UW-Green Bay Academic Staff Assembly

Thursday, April 26, 2012

3:00 – 4:30 pm

1965 Room

AGENDA

1. **Call to Order & Welcome**

2. **Committee on Workload and Compensation** – new joint governance committee
   Professor Andrew Kersten

3. **University Personnel System**
   Sheryl Van Gruensven

4. **Remarks from Provost Julia Wallace**

5. **Committee Reports**
   a. Professional Development Allocation Committee
   b. Legislative Committee
   c. Professional Development Programming Committee
   d. Leadership & Involvement Committee
   e. Personnel Committee

6. **Announcement of elected committee rosters**

7. **New Business**
   a. Resolution from Committee on Workload and Compensation [page 2]
   b. New Joint Committee Charge: Legislative Committee [page 3]
   c. New Joint Committee Charge: Library & Instructional Technology Committee [page 4]
   d. New Joint Committee Charge: Awards & Recognition Committee [page 5]

8. **Chair Report**

9. **Other discussion**

10. **Adjourn**

Whereas, the Faculty Senate and Academic Staff created a new Committee on Workload and Compensation (CWC) in order to investigate, to raise awareness, and to make suggestions about compensation and workload issues for faculty and academic staff;

Whereas, the process of addressing these issues must be cooperative, collaborative, and transparent;

Whereas, although faculty salaries compared to benchmarks are reasonably well-known, academic staff salary comparisons are not;

Whereas, there is limited data about the nature of work and the kinds of workloads on the UWGB campus;

And, whereas, comparative data on workload and salary from an external professional analysis will be important in redressing workload and compensation issues;

Therefore, be it resolved that the Academic Staff encourages the administration to continue to collaborate closely and to consult frequently with the CWC in order to find a process and a solution to the problems of workload and compensation at UW-Green Bay;

And, be it resolved that the Academic Staff supports the administration's and the CWC's efforts including the initiative to bring in a neutral third-party, to provide the campus with the basis for policy and practical actions on the issues of compensation and workload.

Proposal to Eliminate Academic Staff Legislative Committee and Faculty Senate Standing Legislative Affairs Committee to Create a Joint Committee on Legislative Affairs

From Academic Staff Handbook

Article IV ~~E. Legislative Committee~~
    ~~1) Membership - The Academic Staff Legislative Committee, hereafter referred to as the Legislative Committee, shall consist of three Academic Staff members appointed by the Academic Staff Committee. The Leadership and Involvement Committee shall present candidates to the Academic Staff Committee for available positions and shall strive for broad representation of the campus community when preparing the slate of candidates.~~
    ~~2) Appointment - The members serve staggered two-year terms.~~
    ~~3) Responsibilities -~~
        ~~a) To monitor legislative and Board of Regents activities which may affect the university at-large and the academic staff in particular.~~
        ~~b) To monitor the progression of legislative and/or Board of Regents policies of specific concern to academic staff and recommend appropriate action to the Committee.~~
        ~~c) To collaborate as appropriate with the University government affairs officer to assist in the advancement of legislative agendas of benefit to UW-Green Bay and the UW System.~~

From Faculty Handbook
~~**Faculty Senate Standing Legislative Affairs Committee**~~
~~1. The Legislative Affairs Committee is composed of two members of the Faculty Senate and one non-Senator, all appointed by the University Committee.~~
~~2. The Committee shall monitor actions of the Legislature as they pertain to concerns of our faculty and meet, as appropriate, with legislators for the purpose of seeking and providing relevant information of interest to the Faculty.~~
~~3. The Committee will work in concert with the parallel bodies of the Academic Staff and Student Government as well as work closely with and advise the Administration in its dealings with the Legislature.~~

PROPOSED LANGUAGE FOR BOTH HANDBOOKS
Joint Committee on Legislative Affairs
1. Membership - The Legislative Joint Committee is composed of three members of the Academic Staff, selected by the Academic Staff Committee on the recommendation of the Academic Staff Leadership and Involvement Committee, and three members of the Faculty, appointed by the University Committee on the recommendation of the Committee on Committees and Nominations. Two of the Faculty members must be members of the Faculty Senate and one must be a non-Senator. The University's Legislative liaison serves as an *ex officio* voting member.
2. Terms - Members of the Legislative Joint Committee serve two-year staggered terms.
3. Responsibilities -
        a. To monitor legislative and Board of Regents activities of concern to faculty and staff.
        b. To advise and collaborate with Administration efforts to advance the interests of UW-Green Bay and its faculty and staff.
        c. To report as appropriate to governance bodies and annually to the university through the SOFAS office.

