

## 2021-2022 Academic Staff Committee

### Meeting Meetings

June 15, 2022

1:30 p.m.; TEAMS

- I. Call meeting to order - Virginia called meeting to order at 1:31
- II. Determine minute taker – Laura Nolan
- III. Approval of minutes – May 18, 2022, and May 2 2022 meeting
  - a. Motion to approve – Bethany, Second by Nichole
- IV. New Business
  - a. Kognito Training for Staff and Students (Lynn Niemi)
    - i. Kognito is replacing Everfy for new employees and required training. Will be coming later due to accessibility compliance issues.
  - b. HR Update (Megan N)

#### ▪ **2022-2023 Academic Staff Contract Letters**

Instructional Academic Staff contract information was sent in early May to all ongoing IAS employees. Along with the standard contract information, we also included notification of title mapping to the new teaching professor series in accordance with the approved [Instructional Academic Staff T&TC Mapping Process](#). Similar to the T&TC mapping process for non-instructional academic staff employees, the change in title due to T&TC mapping does not impact contract terms or compensation. The new teaching professor titles will be effective on August 22, 2022. More information about the Teaching Professor title series can be found in the [UW-Green Bay Institutional Guidance for Lecturers and Teaching Professors](#).

Contract letters will be sent in June for those Academic Staff employees with 12-month contracts that are expiring this year and employees currently on rolling horizon contracts. As a reminder, no additional rolling horizon contracts will be issued. Therefore, employees moving from a three-year rolling horizon to a five-year term in the 15th year of service will move to a five-year fixed-term contract.

Should you have any questions about details contained within the letter or about the contract process, please contact [Human Resources](#).

#### • **Kepro Trainings**

UW-Green Bay Human Resources has recently partnered with Kepro to provide virtual training sessions for employees and supervisors around conflict management, creating a positive work environment, and emotional intelligence. We are fortunate to have recordings of the conflict management and positive work environment trainings, and they can be found on HR's [Training & Professional Development website](#). The recordings for the Emotional Intelligence sessions will be up soon! As we continue to offer professional development opportunities through Kepro, if ASC or individual employees have particular training topics that they would like to see featured in the future, please let us know.

- **COVID-19**

The University's current protocol is that individuals that test positive for COVID-19 should follow [CDC Guidelines for Isolation & Quarantine](#). Currently neither the University nor the County Health Department is engaging in providing specific quarantine requirements or conducting contact tracing. We understand the concern to be safe and healthy and are asking that individuals follow the proscribed CDC guidelines and take individual responsibility to take steps that they believe are necessary to keep themselves safe from infection.

There are still people who are at significant risk if they contract COVID. If someone that is required to be around you asks you to wear a mask in their presence, please do your best to honor their wishes. This allows for personal choices to be made regarding the precautions each of us will take moving forward.

- **Wellness Activities**

- **Onsite Health Screening**

- Sign up now for your onsite health screening, which is a step towards getting your \$150 wellness incentive! The next opportunity for the health screenings will be Thursday, September 22<sup>nd</sup> in the Phoenix Room of the Union on the Green Bay campus. Visit this [blog post](#) for more information including the link to register.

- **UREC Offerings for Employees**

- As a reminder, Kress is free for faculty/staff from open-close during the summer months. Check out the current offers [here!](#)

New Employees:

- **Academic Advisor** Academic Advising – Laura Mintel – Evelyn Neziri (started 6/6/22)
- **Events Manager** University Recreation – Brett Haack – Sean Stelter (started 6/6/22)
- **Director, Technology Support Services** IT Tech Support Services – Monika Pynaker – Kristine Cumbers (starts 6/20/22)
- **Teaching, Learning and Technology Consultant (2 Vacancies)** CATL – Kate Farley – Rachel Scray (starts 6/20/22)
- **Assistant Director of Communications** Marketing & University Communications – Sue Bodilly – Kristin Bouchard (starts 6/21/22)
- **Senior Assoc AD for Resources Enhancement** Athletics – NEW
- **Counselor** The Wellness Center – NEW - Emily Buske (starts 7/11/22)
- **Lecturer in Education** Education – Lauren Mael – Erin Carlson (starts 8/22/22)
- **Lecturer in Social Work** Social Work – Paul Schneck – Justine Terzinski (starts 8/22/22)
- **Assistant Teaching Professor in Marketing** CSB – Kathy McKee – Anup Nair (starts 8/22/22)

Positions Being Recruited:

- **Lecturer in Scenic Design** Theatre & Dance – Jeff Entwistle
- **Lecturer in Social Work** Social Work – Nicole Schneider
- **Lecturer in Computer Science** Resch School of Engineering – Mai Moua

