 - A. UWS System Rep (Sherri) – no update
 - B. UC (Jamee) - no update
 - C. Faculty Senate
 - i. Lynn attending 8/22/18 Gathering of the UC and Faculty Senate at the Chancellor's residence
 - D. Title and Total Compensation Project Team (Jan) - no update

- E. Shared Governance Work Group update (Lynn) - no update
- F. Personnel Committee (Jan) - no update
- G. Professional Development Allocations Committee (Parker)
 - i. Committee met August 6, 2018
 - ii. Elected Chair – Jena Richter-Landers
 - iii. Budget Manager – Nora Kanzenbach
 - iv. SharePoint Manager – Kay Voss
 - v. Minute Taker – Joe Schoenebeck
 - vi. Reviewed and discussed charge. Committee will bring some wording changes to ASC meeting in September, as any changes require ASC approval and a vote by all AS at the Winter Assembly.
 - vii. Joe will contact Matt Dornbush regarding funding requests from 2 year campuses and budget information
- H. Professional Development Programming Committee (Bao)
 - i. Met August 7, 2018
 - ii. Discussed budget – Bao will clarify with Programming that it is an annual budget
 - iii. Chair – Laura Nolan
 - iv. Discussed upcoming events
 - v. Next meeting October 4, 2018
- I. Leadership and Involvement Committee (Lynn) - no update
- VII. Other business/items for next meeting (items for 9/12/18 meeting as that is the next regular meeting)
 - A. Awards update (Eric)
 - B. Allocations Committee Charge language (Jena Richter-Landers)
 - C. ASC By laws regarding Vice Chair to Chair succession (Lynn, Sherri, Eric)
 - D. HR update (at September 26, 2018 meeting)
- VIII. Next meeting: August 29, 2018 1:30 pm MAC137 Transition Meeting
- IX. Next regular meeting: September 12, 2018 1:30 pm CL735
- X. Adjourn 2:53 pm
 - A. Motion to adjourn by Lynn
 - B. 2nd by Jan

Approved 8/29/18