Proposal to eliminate faculty senate standing Library & Instructional Technology Committee

to Create the Joint Committee on Library and Instructional Technology

From Faculty Handbook:

1. The Library and Instructional Technology Committee is composed of four faculty members, one from each of the four domain voting districts, two persons from the Academic Staff, and one student. The faculty members are elected from a slate prepared by the Committee on Committees and Nominations. Faculty members serve three-years with terms staggered to assure continuity.
2. The Library and Instructional Technology Committee is advisory to the Associate Provost for Information Services, the Director of the Cofrin Library, and the Technology Council on policy matters pertaining to instructional technology and library automation. The Associate Provost for Information Services and the Director of the Cofrin Library are *ex officio* (non-voting) members of the Committee.

3. The Committee represents the Faculty and Academic Staff in making recommendations on policy matters pertaining to all units which are under the direction of the Chief Information Officer and University Librarian.

PROPOSED LANGUAGE FOR BOTH HANDBOOKS

Joint Committee on Library and Instructional Technology

1. The Library and Instructional Technology Committee is composed of four faculty members, one from each of the four domain voting districts, three persons from the Academic Staff, and one student. The faculty members are elected from a slate prepared by the Committee on Committees and Nominations. Faculty members serve three-years with terms staggered to assure continuity. The academic staff members are elected from a slate prepared by the Leadership and Involvement Committee. Academic staff members serve two years with terms staggered.
2. The Library and Instructional Technology Committee is advisory to the Associate Provost for Information Services, the Director of the Cofrin Library, and the Technology Council on policy matters pertaining to instructional technology and library automation. Ex officio (non voting members of the committee include the Associate Provost for Information Services, Director of the Cofrin Library, Manager of the Learning Technology Center, and Director of the Center of Advancement of Teaching & Learning.

3. The Committee represents the Faculty and Academic Staff in making recommendations on library and instructional technology policy matters pertaining to all units which are under the direction of the Chief Information Officer and University Librarian.

Proposal to Eliminate Faculty Senate Standing Committee on Awards and Recognition

to create a Joint Committee on Award and Recognition

From Faculty Handbook:

<u>**Committee on Awards and Recognition**</u>

1. The Committee on Awards and Recognition is composed of four appointed faculty members, with no more than two from one domain voting district, three appointed Academic Staff members, one appointed Classified Support Staff member, and two appointed student members.
2. Appointments to the Committee shall be for a term of two years with the terms of faculty and academic staff staggered so as to ensure continuity of membership. Student members are appointed annually.
3. The committee coordinates with the Provost/Vice Chancellor and Chancellor in nominating candidates for awards and recognitions.
4. The committee nominates for the following awards: Faculty Award for Excellence in Teaching; Faculty Award for Excellence in Scholarship; Academic Support Award for Excellence; University Award for Excellence in Institutional Development; University Award for Excellence in Community Outreach; University Award for Excellence in Collaborative Achievement; Classified Staff Award for Excellence
5. The committee advises the Chancellor as to candidates for non-academic awards.
6. The committee advises on matters of public events and aids in arranging commencements, honors convocations, and other convocations and public functions as requested by the Chancellor.
7. The committee recommends names for buildings and other physical facilities and features of the campus.

NOTE: The faculty members on the committee constitute the core of the Honorary Degree Committee.

PROPOSED LANGUAGE FOR BOTH HANDBOOKS

Joint Committee on Awards and Recognition

1. The Committee on Awards and Recognition is composed of four appointed faculty members, with no more than two from one domain voting district, <u>four</u> appointed Academic Staff members, one appointed Classified Support Staff member, and two appointed student members.
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