- **Financial Aid Director** Financial Aid – Jim Rohan
- **Director, Upward Bound – Upward Math & Science** Trio & Precollege – Michael Casbourne
- **Lecturer - Mathematics** Resch School of Engineering – Tonya Estebo
- **Chief Facilities Officer** Facilities Management – Paul Pinkston
- **Assistant Teaching Professor in Nursing (2 Vacancies)** – NEW
- **Assistant Teaching Professor in Entrepreneurship** CSB – Ryan Kauth
- **IT User Support & Telecommunications Services Coordinator** IT Tech Support Services – Don Ramakers
- **Website Manager** Marketing & University Communications – Brandon Langer
- **System Engineer II** IT Tech Support Services – NEW
- **Teaching, Learning and Technology Consultant** CATL – Luke Konkel
- **Director of Cofrin Center for Biodiversity** Cofrin Center for Biodiversity – Robert Howe
- **Recreation Program Coordinator** University Recreation – Casey Pivonka
- **Director of Alumni Relations** University Advancement – Kari Moody
- **Program Specialist, Institute for Woman’s Leadership** CECE – NEW
- **Program Specialist, CECE** – NEW
- **Program Coordinator for Outreach & Programming, Career Services** – Abigail Drapalik
- **Assistant Director** Housing & Residential Education – Megan Leonard
- **Senior Assoc AD for Resources Enhancement** Athletics – NEW
- **Recreation & Wellness Manager** University Recreation – Penny Maletzke
- **Community Engagement & Outreach Coordinator** Weidner Center – NEW
- **Cultural Outreach & Development Specialist** Weidner Center – NEW
- **Assistant Teaching Professor Physics** NAS – NEW
- **Assoc Athletics Director for External Operations** Athletics – Joey Daniels

Failed Recruitments:

- **Software Engineer & Developer II** IT Enterprise Apps & Int – Marlene Strebel
  - **Director of CATL** CATL – Caroline Boswell
  - **Assistant Vice Chancellor for Student Success** Provost & Vice Chancellor - Vince Lowery
- c. UWGB hosts Board of Regents Meeting Aug 18-19<sup>th</sup>
    - i. Do we want to be involved with this, if the Chancellor asks? Laura and Nichole would have availability to attend and are happy to attend.
  - d. AY 2022-23 Chair Election
    - i. New Chair - Laura Nolan nominated Nichole and seconded by Bethany Welch. 100% agreed.
    - ii. New Vice-Chair – Nichole LaGrow nominated Laura Nolan, Bethany Welch seconded. 100% agreed.
  - e. New Chair Items to Attend:
    - i. President Jay Rothman invites you to participate in a virtual, 90-minute interactive-discussion regarding the strategic planning process for UW System. If you are not able to attend, you may have a delegate attend on your behalf. The delegate should also represent your governance group (faculty/academic staff/university staff/student council) and your

campus. Please share the name and email address of your delegate with Nicole Sment ([nsment@uwsa.edu](mailto:nsment@uwsa.edu)) so that a meeting link can be shared. Thank you in advance for your participation. President Rothman is eager to hear your insights.

- V. Old Business
  - a. AS Committees election results & nominations
    - i. Bethany will check to see if the elected and appointed committee members have accepted. She will then have them send the approved list
  - b. Distance Education Fees
    - i. Patricia researched about Distance Education Fees and nothing is going to change. Would like to have Kate Burns and Courtney come and discuss what fees are used for besides technology. If DE fees must have board approval if they are rolled into tuition. It was discussed that it raises concerns by students at times.
  - c. Professional Development feedback for Chancellor
    - i. Virginia has not had another meeting about this topic. Next meeting is June 24 at 8:30am. Virginia thinks that it will be discussed at that meeting. The Chancellor is discussing feedback with others and get back.
- VI. Governance/AS Committee Reports
  - a. University Committee – Virginia Englebert
    - i. Did not meet
  - b. T&TC – Lynn Niemi
    - i. Did not meet
  - c. AS Personnel Committee – Pat Hicks
    - i. No meetings and no appeals
  - d. AS Leadership & Involvement Committee – Bethany Welch
    - i. Bethany will get finalized appointments. Jayme will get a final list to send to SOFAS.
  - e. AS Professional Development Programming Committee – Nichole LaGrow
    - i. Two trainings this week. One on Zoom and one on Teams. Both focused on accessibility standards. Recordings are available from Sarah if anyone is interested.
  - f. Committee on Workload & Compensation – Laura Nolan
    - i. No meetings
- VII. Other Business/items for next meeting
  - a. Move the Kognito to next meeting with Lynn Niemi
- VIII. Adjourn at 2:15 motioned by Lynn, Second by Pat